

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
MONDAY, OCTOBER 7, 2024**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Bob Monetza in the Council Chambers of City Hall, 519 Washington Ave.

**Present:** Council Members Mike Fritz, Karen Lowe, Mayor Pro-tem Kevin McLaughlin, and Mayor Bob Monetza.

**Absent:** None.

**Others Present:** City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Tim Price, Public Works Director Derek Gajdos, and Deputy Public Works Director Dana Kollewehr.

**INVOCATION/PLEDGE OF ALLEGIANCE**

**APPOINTMENTS**

**24-193** Council Member **Fritz** moved, seconded by Mayor Pro-tem **McLaughlin** to appoint Karen Lowe to serve as the Grand Haven City Council Representative to the Northwest Ottawa Recreation Authority.

Roll Call Vote:  
**This motion carried unanimously.**

**APPROVAL OF CONSENT AND REGULAR AGENDAS**

Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve the agendas as presented.

**24-194** Council Member **Lowe** moved, seconded by Mayor Pro-tem **McLaughlin** to amend the agendas by moving the approval of the September 16<sup>th</sup> City Council Minutes to New Business C and moving Consent Agenda Item E to New Business D.

Roll Call Vote:  
**This motion carried unanimously.**

**24-195** Mayor Pro-tem **McLaughlin** moved, seconded by Council Member **Lowe** to approve the agendas as amended.

Roll Call Vote:  
**This motion carried unanimously.**

## FIRST CALL TO AUDIENCE

**Oliver Shampine, 540 D Ave:** Commented on personal Boards & Commissions application.

## CONSENT AGENDA.

**24-196** Approve the Regular City Council Meeting Minutes of September 3, 2024, and the Special Joint City Council and Board of Light and Power Meeting Minutes of September 9, 2024.

**24-197** Approve the bill's memo in the amount of \$14,589,068.33. **Attachment A**

**24-198** Ratify an amended and restated Power Purchase Commitment (PPC) that terminates the provisions of the previous PPC tied to the Capacity Purchase Agreement and replaces it with the provisions contained in the Replacement ZRC Confirmation, as approved by the Board of Light and Power.

**24-199** Approve the 2025 City Council Meeting Schedule. **Attachment B**

**24-200** Approve the Performance Resolution with the Michigan Department of Transportation (MDOT) allowing specific staff positions to apply for MDOT Right-of-Way permits pertaining to official City activities.

**24-201** Approve a five-year State Trunkline Maintenance Contract with the Michigan Department of Transportation beginning October 1, 2024, through September 30, 2029.

Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve the Consent Agenda as amended.

Roll Call Vote:

**This motion carried unanimously.**

## NEW BUSINESS

**24-202** Council Member **Lowe** moved, seconded by Mayor Pro-tem **McLaughlin** to approve a license agreement between the City and Norm's Dairy Crème LLC with a term beginning on March 1, 2025, and authorize the Mayor and City Clerk to execute the necessary documents.

Roll Call Vote:

**This motion carried unanimously.**

**24-203** Mayor Pro-tem **Fritz** moved, seconded by Council Member **Lowe** to accept the proposal from Rite Way Plumbing and Heating of Grand Rapids, Michigan in the not-to-exceed amount

of \$983,500.00 for the Department of Public Safety HVAC Project and authorize the Mayor and City Clerk to execute the necessary documents.

Roll Call Vote:

**This motion carried unanimously.**

Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve the Regular City Council Meeting Minutes of September 16, 2024.

**24-204** Mayor Pro-tem **McLaughlin** moved, seconded by Council Member **Fritz** to amend the minutes to reflect the dissenting vote by Council Member **Fritz** on items 24-190 and 24-191.

Roll Call Vote:

**This motion carried unanimously.**

**24-205** Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve the Regular City Council Meeting Minutes of September 16, 2024, as amended.

Roll Call Vote:

**This motion carried unanimously.**

**24-206** Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve a resolution to accept the Sluka Field Renovations Land and Water Conservation Grant Agreement in the budgeted amount of \$293,900.00 for improvements to Sluka Filed.

