

Grand Haven Main Street DDA

Board of Directors Meeting Minutes for May 16, 2024

Grand Haven City Hall - City Council Chambers

519 Washington Avenue Grand Haven, MI 49417 (616) 844-1188 – office

1. Meeting called to Order: 7:30am

Members Present: Joyce Workman, Todd Anthes, Laura Girard, Cara Galbavi, Robert Monetza, Todd Hancock, Kelly Larson Lynn Negen, Nathan Patterson, Melita Ewbank

Chris Weavers arrived at 7:33

Guests: Debbie Otte, Nicole Stack, Kevin McLaughlin

2. Review of Mission & Vision: Read by Kelly Larson

3. Review and Approve of the Consent and Regular Agenda: Motion by Kelly Larson, Nathan Patterson, All present agree

4. Call to Audience/Public Comments: No Comments from Audience

5. Chinook Pier Presentation from City Manager, Ashley Latsch and City Planner, Brian Urquhart

Please see Attachment of the 3 RFP proposals

MidwestProposal:

Copper Rock Proposal

Cherrett Group Proposal:

Questions or concerns that were brought up by BOD Members just from the brief review of the three Proposals.

How will farmers Market be managed? Do they have any tenets lined up at this time? Chain Restaurants? Incubator Space available? Any proposal consideration on the year around viability for that area? How will all proposals effect Charter Fisherman business? Bus traffic for Children's museum? Project cost for each proposal?

The City is looking for feedback from the DDA Board and the public. Joyce Workman would like all committees to bring ideas.

6. Consent Agenda Motion by Kelly Larson, 2nd by: Chris Weavers, All present agree

- Approve Minutes from April 11, 2024 Board Meeting
- Accept March minutes from Promotions, Preservation & Place, Executive, Organization, & Recruitment & Retention Committees

7. Treasurer's Report Motion Kelly Larson, 2nd Chris Weavers, All present agree

a. Review and Approve current fiscal year financials ending 4/30/24

Laura Girard had a question on snow melt maintenance cost this year. Chandi is going to check and will email DDA Board with details of cost.

8. New Business

a. Review and Approve Executive Director Benefits. Chandi Pape requests to go into closed session Bob Monetza make motion for closed session, 2nd by Cara Galbavi, All present agree. There is a question if Chandi Pape has to leave the room. It's decided she leave and all non board members leave. Chandi Pape and all guests leave at 8:22am.

Motion by Lynn Negen and 2nd by Laura Girard, all present agree to come out of closed session at 9:00am

Approve City Benefit Health plan with dental and vision for DDA Director Chandi Pape in the amount of \$8,700.00 Motion by Nathan Patterson 2nd by Melita Ewbank All present agree.

Review new Intern hire Alex Amores for summer. Motion by Kelly, Larson 2nd by Nate, All present agree

9. Committee Updates:

- Preservation & Place
 - Banner Sales update, extended to May 20
 - Pollinator Pocket Garden update
 - Spring Clean-Up May 13 – 17, 2024
 - Grand Theater update
- Organization
 - Website discussion
 - Marketing Sub-committee

i. First-Block Activities Sub-committee

- Recruitment & Retention NORA Kids Night. NORA will be paid to staff event once a week during summer. Total of \$2000.00 for summer. \$200.00 each week. Money coming from marketing marketing.
- 2. Bounce House – volunteers needed to transport to and from, and inflate, monitor, and deflate. Don't have staff or volunteers at this time.

Promotions

Lynn Negen reminded the board that Santa in Center Town, and Chow Down in Center Town need to be firmed up in order to get on the schedule to be posted for Fall events. Joyce Workman will be at next Promotions meeting to firm up.

10. Director's Report: no comments

11. Chair's Report: Joyce Workman reminded the board that we need to follow Proper Protocols when questions occur. Go to the right person and or Board in order to get items and issues resolved.

Busking Policy: Joyce brought up problems a share holder brought up about a busker. Discussed whether the DDA should go any further with requesting any formal policy. Board will not request any action from City. All agree no action to be taken by DDA Board.

12. Cara leaves at 9:24am

13. Call to Audience/Public Comment: none

Adjourn. 9:28am