

**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN**

Parks and Recreation Board

**Meeting Minutes
March 1, 2023**

The Parks and Recreation Board meeting was called to order on March 1, 2023 at 6.00 p.m. at the City Hall Conference Room.

Roll Call: Tonya Christiansen, Chair
Robert Bell, Co-Chair
Lynn Groothuis
Bruce Baker

Absent: Jim DeVries

Also Present: Matt Wade, Streets & Utilities Manager and Board Liaison, Dana Kollwehr, Special Events and Project Manager

Approval of Minutes from the February 1, 2023 meeting:

A motion was made by Groothuis and seconded by Baker to approve the P&R Board Meeting Minutes from February 1, 2023.

Motion was approved 4-0

New Business

23-16 Special Event – Grand Haven Triathlon/Duathlon (Recurring)
Request Made by: Ron Knoll
Type of Event: Triathlon & Duathlon
Location: Mulligans Hollow
Date(s) of Event: Sunday, July 9, 2023
Time Frame: Event: 10:00am to 1:00pm
Attendee Count: 350
Notes

A motion was made by Bell and seconded by Groothuis to approve the Special Event, Grand Haven Triathlon/Duathlon, Sunday, July 9, 2023 from 10:00am to 1:00pm.

Motion Approved 4-0

23-17 Special Event – Grand Haven Offshore Challenge (Recurring)

Request Made by: Tom Fox
Type of Event: Fishing Tournament
Location: Lynne Sherwood Waterfront Stadium
Date(s) of Event: Thursday June 1, through June 4, 2023
Time Frame: Event: June 1, 10:00am to June 4, 5:00pm
Attendee Count: 290
Notes

A motion was made by Baker and seconded by Bell to approve the Special Event, Grand Haven Offshore Challenge, Thursday, June 1, through June 4, 2023 from 10:00am to 5:00pm.

Motion Approved 4-0

23-18 Special Event – Walk the Beat/Rick VanWeelden Free Concert (New)

Request Made by: Dave Palmer
Type of Event: Free Concert Musical Activity's for Kids and Family's
Location: East Grand River Park
Date(s) of Event: Saturday, June 17, 2023
Time Frame: Event: 2:00pm to 5:00pm
Attendee Count: 100-200
Notes

A motion was made by Bell and seconded by Groothuis to approve the Special Event, Praise by the Pier, Saturday, June 17, 2023 from 2:00pm to 5:00pm.

Motion Approved 4-0

23-19 Special Event – Beer & Mac N' Cheese Festival (New)

Request Made by: Antoinette Bates
Type of Event: Beer & Mac N' Chees Festival
Location: Bolt Park
Date(s) of Event: Saturday, May 13, 2023
Time Frame: Event: 11:00am to 4:00pm
Attendee Count: 500-1000
Notes

A motion was made by Bell and seconded by Baker to approve the Special Event, Beer & Mac N' Cheese Festival, Saturday, May 13, 2023 from 11:00am to 4:00pm.

Motion Approved 4-0

23-20 Special Event – Kick off to Summer Run (Recurring)

Request Made by: Kelly Haracourt
Type of Event: Community 5k Run Walk
Location: Mulligans Hollow
Date(s) of Event: Saturday, May 27, 2023
Time Frame: Event: 8:30am to 10:30am
Attendee Count: 500
Notes

A motion was made by Groothuis and seconded by Baker to approve the Special Event, Kick off to Summer Run, Saturday, May 27, 2023 from 8:30am to 10:30am.

Motion Approved 4-0

23-21 Special Event – Coast Guard City USA Run (Recurring)

Request Made by: Kelly Haracourt
Type of Event: Community 5k, 10k run, 1 Mile Family Fun Run.
Location: Mulligans Hollow
Date(s) of Event: Saturday, July 27, 2023
Time Frame: Event: 7:30am to 11:30am
Attendee Count: 2,000
Notes

A motion was made by Baker and seconded by Bell to approve the Special Event, Coast Guard City USA Run, Saturday, July 27, 2023 from 7:30am to 11:30am.

Motion Approved 4-0

23-22 Special Event – Memorial Day Parade (Recurring)

Request Made by: Chris Streng
Type of Event: Parade and Ceremonies
Location: Lynn Sherwood Waterfront Stadium
Date(s) of Event: Monday, May 29, 2023
Time Frame: Event: 9:30am to 12:00pm
Attendee Count: 3,000
Notes

A motion was made by Bell and seconded by Groothuis to approve the Special Event, Memorial Day Parade, Monday, May 29, 2023 from 9:30am to 12:00pm.

Motion Approved 4-0

23-23 Special Event – East End Party in the Park (Recurring)

Request Made by: Ryan Vredeveld
Type of Event: Free Food Concert and Facility Tours
Location: East Grand River Park
Date(s) of Event: Thursday, July 13, 2023
Time Frame: Event: 4:30pm to 7:30pm
Attendee Count: 350-500
Notes

A motion was made by Bell and seconded by Groothuis to approve the Special Event, East End Party in the Park, Thursday, July 13, 2023 from 7:00pm to 9:00pm.

Motion Approved 4-0

23-24 Special Event – Velo Kids Bike Camp (New)

Request Made by: Scott Przystas
Type of Event: Kids Bike Camp
Location: Harbor Island
Date(s) of Event: Monday, June 5 – Wednesday, June 7, 2023
Time Frame: Event: 9:00am to 12:00pm
Attendee Count: 200
Notes

A motion was made by Bell and seconded by Groothuis to approve the Special Event, Velo Kids Bike Camp, Monday, June 5 – Wednesday, June 7, 2023 from 9:00am to 12:00pm.

Motion Approved 4-0

23-25 Park Use Permit – Morgan Wedding

Request Made by: Valentina Morgan
Type of Event: Wedding
Location: Grand Haven City Beach
Date(s) of Event: Saturday, April 29, 2023
Time Frame: Event: 4:30pm to 5:00pm
Attendee Count: 50

Notes

A motion was made by Baker and seconded by Bell to approve the Park Use Permit, Morgan Wedding, Saturday, April 29, 2023 from 4:30pm to 5:00pm.

Motion Approved 4-0

23-26 Special Event – Summer Reading Kick-Off Party (New)

Request Made by: Ellen Peters
Type of Event: Family friendly party
Location: Grand Haven Central Park
Date(s) of Event: Saturday, June 3, 2023
Time Frame: Event: 10:00am to 2:00pm
Attendee Count: 200
Notes

A motion was made by Baker and seconded by Groothuis to approve the Special Event, Summer Reading Kick-Off Party, Saturday, June 3, 2023 from 10:00am to 2:00pm.

Motion Approved 4-0

General Business

Dana Kollwehr, Special Events and Project Manager updated the Parks Board members on the status of the Linear Park, Mulligans Hollow, and Sluka Park improvement grants.

- During the first round of Spark Grant distribution, the City did not receive funding for Linear Park improvements. The City will re-apply during the second round of Spark Grant funding. The City has also applied for a grant associated with high water impacts for Linear Park.
- The Mulligans Hollow parking lot and basketball court improvements continue to move forward. The City has received approvals from the DNR. The bid opening is scheduled for the end of March and the construction will begin fall of 2023.
- Sluka Park missed grant funding by two points. The City will be working through adjusting the grant application and will apply again.

Adjournment

The Parks and Rec Board meeting was adjourned at 6:20 pm.