Roll Call Vote:

**This motion carried unanimously.**

### **REPORT BY CITY COUNCIL**

Council Member **Fritz** shared how wonderful the Hispanic Heritage Fiesta and Chowdown Centertown were this year.

Council Member **McLaughlin** shared himself and Council Member **Lowe** traveled to Grand Rapids to watch Roosevelt Diggs, a Grand Haven based band, perform.

Mayor **Monetza** shared he enjoyed Chowdown Centertown and Art in the Yard. Mayor **Monetza** also discussed the upcoming Board of Light & Power vacancy interviews on October 9 at 5:00 p.m. The Public Safety Fire Prevention Open House is also October 9 at 5:30 p.m.

### **CITY MANAGER REPORT**

City Manager **Latsch** presented an update on the current Economic Development Contract with the area Chamber of Commerce at the request of the City Council. City Manager **Latsch** will be

presenting a recommendation at the next regular City Council meeting to begin the 90-day termination period with the City's current contract with the Chamber of Commerce and looking at a new partnership for Economic Development services. The City looks forward to continuing working with the area Chamber of Commerce in other areas of business.

The City is tentatively planning on closing on the sale of the Annex building with Capstone later this week.

#### CALL TO AUDIENCE SECOND OPPORTUNITY

**Mark Allen, President of the Chamber of Commerce of Grand Haven, Spring Lake, and Ferrysburg:** Commented on the Economic Development Services agreement with the City of Grand Haven.

**Scott Zylstra, ASPC:** Commented on the Economic Development Services agreement with the City of Grand Haven.

#### CLOSED SESSION

Council Member **Lowe** moved, seconded by Council Member **Fritz** to enter Closed Session at 8:08 p.m. to consider a periodic personnel evaluation pursuant to Section 8(1)(a) of the Open Meetings Act at the written request of the employee.

Roll Call Vote:

**This motion carried unanimously.**

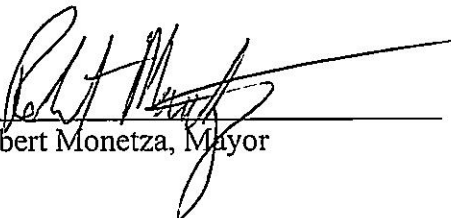
Council Member **Fritz** moved, seconded by Council Member **Lowe** to exit the Closed Session at 9:01 p.m.


Roll Call Vote:

**This motion carried unanimously.**

#### ADJOURNMENT

After hearing no further business, Mayor Monetza adjourned the meeting at 9:02 p.m.

  
\_\_\_\_\_  
Robert Monetza, Mayor

  
\_\_\_\_\_  
Maria Boersma, City Clerk

Attachment A

To: Ashley Latsch, City Manager  
From: Emily Greene, Finance Director *EA*  
CM Date: 10.07.24  
RE: Bills From Payables Warrant

