



City of
GRAND HAVEN, MICHIGAN

SOLICITORS & TRANSIENT MERCHANT APPLICATION

Please return application to:

City of Grand Haven Clerk's Office
519 Washington Avenue
Grand Haven, MI 49417
www.grandhaven.org
Phone: 616-847-4886
Fax: 616-842-0648

Fee: ☐ \$10/Day ☐ \$100/Year **Background Check Form:** ☐ \$10/person

Surety Bond: ☐ \$1,000

Applicant Information:

Applicant: _____ Birth Date: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone (1): _____ Phone (2): _____

(In case of more than one applicant, a partnership, a corporation or other required names, please attach a sheet of names that list all people involved in application and the same information as above about each one.)

Business Information:

Address of Place of Business: _____

City: _____ State: _____ Zip: _____

Phone (1): _____ Phone (2): _____

Employee Information:

Employee: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone (1): _____ Phone (2): _____

Please list and attach information for each employee that will be operating as a Solicitor or Transient Merchant.

Employer Information:

Employer: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone (1): _____ Phone (2): _____

Please list and attach credentials establishing the exact relationship with the employer.

Description of Goods to be Sold:

Sale of Any Food Products:

Has the Ottawa County Environmental Health Dept been notified and necessary permits obtained?

Source of Food Purchase and Manner of Sale: _____

Number of Units or machines and an attached list of their locations _____

Description of Anticipated Operating Locations

Length of Time for Business Operations:

Vehicle Use

Description of vehicle to be used: _____

Anticipated route: _____

Advertising:

Brief statement of the nature and character of the advertising:

Applicant's Affirmation of Truth and Understanding

The undersigned, by the execution of this application, agrees to conform to all the terms and provisions of the Code of Ordinances of the City of Grand Haven and does represent that he/she has read the forgoing application by him/her signed, and know the contents thereof, and that the same is true of his/her own knowledge, except as to the matters therein stated to be upon his/her information and belief, and as to those matters he/she believes it to be true.

X _____
Applicant Signature

Driver's License #

X _____
Director of Public Safety Approval

Date

Clerk's Use Only

- | | | |
|--------------------------|---|---|
| <input type="checkbox"/> | Application Received _____ (Date) | |
| <input type="checkbox"/> | Public Safety Director Approval _____ (Initials) _____ (Date) | |
| <input type="checkbox"/> | Application Fee Rec'd _____ (Date) | <input type="checkbox"/> Background Check Fee Rec' _____ (Date) |
| <input type="checkbox"/> | Bond Received _____ (Date) | |
| <input type="checkbox"/> | Health Department Approval (for sale of food) Received _____ (Date) | |

SOLICITORS & TRANSIENT MERCHANT RULES AND REGULATIONS

Below, please find the list of rules outlined in Section 26-6 of the Grand Haven Code of Ordinances:

1. *Loud noises, speaking devices, lights.*

a. It shall be unlawful for any licensee, or any person on the licensee's behalf, to shout, cry, blow a horn, ring a bell, or use any sound device including loud speakers or sound amplifiers, upon any of the streets, alleys, parks or other public places of the city, or upon any private premises for the purpose of attracting attention to any goods, wares or merchandise which the licensee proposes to sell.

b. It shall be unlawful for any licensee, or any person in the licensee's behalf, to use or employ any flashing lights on any vehicle, or any other device for the purpose of attracting attention to any goods, wares or merchandise which the licensee proposes to sell.

2. *Business hours.*

No solicitor or transient merchant shall engage in business before the hour of 9:00 a.m., or after 7:00 p.m. or sundown, whichever occurs first.

3. *Designating off limit locations.*

The Main Street Downtown Development District and the entirety of the Waterfront are off limit locations to Solicitors and Transient Merchants. Please see the maps below that describe the off limit areas.

