

CITY OF GRAND HAVEN
HISTORIC CONSERVATION DISTRICT COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY, JANUARY 15, 2025 AT 5:00 PM
GRAND HAVEN CITY HALL
CITY COUNCIL CHAMBERS
519 WASHINGTON AVE.
GRAND HAVEN, MI 49417

Call to order: Chair Chad Fisk at 5:00 PM

Roll call of members present: Chair Chad Fisk, Secretary Linda Rosema, Members Nina Bryhn, Erik Bye, Liza Dora and Robyn Vandenberg

Absent: Patrick Qua was excused.

Others who may be present: Brian Urquhart, City Planner and Administrative Liaison; Kate Crosby, Tri-Cities Museum Advisory Member; Jeanette Weiden, Loutit District Library Representative, Chandi Pape, DDA and Dana Kollewehr, City of Grand Haven

Liza Dora's role was clarified as filling a vacant role on the board until a replacement is appointed by the mayor.

- 1) General Business Call to the Viewing Audience (No one Spoke)
- 2) Planning Commission Site Plan Reviews
 - a. Brian Urquhart, City Planner, had nothing at this time.
- 3) SHPO-Chandi Pape, DDA, and Dana Kollewehr, Assistant City Manager of Grand Haven
 - a. Chandi stated that grants are available through the Certified Local Governments Program through the State Historic Presidents Office (SHPO)
 - b. To qualify for grants a community needs to have an ordinance and a Historic District, Grand Haven has both. The program gives more tools to the city, it is funded by the National Parks Service and can be used for grants for public or government owned properties, not privately owned. It helps preservation projects move forward, no matching dollars are necessary.
 - c. Chandi and Dana will present the program to City Council, they are looking for a recommendation to present to the council from us. The grant cycle opens in the Fall to submit a grant application.
 - d. A motion was made by Member Vandenberg and seconded by Member Bye to recommend the application for SHPO certification to City Council. The motion passed unanimously. Chair Chad Fisk will write a letter of recommendation.
 - e. Chandi Pape invited everyone to MI Mainstreet meetings, they meet three times a year.
- 4) Approval of Regular Meeting Minutes of November 20, 2024
 - a. Member Dora made a motion to correct the minutes to read that Mr. Moser had made a presentation to the HCDC Board about his concerns on repairs to the brick on his building.
 - b. Member Bryhn seconded the motion to correct.

- c. A letter was submitted to Jyace Stutsman concerning the Toasted Pickle property, will be tabled to #7 on the agenda.
 - d. Member Dora made a motion to accept the minutes as corrected, Chair Fisk seconded the motion, the motion passed unanimously.
- 5) Tri-Cities Museum Advisory Member Update
- a. Kate Crosby reported upcoming events at the museum:
 - b. Friday, February 14, Valentine's Day Tea Party at 10 AM, bring Teddy Bears!
 - c. A new exhibit Captured Moments, featuring Lewis Cross will be open March 1-August 10.
- 6) Loutit District Library Representative Update
- a. Jeanette Weiden reported on upcoming events at the library:
 - b. January 27-History Hounds-Grand Rapids Furniture City
 - c. February 2-Concert Series-Jim Cooper-Jazz
 - d. February 6-Cozy Classic Music Trivia-7PM-Odd Side Ales
 - e. February 10-Nunica Crime
 - f. February 11-Chocolate Talk-Patricia's Chocolates
 - g. Courtney Beattie from the library may be coming to some meetings for Jeanette in the future. She will be at the next meeting with Jeanette.
- 7) Updates & Reports/Comments By HCDC Members
- a. Chair Fisk stated that Jill and Dave Sawyer from Grand Haven Informed had written a letter to Jyace Stutsman from 112 Washington Ave. with our suggestions and recommendations on his proposed additions to the building. Brian Urquhart stated that Mr. Stutsman had requested an extension from the Planning Commission with his active application. We will receive a packet next month with more information on the application. No action will be taken at the February 11 Planning Commission Meeting.
 - b. Member Dora thanked Chair Fisk for the Christmas Party provided by his family.
 - c. Chair Fisk shared his goals for 2025; he would like to wrap up printing the brochures, Brian Urquhart will check with VerDuin's on cost again, members will help distribute and check quarterly on stock in each place. We need to discuss replacing plaques, they can possibly be paid for with grant money. We can possibly amend the local ordinance to include landmark buildings, monuments not in a historic district and align them with Federal and State requirements.
 - d. Member Vandenberg reported that the old Bennett house near Mulligans Hollow is getting a new foundation.
 - e. Chair Fisk heard that the old Train Depot on Jackson may be torn down, do an addition or change to housing.
- 8) Second Call to the Viewing Audience (No one spoke)
- 9) Adjournment
- a. Member Vandenberg made a motion to adjourn, seconded by Member Bryhn, motion passed unanimously. Chair Fisk adjourned the meeting at 6:20 PM.

Respectfully submitted,
Linda Rosema, Secretary