NEW FUND NUMBER	FUND NAME	WARRANT 09.18.24	WARRANT 09.25.24	ACH WARRANT 09.25/9.30.24	WARRANT 10.2.24	ACH WARRANT 10.2.24	TOTALS
101	General Fund	\$103,690.47	\$14,250.92	\$0.00	\$82,153.97	\$26,273.61	\$226,368.97
151	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
202	Major Street Fund	\$11,324.62	\$1,686.24	\$0.00	\$3,577.34	\$1,297.31	\$17,885.51
203	Local Street Fund	\$152.83	\$0.00	\$0.00	\$366.63	\$263.69	\$783.15
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
242	Brfd LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
243	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00	\$77,741.52	\$465,283.45	\$543,024.97
244	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
245	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
246	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
248	Main St Dist Dev	\$6,012.00	\$1,350.19	\$0.00	\$0.00	\$0.00	\$7,362.19
272	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
273	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
274	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276	LightHouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$3,660.00	\$3,660.00
278	Community Land Trust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operalling Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
372	UTGO Inf Debt Fund	\$0.00	\$0.00	\$29,921.81	\$0.00	\$0.00	\$29,921.81
373	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
374	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
384	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
394	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$4,462.42	\$30,225.22	\$0.00	\$5,535.74	\$42,134.63	\$82,358.01
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410	Harbor Island	\$0.00	\$0.00	\$0.00	\$0.00	\$72,871.85	\$72,871.85
455	GL TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	Sewer Authority Operatlons	\$7,362.68	\$48,398.03	\$0.00	\$8,194.04	\$4,201.63	\$68,156.38
509	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Operating	\$9,168.34	\$287.93	\$0.00	\$65,468.29	\$6,527.67	\$81,450.23
510	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
535	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
572	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
581	Airpark Fund	\$259.80	\$8,847.13	\$0.00	\$1,051.99	\$43.40	\$10,202.32
590	City Sewer Fund	\$9,570.46	\$109,315.58	\$0.00	\$3,846.03	\$2,005.83	\$124,737.90
591	City Water Fund	\$19,020.77	\$4,252.41	\$0.00	\$4,975.48	\$6,182.70	\$34,431.36
594	City Marina Fund	\$9,640.98	\$1,261.94	\$0.00	\$269.10	\$26.79	\$11,198.81
597	City Boat Launch Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
661	Motorpool Fund	\$16,186.90	\$2,547.77	\$0.00	\$5,556.21	\$17,151.70	\$41,442.58
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
678	OPEB/Retiree Benefits Fund	\$0.00	\$518.37	\$0.00	\$0.00	\$0.00	\$518.37
679	Health Benefit Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$19,714.68	\$7,125,201.04	\$3,476,084.68	\$1,500,908.23	\$1,110,485.29	\$13,232,393.92
704	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$216,566.95	\$7,348,142.77	\$3,506,006.49	\$1,759,642.57	\$1,758,709.55	\$14,589,068.33

\$14,589,068.33 Total Approved Bills  
\$13,232,912.29 Minus eligible bills for release without prior approval: including Utility,  
\$1,356,156.04 Retirement, Insurance, Health Benefit, and Tax Collection Funds

Attachment B



GRAND HAVEN CITY COUNCIL  
2025 MEETING SCHEDULE

<u>JANUARY</u> Mon. - 01/06 Tues. - 01/21*	<u>FEBRUARY</u> Mon. - 02/03 Mon. - 02/17	<u>MARCH</u> Mon. - 03/03 Mon. - 03/17
<u>APRIL</u> Mon. - 04/14* Mon. - 04/28*	<u>MAY</u> Mon. - 05/05 Mon. - 05/19	<u>JUNE</u> Mon. - 06/02 Mon. - 06/16
<u>JULY</u> Mon. - 07/07 Mon. - 07/21	<u>AUGUST</u> Mon. - 08/04 Mon. - 08/18	<u>SEPTEMBER</u> Tues. - 09/02* Mon. - 09/15
<u>OCTOBER</u> Mon. - 10/06 Mon. - 10/20	<u>NOVEMBER</u> Mon. - 11/03 Mon. - 11/17	<u>DECEMBER</u> Mon. - 12/01 Mon. - 12/15

The meetings take place in the Council Chambers of Grand Haven City Hall, located at 519 Washington Avenue, Grand Haven, Michigan. Council Meetings will be held on the first and third Monday of every month, at 7:30 PM, except as indicated. Work Sessions may be held prior to Council Meetings when necessary. Meeting dates are subject to change. Visit our Web site at [www.grandhaven.org](http://www.grandhaven.org) to view meeting notices and agendas. Agendas are generally published on the Friday prior to the scheduled meeting. Please call the City Clerk's Office at 616-847-4886 or the City Manager's Office at 616-847-4888 if you have any questions regarding this schedule.

*\* Due to spring break during the first full week of April for the Grand Haven Area Public Schools, the meetings were scheduled for the second and fourth Mondays of the month, and due to, MLK Day, and Labor Day, the meetings were changed to the following Tuesday.*