

**City of Grand Haven - Fee Schedule
For Fiscal Year 2023-24 and Budget 2024-25**

Fund/Department/Description	Fiscal Year 2023-24	Fiscal Year 2024-25
Amendment 2--01/01/2025		
General Fund		
City Clerk		
Copy charge	\$0.10 per copy (FOIA rate)	\$0.10 per copy (FOIA rate)
Licenses and permits - see later pages		
Notary Public service	\$10.00	\$10.00
License fee (encroachments on City property, etc.)	\$250.00	\$250.00
Tax Abatement, Incentive or Loan application fee	\$200.00	\$250.00 to \$1,000.00
Finance/Treasury		
Non-sufficient funds charge	\$25.00	\$25.00
Copy charge	\$0.10 per copy (FOIA rate)	\$0.10 per copy (FOIA rate)
Copy charge non-owner - Assessing division (free for property owner)	\$1.00 per page	\$1.00 per page
Trash bags - per box of 12	\$18.00	\$18.00
Trash bags - individual	\$1.50	\$1.50
Planning		
Site Plan Review:		
up to \$100,000	\$175.00	\$200.00
\$100,000.01 - \$500,000	\$275.00	\$300.00
\$500,000.01 - \$1,000,000	\$375.00	\$400.00
above \$1,000,000	\$475.00	\$500.00
Special Land Use Permit	\$325.00	\$350.00
Escrow Deposit (Planning Commission, Zoning Board of Appeals)	\$1,500.00	\$1,500.00
Escrows, held by City, are 100% of estimated plan review costs		
Sensitive area overlay reviews	\$50.00	\$50.00
Planned Development permits	\$700.00	\$750.00
Lot split review	\$150.00	\$200.00
Zoning Change Application (was Rezoning application)	\$400.00	\$400.00
Sign - free standing, projecting, marquee, parapet, awning, wall	\$35 + \$0.40 per square foot	\$35 + \$0.50 per square foot
Sign or Banner - temporary	\$25.00	\$25.00
Sidewalk Café - semi-permanent	\$250.00	\$250.00
Sidewalk Café - mini-cafe	\$100.00	\$100.00
All other Planning Commission reviews	\$175.00	\$200.00
Historical Landmark Income Property	\$35.00	\$50.00
Zoning variance:		
Project not started	\$350.00	\$350.00
Project started	\$450.00	\$450.00
Zoning Interpretation	\$275.00	\$300.00
Zoning Appeal	\$275.00	\$300.00
Housing Variance Appeal	\$50.00	\$50.00
Change-of-Use Permit		\$25.00
Land Use Permit / Beekeeping Permit / Backyard Chicken Permit	\$35.00	\$35.00
Fence Permits	\$35.00	\$35.00
Home Occupation Permit	\$25.00	\$25.00
Temporary Use Permit	\$75.00	\$100.00
License Agreement	\$250.00	\$250.00
Encroachment and Overhang Permit (minor)	\$75.00	\$75.00

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Fund/Department/Description	Fiscal Year 2023-24	Fiscal Year 2024-25
Encroachment and Overhang Permit (major)	\$250.00	\$250.00
Parking Exemption Request	\$75.00	\$100.00
Street/Right-of-Way Vacation Request		\$200.00
Zoning Verification Letter Request	\$50.00	\$50.00
Adult Use Marihuana Facility Application Fee	\$5,000.00	\$5,000.00
Adult Use Marihuana Facility Permit Renewal	\$5,000.00	\$5,000.00
Medical Marihuana Facility Application Fee	\$5,000.00	\$5,000.00
Medical Marihuana Facility Permit Renewal	\$5,000.00	\$5,000.00
Building		
Construction Board of Appeals application	\$275.00	\$275.00
Escrow Deposit - Construction Board of Appeals	\$1,500.00	\$1,500.00
Demolition - garage	\$35.00	\$35.00
Demolition - single family home	\$75.00	\$75.00
Demolition - principal structure not single family home	\$120.00	\$120.00
Moving permit fee - all buildings & structures less than 500 sq ft and/or less than 17 ft in height	\$35.00	\$35.00
Moving permit fee - all buildings & structures greater than 500 sq ft and/or greater than 17 ft in height	\$100 + hourly if Public Safety, Public Works or BLP staff is used.	\$100 + hourly if Public Safety, Public Works or BLP staff is used.
Rental Housing		
Rental housing short term registration - per unit	\$140.00	\$160.00
Rental housing long term registration - per unit		\$100.00
Rental reinspection or no show fee	\$75.00	\$75.00
Rental housing late fee (per unit) if pymnt not made by Feb 15	\$50.00 per unit	\$50.00 per unit
Building Inspection Permits and Fees		
<i>See later pages in the Fee Schedule also</i>		
Additional permit (penalty) fee when a project is started prior to receiving a permit.	\$100.00	\$100.00
Minimum building permit fee - non refundable	\$100.00	\$100.00
Manufactured home set- up fee	\$300.00	\$300.00
Mechanical Permit Application		
Application Fee (non-refundable)	\$60.00	\$60.00
All Inspections		\$75.00
Suppression System (includes inspection)	\$100.00	\$100.00
Heating:		
Residential, includes ducts or hot water piping	\$50.00	\$50.00
Duct system/Hydronic Piping (per zone)	\$20.00	\$20.00
Gas/Oil burning equipment, new and/or conversion or replacement furnace	\$30.00	\$30.00
Water Heaters	\$5.00	\$5.00
Manufactured Fireplace (chimney, wood stoves, fireplaces) (each)	\$30.00	\$30.00
Exhaust Fan/Power Exhaust (each)	\$5.00	\$5.00
Flue/Vent Dampers	\$5.00	\$5.00
Solid fuel equipment - complete (incl. chimneys)	\$30.00	\$30.00
Chimney - factory built (installed separately)	\$25.00	\$25.00
Solar - set of three panels (piping included)	\$20.00	\$20.00
Heat pumps - complete residential	\$30.00	\$30.00
Heat pumps - commercial (pipe not included)	\$20.00	\$20.00
Boiler	\$30.00	\$30.00
Humidifiers/air cleaners	\$10.00	\$10.00