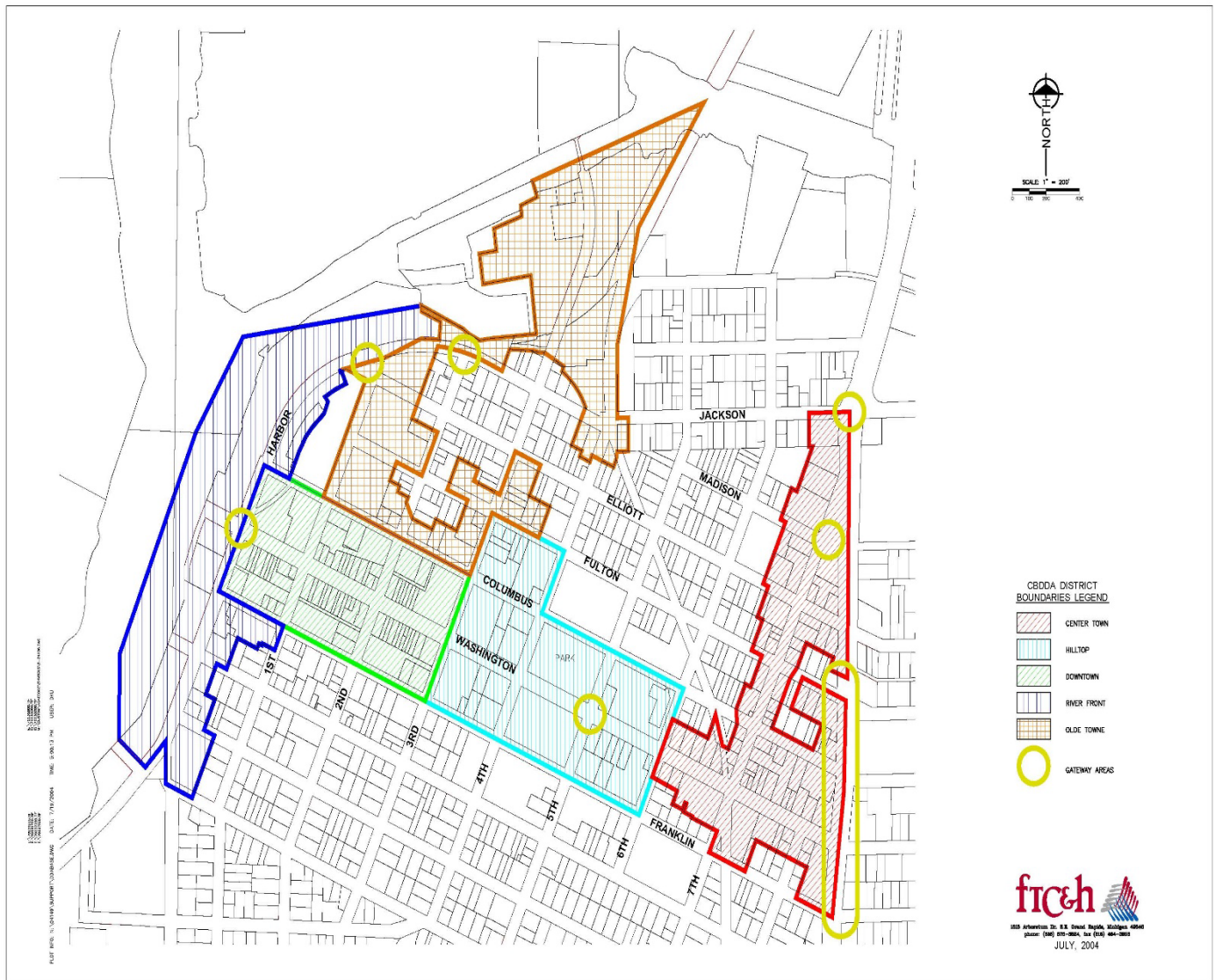
Exceptions:

Exceptions to the hours and location may apply to Solicitors and Transient Merchants who are operating with a special event. In order to qualify, Solicitors and Transient Merchants must be included with the special event application.

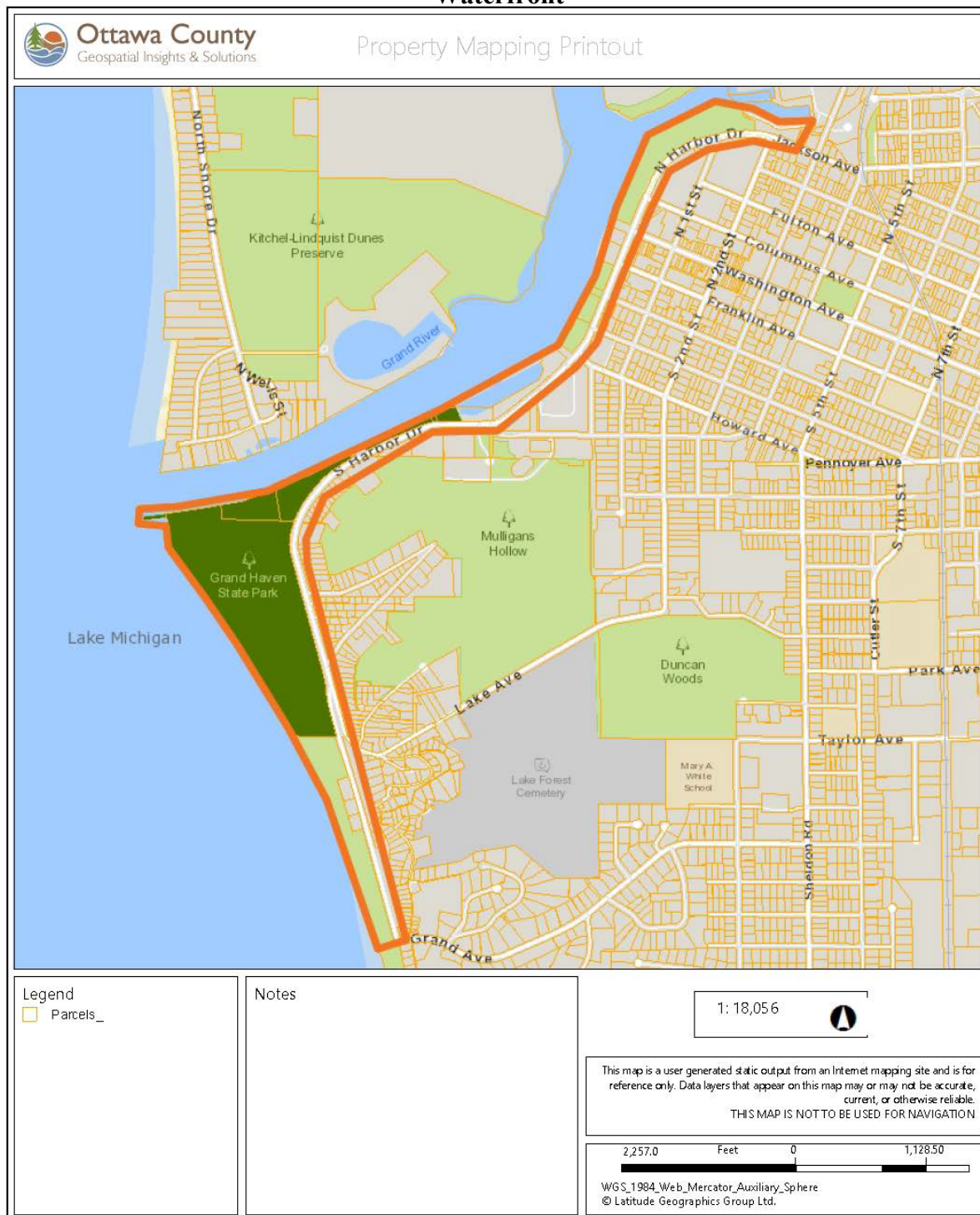
Revocation:

