

# **CITY OF GRAND HAVEN**

## **Organizational Board of Review Meeting Minutes**

Meeting was brought to order by the past vice chairman, Bob Huff at 1:00 p.m. on March 5, 2024.

Present:        Bob Huff  
                    Craig Zysk  
                    Casey Vinton

Excused:        none

Also Present: Carla Hill, Assessing Division Manager from the Ottawa County Equalization Department.

Location:        Grand Haven City Hall, Assessing Office.

Election of Position for 2024: Craig Z. made a motion that members would fill roles Bob Huff Chairman, Craig Zysk Vice Chair, and Casey Vinton would assume the position of Secretary. Motion seconded by Mr. Huff. Motion Carried.

The board adopted the following rules for Board of Review regular meetings:

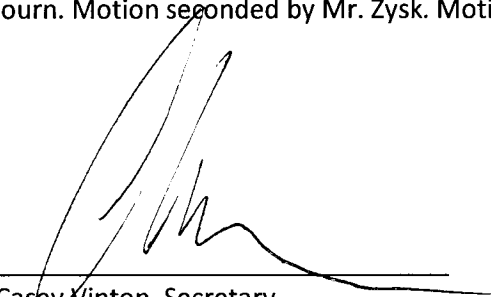
1. Fifteen minute time limit per protest or parcel.
2. A written authorization must be presented by all representatives of the owner.
3. Written protests, without an actual presence at the Board of Review, are acceptable from all property owners.

Mrs. Hill presented to the Board the Assessment Roll as well as supporting documentation including a listing of sales organized by analysis neighborhood, calculations of land values and economic condition factors for all analysis areas, form L-4018 indicating assessment ratios as determined by the Equalization Department, and form L-4023 indicating that adjustments had been made by the assessor to meet legal requirements.

Discussion was held regarding the changes in value within the city, most particularly the sales and valuation of commercial and industrial. A review of the upcoming meetings of the Board was held.

No public was in attendance to call for comment.

Having no other business, Mr. Huff moved to adjourn. Motion seconded by Mr. Zysk. Motion Carried. Meeting adjourned at 2:15 pm.

  
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Casey Vinton, Secretary