

“For Cleaner Lakes and Rivers”

GRAND HAVEN-SPRING LAKE SEWER AUTHORITY

WASTEWATER TREATMENT PLANT
1525 WASHINGTON AVENUE
GRAND HAVEN, MICHIGAN 49417
PHONE: (616) 847-3486

The regular meeting of the Grand Haven-Spring Lake Sewer Authority will be held at 8:15 A.M. on Wednesday, November 20, 2024 in the Council Chambers in Grand Haven City Hall located at 519 Washington St. Grand Haven, Michigan 49417

AGENDA FOR REGULAR MEETING

Wednesday November 20, 2024

8:15 A.M.

1. Meeting called to order 8:15 a.m.

2. Roll Call:

Gordon Gallagher
Vice-Chair Ashley Latsch
Treasurer Craig Bessinger
Patrick Staskiewicz
Bill Cargo
Brady Selner
Steve Namenye
Joel TePastte

Spring Lake Township
City of Grand Haven
City of Ferrysburg
Ottawa County Road Commission
Grand Haven Township
Village of Spring Lake
Member at Large
Village of Spring Lake

Also Present:

Ryan Vredeveld
Cory VanOeveren
Matt Wade
Karen Sherwood
Emily Greene

WWTP Superintendent
WWTP Environmental Compliance Supervisor
Grand Haven Township Alternate
Grand Haven Township
City of Grand Haven Finance Director

3. Approval of the minutes of the August 21, 2024 Sewer Authority Board meeting

Motion by Namenye to approve minutes, support by TePastte and all in favor motion carries

4. Public Comment

No public comment

5. Financial Report

Superintendent Vredevelde updates the Board on the financials of the current fiscal year. Revenue is lower than projected, which is a reflection of the lower flow totals that the plant has been experiencing. All but one capital improvement project has been completed and the remaining project (front parking lot) is scheduled to be finished before the end of the fiscal year.

6. Superintendent's Report

Superintendent Vredevelde updates the Board on the operations of the plant. The rebuild of the primary clarifier drive, as well as the back-up centrifugal blower were noted as unplanned maintenance items, current budget will be able to absorb the surprise expenses because plant staff will be able to contribute certain activities to help keep costs down.

Vredevelde also acknowledged the retirement of Operator-Mechanic Gerald Weinert and expressed his appreciation for his many years of service.

7. General Business.

A. Approval of Sewer Authority Meeting Dates 2025

Motion by Cargo to accept the proposed 2025 meeting dates, supported by Namenye all in favor the motion carries.

B. Sewer Rate Study by Baker Tilly

Superintendent Vredevelde presented the report by Baker Tilly, discussion was had about the report's recommendations, including the increase of contributions into the plant modification fund to cover the 6-year capital improvement plan.

Action items include the removal of 5% inflationary multiplier to the capital improvement plan evaluations and replace with 3%.

C. Debt Rate Update

Pat S – Provided snapshot of debt schedules and debt funds with possible options for smoothing out rate increases as debt bond reliefs are expiring.

D. Plant Modification Debt Rate

Discussion took place about the plant staff recommended increase to the annual plant modification funding rate.

Action items is for plant staff to sit with City of Grand Haven finance department to discuss the capital improvement plans and determine a reasonable increase that can be considered by the Board at the next meeting in February 2025.

E. Annual Financial Audit Presentation – Vredevelde – Haefner CPA

Mike Vredevelde was present for Vredevelde-Haefner to deliver the financial audit results. Mike stated that the report shows a good and clean report.

Action items are for City of Grand Haven staff provide an update on how the last few years of tracked in relation to reducing retirement liability. Emily Greene to provide a snapshot to the board to show impact.

Motion by Cargo to receive the audit, supported by TePastte all in favor motion carries.

8. Board Member Comments.

Gallagher: Follow-up with Ryan to review performance evaluation

9. Announcement of next Sewer Authority Meeting: February 19, 2025

10. Adjournment. 9:12 a.m.

Sewer Authority Members:

Brady Selner
City of Grand Haven - Vacant
Ashley Latsch, Vice-Chairperson
Craig Bessinger, Treasurer
Steve Namenye
Gordon Gallagher, Chairperson
Patrick Staskiewicz
Bill Cargo
Joel TePastte

Alternate Members:

Wally Delamater

Derek Gajdos
Matt Schindlbeck

Joe Wallace
Matt Wade

Consultants:

Matt VanHoef

Others:

Grand Haven Tribune
Bob Monetza
Maria Boersma

GENERAL MEMBERS: IF YOU CANNOT ATTEND THE MEETING, PLEASE NOTIFY YOUR ALTERNATE SO THAT HE/SHE MAY