

**CITY OF GRAND HAVEN
HISTORIC CONSERVATION DISTRICT COMMISSION
REGULAR MEETING AGENDA
WEDNESDAY, APRIL 23, 2025 AT 5:00 PM
GRAND HAVEN CITY HALL
COUNCIL CHAMBERS
519 WASHINGTON AVE.
GRAND HAVEN, MI 49417**

Call to order: Chair Chad Fisk

Roll call of members present: Chair Chad Fisk, Secretary Linda Rosema, Members Erik Bye, Nina Bryhn, Vice-Chair Patrick Qua, Robyn Vandenberg, Amy Lalick-Prinzi

Members expected to be absent (pre-excused): None.

Others who may be present: Brian Urquhart, City Planner; Jeannette Weiden, Courtney Beattie, Loutit District Library Representatives; and Kate Crosby, Tri-Cities Museum Advisory Member.

- 1) **General Business Call to Viewing Audience [3 minutes per person] ***
At this time, members of the audience may address the Historic Conservation District Commission (HCDC) on any item, whether on the agenda or not. Those addressing the HCDC are asked to provide their name and address and will be limited to three minutes of speaking time. The HCDC will hear all comments for future consideration but will not have a response at this time.
- 2) **Consideration to approve the Regular Meeting Minutes of March 19, 2025 of the Historic Conservation District Commission.**
- 3) **SHPO – Certified Local Government (CLG) program next steps - Fisk and Qua**
- 4) **Planning Commission Site Plan Reviews**
[Refer to City Ordinance [Ch. 19-16\(3\)](#) and Mainstreet Guidelines]
- 5) **Tri-Cities Museum Advisory Member Update**
Report By Kate Crosby, Museum Advisory Member
- 6) **Loutit Library Representative Update**
Report By Jeanette Weiden, Loutit District Library Representative
- 7) **Updates & Reports/Comments By HCDC Members**
- 8) **Second General Business Call to Viewing Audience [3 minutes per person] ***
- 9) **Adjournment**

City of Grand Haven
Historic Conservation District Commission
Regular Meeting Minutes
Wednesday, March 19, 2025 at 5:00 PM
Grand Haven City Hall
Council Chambers
519 Washington Ave.
Grand Haven, MI 49417

Call to order: Chair Chad Fisk at 5:00 PM

Roll call of members present: Chair Chad Fisk, Secretary Linda Rosema, Members Nina Bryhn, Patrick Qua, Robyn Vandenberg and New Member Amy Lalick

Pre-excused absences: Member Erik Bye

Others who may be present: City Planner and Administrative Assistant, Brian Urquhart, Loutit District Library Representative Jeanette Weiden, Tri-Cities Museum Advisory Member Kate Crosby and Grand Haven Mainstreet Director Chandi Pape.

- 1) General Business Call to the Viewing Audience (allowed 3 minutes) No one spoke.
- 2) SHPO
 - a. City Planner Brian Urquhart introduced Haley Schriber, CLG Coordinator to the SHPO Office. She assists local communities in their application process to become CLG qualified.
 - b. We do not qualify for CLG at this time. Haley reviewed the SHPO program structure qualification process for us.
 - c. There are five requirements when applying for the CLG program. We need to build a plan to move forward and ask for input from City Council. We should have a special meeting to discuss challenges, opportunities and feelings about moving forward with the ordinance and CLG application.
 - d. A motion was made by Chair Fisk and seconded by Member Vandenberg for Chair Fisk to meet with Member Qua to work on a strategy outline for CLG and bring it to the next meeting. The motion was passed unanimously.
- 3) Planning Commission Site Plan Reviews
 - a. Site plan review for 112 Washington Ave. was tabled. City Planner Brian Urquhart stated that no decision will be made on the project before our next meeting.
- 4) Approval of Regular Meeting Minutes of March 19, 2025 of the Historical Conservation District Commission
 - a. A motion was made by Member Qua and seconded by Member Vandenberg to accept the minutes. The minutes were unanimously approved.

- 5) Tri-Cities Museum Advisory Member Update
 - a. Kate Crosby passed out a flyer about the new Maritime Exploration Space opening on May 7, 2025.
- 6) Loutit Library Representative Update
 - a. Jeanette Weiden did not report.
- 7) Updates & Reports/Comments by HCDC Members-No reports
- 8) Second Business Call to the Audience (allowed 3 minutes) No one spoke.
- 9) Meeting was adjourned by Chair Chad Fisk. Next meeting will be on April 23, 2025.

Respectfully submitted,
Linda Rosema
Secretary