



Grand Haven Department of Public Safety  
 Building and Code Division  
 525 Washington Avenue, Grand Haven, MI 49417  
 Phone: (616) 842-3460 Website: [www.grandhaven.org](http://www.grandhaven.org)



### Electrical Permit Application

<b>I. Application Information / Job Location</b>			
Name of Owner/Agent		Home Phone	Cell
Address	City	State	Zip
Job Location (if different than above)			
<b>II. Contractor/Licensee Information</b>			
Company Name		Company Address Including Zip Code	
Business Phone	Cell Phone	Fax	
Email	Licensee Name	Date of Birth	
Driver's License #	State Contractor's License #	Expiration Date	
Federal ID # (or reason for exemption)	Workers Comp (or reason for exemption)	UIA Employee # (or reason for exemption)	
<b>III. Project Description</b>			
<input type="checkbox"/> Single Home <input type="checkbox"/> Multi-Family <input type="checkbox"/> Mobile/Pre-Manufactured Home <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Other _____	Detailed Description of Work (Required)		
<b>IV. Plan Review Requirement</b>			
Plans and specifications must be submitted when the wiring or alteration to an electrical system is over 400 amps and the building is in excess of 3,500 square feet in area; or the project is of unusual design. Such plans shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear the architect's or engineer's signature and seal.			
Indicate the rating of the service or feeder in ampere		Indicate the size of the building in square feet	
Indicate if plans are being submitted along with this application <b>NOTE: Plans must be submitted before permit is issued</b>			
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required <input type="checkbox"/> Submitted with building permit application			
<b>V. Applicant Signature</b>			
<b>Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.</b>			
Signature of Licensee or Homeowner (By signing, homeowner indicates compliance with Homeowner Affidavit)			Date
<b>VI. Homeowner Affidavit</b>			
I hereby certify the electrical work described on this permit application shall be installed <b>by myself in my own home</b> in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code <b>and shall not be enclosed, covered up, or put into operation</b> until it has <b>been inspected and approved</b> by the Electrical Inspector. I will cooperate with the Electrical Inspector and assume the responsibility to arrange for necessary inspections.			

**Complete Application on Back Side**

VII. Project Fee Items (Enter the quantity of items being installed, repaired or altered below)							
Item Description	Fee	# Item	Total	Item Description	Fee	# Item	Total
<b>Application Fee Required (non-refundable)</b>				Energy Retrofit–Temp Control			
<b>Additional Inspections</b>				Conduit or Grounding Only			
Temporary Power				Devices–Energy Management			
Bonding				<b>Data/Telecommunication Outlets: (per quantity category)</b>			
Underground				1-19 Devices (each)			
Service				20-300 Devices			
Rough-In				Over 300 Devices			
Final							
Special/Safety Inspection				<b>Transformer/Motor</b>			
<b>Service Type</b>				Up to 20 KVA / Horsepower (each)			
200 amp and below				21-50 KVA / Horsepower (each)			
200 - 600 amp				Over 51 KVA / Horsepower (each)			
600 - 800 amp				<b>Fire Alarms (stations or horns)</b>			
800 -1200 amp				Up to 10			
Over 1200 amp (GFI only)				11-20			
Circuit (each)				Over 21 (each)			
Furnace, Dishwasher, Range Hood, Disposal, A/C (each)				Plan Review – Hourly Rate			
Light Fixture (per 25 and fractions thereof)				Starting Work w/o Permit			
Power Outlet (Over 30 amps) (each)							
Sign (per unit)							
Electrical Heating Unit							
Feeder, Bus Duct (per 50 ft and fraction thereof)							
Mobile Home Unit (each)*							
Recreational Vehicle Site (each)							
				<b>TOTAL</b>	\$		

**\*Fee Clarification for Mobile Home Unit:** When installing a site service in a park, the permit application must include the application fee, service, the number of park sites and a final inspection. When setting a HUD mobile home in a park, a permit must include the application fee, service, feeder and a final inspection. These shall be done by a licensed electrical contractor. When setting a HUD mobile home or a pre-manufactured home on private property, a permit must include the application fee, service, feeder and a final inspection.

VIII. Notice to Applicant
GENERAL: Electrical work shall not be undertaken until an electrical permit is issued. All installations shall be in conformance with the Electrical Code. <b>No work shall be concealed until it has been inspected and approved.</b>
EXPIRATION OF PERMIT: A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A permit will be cancelled when no inspections are requested and conducted within 180 days of the date of issuance or the date of a previous inspection. Cancelled permits cannot be refunded or reinstated.
SCHEDULING INSPECTIONS: Applicant is responsible for arranging all required inspection until the permit is finalized. Call at least 24 hours in advance to schedule an inspection and include job location and permit number.

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Inspector’s Signature

\_\_\_\_\_  
Date