The City Clerk is authorized to revoke any license issued under this chapter for violation of the provisions of this chapter, upon written notice to the licensee. The licensee may file a written request with the city clerk's office for a hearing to appeal the revocation. The request shall be filed within five (5) days from the date appearing on the notice of revocation. The hearing shall be held by the city manager or the city manager's designated representative. (Section 26-10).

OFF LIMIT LOCATIONS

MSDDA District

Waterfront



GRAND HAVEN DEPARTMENT OF PUBLIC SAFETY

525 Washington Avenue • Grand Haven, MI 49417
Office 616.842.3460 • Fax 616.847.6050

LAW ENFORCEMENT BACKGROUND CHECK

I am making application as indicated below for the purpose of operating a business or other enterprise within the City of Grand Haven. I understand that my application requires a check of local and/or criminal law enforcement and driving records. My signature represents a request to the Grand Haven Department of Public Safety to perform the law enforcement records check indicated.

- ☐ Auction/Auctioneer – Michigan ICHAT & Local Records Check
- ☐ Bed & Breakfast – Michigan ICHAT & Local Records Check
- ☐ Building Mover (Yearly) License - Local Records Check
- ☐ Building Wrecker (Yearly) License - Local Records Check
- ☐ General Permit Application - Local Records Check
- ☐ Going Out of Business Sale Application - Local Records Check
- ☐ Horse Drawn Carriage Business License – Michigan ICHAT & Local Records Check
- ☐ Horse Drawn Carriage Operators License – Michigan ICHAT & Local Records Check
- ☐ Junk Dealer License - Michigan ICHAT & Local Records Check
- ☐ Marihuana Facilities - Michigan ICHAT & Local Records Check
- ☐ Metal Detectors License - Michigan ICHAT & Local Records Check
- ☐ Pedicab Business License - Local Records Check
- ☐ Pedicab Operators License - Michigan ICHAT & Local Records Check
- ☐ Permanent Liquor License – Michigan ICHAT & Local Records Check
- ☐ Permanent Vendor Application – Michigan ICHAT & Local Records Check
- ☐ Solicitors & Transient Merchants License – Michigan ICHAT & Local Records Check
- ☐ Sound Truck (Use General Permit Application) - Local Records Check
- ☐ Taxicab Business License - Michigan ICHAT & Local Records Check
- ☐ Taxicab Driver's License - Michigan ICHAT, Driving Record & Local Record Checks
- ☐ Taxicab Additional Vehicle to Existing License – Vehicle Inspection

WAIVER OF LIABILITY AND RELEASE OF CLAIMS

I authorize the **GRAND HAVEN DEPARTMENT OF PUBLIC SAFETY** to query and release law enforcement and driving records from all sources. I release and forever discharge the City of Grand Haven and its agents, officers, and employees from any and all actions, claims and demands for, upon or by reason of any damage, loss or injury, which may be sustained by me in the nature of libel, slander, invasion of privacy or other results from errors or omissions in the information given or from the use of the information, whether by reason or unauthorized use, negligence or otherwise.



PLEASE PRINT

Name:

_____/_____/_____
(Last) (First) (Middle)

(Maiden/Alias)

Address: _____
(Street Address, City, State, Zip)

Date of Birth: ____/____/____

*Driver's License Number: _____

Phone Number: _____

Signature: X_____

***A copy of the applicant's driver's license is required**

(FOR INTERNAL USE ONLY)

- ☐ Application Received (Date) _____
- ☐ Application Fee Received (Date) _____
- ☐ JUSTICE
- ☐ LERMS
- ☐ ICHAT
- ☐ Driving Record
- ☐ Public Site Search