

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
MONDAY, DECEMBER 16, 2024**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Bob Monetza in the Council Chambers of City Hall, 519 Washington Ave.

**Present:** Council Members Mike Fritz, Karen Lowe, Mayor Pro-tem Kevin McLaughlin, and Mayor Bob Monetza.

**Absent:** None.

**Others Present:** City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Dana Kollewahr, Finance Director Emily Greene, Waterfront & Events Manager Brian Jarosz, and City Planner Brian Urquhart.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Pastor Emmett Brown, Trinity Church.

**APPROVAL OF CONSENT AND REGULAR AGENDAS**

**24-249** Council Member Lowe moved, seconded by Mayor Pro-tem McLaughlin to approve the agendas as presented.

Roll Call Vote:

**This motion carried unanimously.**

**FIRST CALL TO AUDIENCE**

**Jim Hagen, 400 Lake:** Commented on parking on S Harbor Drive.

**Ryan Cotton, 515 Park Ave:** Commented on the history of the large pine tree on the front lawn of City Hall that is decorated for the holidays.

**PRESENTATION**

John Kinch of Michigan Energy Options presented the Draft Community Energy Plan. The draft plan will be brought before the City Council for possible adoption in January.

**CONSENT AGENDA.**

**24-250** Approve the Regular Council Meeting Minutes of December 2, 2024.

**24-251** Approve the bill's memo in the amount of \$501,521.95.

**Attachment A**

**24-252** Approve a resolution to award a contract between the City of Grand Haven and Big Blue LLC, for the Commercial Slip at the Grand Haven Municipal Marina.

**24-253** Approve FY2024-25 budget amendments for the City of Grand Haven General Fund (101), Public Improvement Fund (401), City Water Fund (591), Motor Pool Fund (661), and Sewer Authority Fund (509).

**24-254** Award a contract to Monarch Tree Services of Nunica, MI 49448 in the budgeted amount of \$38,500.07 for tree removal and authorize the Mayor and the City Clerk to execute the necessary documents.

**24-255** Award a contract to Parshall Tree Care of 1388 Comstock Street, Marne, MI, 49435 in the budgeted amount of \$114,220.00 for tree removal and authorize the Mayor and the City Clerk to execute the necessary documents.

Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve the Consent Agenda as presented.

Roll Call Vote:

**This motion carried unanimously.**

#### **UNFINISHED BUSINESS**

**24-256** Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve a final resolution to amend Chapter 15, Article II, of the Grand Haven Code of Ordinances, to adopt the 2021 edition of the International Fire Code.

Roll Call Vote:

**This motion carried unanimously.**

#### **NEW BUSINESS**

**24-257** Council Member **Fritz** moved, seconded by Mayor Pro-tem **McLaughlin** to approve a contract modification in the budgeted amount of \$568,889 with Plummer's Environmental Services, Inc. of Byron Center, Michigan for the Distribution System and Service Material Investigation Project, and authorize the Mayor and the City Clerk to execute the necessary documents.

Roll Call Vote:

**This motion carried unanimously.**

**24-258** Mayor Pro-tem **McLaughlin** moved, seconded by Council Member **Fritz** to approve a special event request to hold a pickleball tournament at Mulligan's Hollow, hosted by Lakeshore

Pickleball Club, and receive a \$500 discount as outlined in the City of Grand Haven's special event policy.

Roll Call Vote:

**Ayes:** McLaughlin, Fritz, Monetza.

**Nays:** Lowe.

**This motion carried.**

**24-259** Council Member **Fritz** moved, seconded by Mayor Pro-tem **McLaughlin** to approve a special event request to hold the Celebration of Service from 5:00 p.m. until 11:00 p.m. on Friday, June 6<sup>th</sup> and Saturday, June 7<sup>th</sup>, 2025 at Harbor Island, and apply up to a \$250 discount to the park rental fee as outlined in the City of Grand Haven's special event policy.

Roll Call Vote:

**This motion carried unanimously.**

Mayor Pro-tem **McLaughlin** moved, seconded by Council Member **Fritz** to approve an introductory resolution to approve a major amendment to the Noto's Planned Development for a non-illuminated sign on the south wall located at 1223 S. Harbor Dr.

**24-260** Council Member **Fritz** moved, seconded by Mayor Pro-tem **McLaughlin** to amend the resolution to allow for an illuminated sign as presented.

Roll Call Vote:

**This motion carried unanimously.**

**24-261** Mayor Pro-tem **McLaughlin** moved, seconded by Council Member **Fritz** to approve an introductory resolution to approve a major amendment to the Noto's Planned Development for an illuminated sign as presented on the south wall located at 1223 S. Harbor Dr.

