

GRAND HAVEN BOARD OF LIGHT AND POWER
MINUTES
JULY 18, 2024

A regular meeting of the Grand Haven Board of Light and Power was held on Thursday, July 18, 2024, at 6:00 PM at the Board's office located at 1700 Eaton Drive in Grand Haven, Michigan and electronically via live Zoom Webinar.

The meeting was called to order at 6:01 PM by Chairperson Westbrook.

Present: Directors Crum, Hendrick, Knoth, Welling and Westbrook.

Absent: None.

Others Present: Interim General Manager Rob Shelley, Secretary to the Board Danielle Martin, Finance Manager Lynn Diffell, Operations and Power Supply Manager Erik Booth, and Dan Deller as Technical Support.

Motion Director Welling, supported by Director Crum, moved to approve the meeting agenda.

24-09A Director Welling, supported by Director Hendrick, moved to add item 8C "Update on Joint City/BLP Meeting" to the meeting agenda.

Roll Call Vote:

In favor: Directors Crum, Hendrick, Knoth, Welling and Westbrook; Opposed: None.
Motion carried.

24-09B Director Welling, supported by Director Crum, moved to approve the agenda as amended.

Roll Call Vote:

In favor: Directors Crum, Hendrick, Knoth, Welling and Westbrook; Opposed: None.
Motion carried.

Pledge of Allegiance

Public Comment Period: No comments.

24-09C Director Welling, supported by Director Knoth, moved to approve the consent agenda. The consent agenda includes:

- Approve the minutes of the June 20, 2024 Special Board Meeting
- Approve the minutes of the June 20, 2024 Special Board Meeting Closed Session
- Approve the minutes of the June 20, 2024 Regular Board Meeting
- Approve the minutes of the June 20, 2024 Regular Board Meeting Closed Session
- Receive and file the June Financial Statements, Power Supply and Retail Sales Dashboards
- Receive and File the June Key Performance Indicator (KPI) Dashboard

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- Receive and File the MPPA Energy Services Project Resource Position Report dated 6/28/2024
- Approve payment of bills in the amount of \$2,248,653.28 from the Operation & Maintenance Fund
- Approve payment of bills in the amount of \$363,198.48 from the Renewal & Replacement Fund
- Approve confirming Purchase Order #23101 to St. John Truck and Trailer in the amount of \$6,541 for the equipment trailer DOT inspection and repair

Roll Call Vote:

In favor: Directors Crum, Hendrick, Knoth, Welling and Westbrook; Opposed: None.
Motion carried.

24-09D Director Hendrick, supported by Director Welling, moved to approve the Purchase Orders. The Purchase Orders include:

- Purchase Order #23117 to Irby Utilities in the amount of \$21,902 for eight 25kVA pole mount transformers

Roll Call Vote:

In favor: Directors Crum, Hendrick, Knoth, Welling and Westbrook; Opposed: None.
Motion carried.

24-09E Interim General Manager Rob Shelley reviewed the Human Resources focus area of the Strategic Plan. When the full Strategic Plan was reviewed in March, the Board's goal to "conduct annual Board self-evaluation and use results to implement a Board development plan" was identified as incomplete. This item can be moved to "in progress" as the Board is working on development through the APPA on demand governance training being conducted each month. By consensus, the Board plans to conduct a formal self-evaluation and create a development plan in April 2025, after the APPA training has been completed.

No formal action taken.

24-09F Governance Training lessons number four "Duty of Care, Loyalty and Obedience" and number five "Conflict of Interest" were discussed.

No formal action taken.

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24-09G The Board will watch Governance Training lessons numbers six “Conflict of Interest (Scenarios)” and seven “Individual Roles and Responsibilities” for discussion at the August meeting.

No formal action taken.

24-09H Other Business: The Board confirmed August 8, 2024 at 4:00 PM to hold a special closed meeting to review a confidential attorney opinion regarding pending litigation.

No formal action taken.

24-09I Other Business: The Interim General Manager announced the kickoff of an online customer satisfaction survey. Participants can submit their responses anonymously or enter their contact information to be entered in a drawing to win a smart thermostat.

No formal action taken.

24-09J Other Business: The Interim General Manager reported he has been in contact with the City Manager, and they are trying to coordinate a date for a joint City Council and BLP Board meeting. The dates being considered are September 9th, 10th or 12th. The Board secretary will send an online poll to determine availability.

No formal action taken.

27-09K Other Business: Chairperson Westbrook informed the Board the Community Energy Plan group made a presentation at a recent City Council meeting. The meeting recording is available online if anyone would like to see the update.

No formal action taken.

Public Comment Period: No comments.

Adjournment

At 6:35 PM by motion of Director Hendrick, supported by Director Knoth, the July 18, 2024 Board meeting was unanimously adjourned.

Respectfully submitted,



Danielle Martin
Secretary to the Board

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