

**CITY OF GRAND HAVEN
HISTORIC CONSERVATION DISTRICT COMMISSION
REGULAR MEETING AGENDA
WEDNESDAY, JANUARY 15, 2025 AT 5:00 PM
GRAND HAVEN CITY HALL
COUNCIL CHAMBERS
519 WASHINGTON AVE.
GRAND HAVEN, MI 49417**

Call to order: Chair Chad Fisk

Roll call of members present: Chair Chad Fisk, Secretary Linda Rosema, Members Erik Bye, Nina Bryhn, Vice-Chair Patrick Qua, Robyn Vandenberg, vacant.

Members expected to be absent (pre-excused): None.

Others who may be present: Brian Urquhart, City Planner; Jeannette Weiden, Loutit District Library Representative; and Kate Crosby, Tri-Cities Museum Advisory Member.

- 1) **General Business Call to Viewing Audience [3 minutes per person] ***
At this time, members of the audience may address the Historic Conservation District Commission (HCDC) on any item, whether on the agenda or not. Those addressing the HCDC are asked to provide their name and address and will be limited to three minutes of speaking time. The HCDC will hear all comments for future consideration but will not have a response at this time.
- 2) **Planning Commission Site Plan Reviews**
- 3) **SHPO – [Certified Local Government \(CLG\) program](#)** – Chandi Pape, Main Street DDA Director & Dana Kollewehr Assistant City Manager
- 4) **Consideration to approve the Regular Meeting Minutes of November 20, 2024 of the Historic Conservation District Commission.**
- 5) **Tri-Cities Museum Advisory Member Update**
Report By Kate Crosby, Museum Advisory Member
- 6) **Loutit Library Representative Update**
Report By Jeanette Weiden, Loutit District Library Representative
- 7) **Updates & Reports/Comments By HCDC Members**
- 8) **Second General Business Call to Viewing Audience [3 minutes per person] ***
- 9) **Adjournment**

CITY OF GRAND HAVEN
HISTORIC CONSERVATION DISTRICT COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 20, 2024 AT 5:00 PM
GRAND HAVEN CITY HALL
CITY MANAGER'S OFFICE
519 WASHINGTON AVE.
GRAND HAVEN, MI 49417

Call to order: Chair Chad Fisk at 5:00 PM

Roll call of members present: Chair Chad Fisk, Secretary Linda Rosema, Members Erik Bye, Liza Dora, Robyn Vandenberg, Nina Bryhn and Patrick Qua

Members absent: No One

Others present: City Planner and Administrative Assistant Brian Urquhart, Tri-Cities Museum Advisory Member Kate Crosby and Loutit District Library Representative Jeanette Weiden

- 1) General Business Call to the Audience (No one spoke)
- 2) Planning Commission Site Plan Review
 - a. Brian Urquhart received a request from Kurt Moser, owner of a condo at 117 Washington Ave., to get our feedback on moving forward with repairs that need to be done with failing brick on the exterior of the building. He would like to know what is acceptable material to use on the east and west sides of the building that are visible from the street. He has been doing band aid repairs over the years and is looking for long term solutions. It was agreed that vinyl siding may be the answer, but he is open to ideas, he is hoping to do the work in the Spring.
 - b. Jyace Stutsman, owner of 112 Washington Ave., has submitted a sight plan for the addition behind Toasted Pickle. We would like to see something that honors the history of the district, prefer not to see shipping containers downtown. We would like him to take into consideration that it is a front facing entrance, the design is problematic and suggest he hire an architect.
 - c. Brian suggested that we write a letter to the owner with our recommendations before he submits for site plan review.
- 3) Approval of Regular Meeting Minutes of October 16, 2024
 - a. Member Dora made a motion that was seconded by Member Bryhn to accept the minutes as read. The motion carried.
- 4) Tri-Cities Museum Advisory Member Kate Crosby Update
 - a. Upcoming events are Light Night on December 4 and Holly Jolly Christmas on December 7. The museum is closing for the holidays. Liza Dora commented that the Keepers of the Light program was great.
- 5) Loutit District Library Representative Jeanette Weiden Update

- a. The SS Eastland Disaster Program is tonight, November 20, presented by a local engineer at 6:30. Programming over the holidays is slower. The Grand Haven Tribune.com digital is all up and running. It has resources, genealogy and several data bases and newspapers.com. Home years 1891-1928 are all at the library.
- 6) Updates and Reports/Comments by Members
 - a. There was discussion about the December Christmas gathering. Chair Chad Fisk reported that his in-laws who live above Aldea offered their condo. Jeanette suggested East Side Brewstillery at Off the Chain. It was decided to meet on December 18 at Chad's in-laws, BYOB, spouses included.
 - b. Member Patrick Qua said that SW Walking Tour updates have been made, he added a QR code, they are ready to go to print.
 - 7) Second Call to the Audience (No one Spoke)
 - 8) The meeting was adjourned at 6:11 PM by Chair Chad Fisk.

Respectfully submitted,
Linda Rosema
Secretary