Roll Call Vote:

**This motion carried unanimously.**

## **REPORT BY CITY COUNCIL**

Council Member Fritz wished everyone a Happy Holidays and thanked City Staff for all the work they have done this year.

Mayor Pro-tem McLaughlin wished everyone a Happy Holidays and thanked everyone for participating in the local holiday events.

Mayor Monetza complimented the various holiday events and festivities this year, and Mayor Monetza attended the Officer Scott Flahive Memorial. Mayor Monetza reminded property owners they are responsible for clearing sidewalks in front of their property.

### **CITY MANAGER REPORT**

The New Year's Eve Ball Drop event will be on December 31<sup>st</sup>. Live music starts at 9:00 p.m. and fireworks start at midnight.

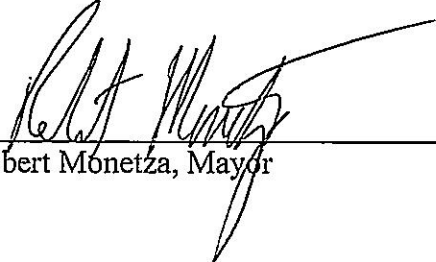
### **CALL TO AUDIENCE SECOND OPPORTUNITY**

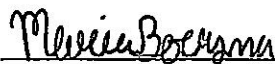
**Jim Hagen, 400 Lake:** Commented on the event held at River Haven by the Board of Light and Power and Ottawa County Community Action Agency.

**Jean Madden, 1629 Gladys:** Commented on the Draft Community Energy Plan.

### **ADJOURNMENT**

After hearing no further business, Mayor Monetza adjourned the meeting at 8:28 p.m.

  
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Robert Monetza, Mayor

  
\_\_\_\_\_  
Maria Boersma, City Clerk

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Attachment A

To: Ashley Latsch, City Manager  
From: Emily Greene, Finance Director  
CM Date:  
RE: Bills From Payables Warrant

12.16.24

FUND NUMBER	FUND NAME	WARRANT 12.04.24	ACH WARRANT 12.11.24	WARRANT 12.11.24	CREDIT CARD WARRANT 12.10.24	TOTALS
101	General Fund	\$31,912.75	\$77,493.42	\$34,037.87	\$7,460.48	\$150,904.52
151	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
202	Major Street Fund	\$866.81	\$22,141.60	\$1,387.35	\$0.00	\$24,395.76
203	Local Street Fund	\$41.20	\$14,847.81	\$1,457.31	\$0.00	\$16,346.32
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
242	Brfd LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
243	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$1,391.70	\$0.00	\$1,391.70
244	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
245	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
246	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
248	Main St. Dist. Dev	\$10,778.00	\$4,415.46	\$0.00	\$560.56	\$15,754.02
272	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
273	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
274	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276	LightHouse Maintenance Fund	\$0.00	\$0.00	\$805.00	\$0.00	\$805.00
278	Community Land Trust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
372	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
373	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
374	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
384	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
394	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$251.41	\$2,644.43	\$17,454.99	\$0.00	\$20,350.83
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410	Harbor Island	\$0.00	\$0.00	\$4,899.12	\$0.00	\$4,899.12
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$367.97	\$367.97
509	Sewer Authority Operations	\$21,320.94	\$135.12	\$136.25	\$119.99	\$21,712.30
509	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Operating	\$22,956.51	\$5,093.08	\$627.94	\$0.00	\$28,677.53
510	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
535	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
572	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
581	Airpark Fund	\$1,164.82	\$159.73	\$0.00	\$0.00	\$1,324.55
590	City Sewer Fund	\$829.78	\$263.38	\$1,348.71	\$0.00	\$2,441.87
591	City Water Fund	\$452.45	\$79,650.15	\$5,685.96	\$631.09	\$86,419.65
594	City Marina Fund	\$709.68	\$1,585.44	\$0.00	\$0.00	\$2,295.12
597	City Boat Launch Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
661	Motorpool Fund	\$1,514.63	\$4,588.43	\$18,869.61	\$696.14	\$25,668.81
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
678	OPEB/Retiree Benefits Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
679	Health Benefit Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$90,325.26	\$40.75	\$7,400.87	\$0.00	\$97,766.88
704	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$183,124.24	\$213,058.80	\$95,502.68	\$9,836.23	\$501,521.95

\$501,521.95 Total Approved Bills

\$97,766.88 Minus eligible bills for release without prior approval: Including Utility,

\$403,755.07 Retirement, Insurance, Health Benefit, and Tax Collection Funds