

City of Grand Haven  
Historic Conservation District Commission  
Regular Meeting Minutes  
Wednesday, November 19, 2025  
Grand Haven City Hall  
Council Chambers  
519 Washington Ave.  
Grand Haven, MI 49417

Call to order: Chair Chad Fisk called the meeting to order at 5:00 PM

Roll call of members present: Chair Chad Fisk, Vice Chair Patrick Qua, Secretary Linda Rosema, and Members Nina Bryhn, Erik Bye and Robyn Vandenberg

Pre-excused absences: Amy Lalick-Prinzi has resigned

Others who are present: City Planner Brian Urquhart

- 1) General Business Call to the Viewing Audience (allowed 3 minutes) No one spoke.
- 2) Approval of Regular Meeting Minutes of October 15, 2025.
  - a. Member Bye moved to accept the minutes, and Vice Chair Qua seconded the motion.
  - b. The October 15, 2025 Meeting Minutes were unanimously approved.
- 3) Tri-Cities Museum Advisory Member Update-No Report
- 4) Loutit District Library Representative Update-No Report
- 5) SHPO
  - a. Chair Chad Fisk and Vice Chair Patrick Qua have completed the CLG Program-Certified Local Government Program.
  - b. They met with SHPO to clarify questions about PA 169.
  - c. They have also worked through and revised the goals and timeline for a rough framework to present to City Council.
  - d. SHPO shared Design Guidelines with them from Grand Rapids and Franklin, MI. We will focus on Franklin designs and start to identify key buildings that have been lost, about six good projects that were destroyed.
  - e. Their timeline will be:
    1. November 2025-present updated timeline to the HCDC after the new City Council is in place. They will also continue to identify key buildings lost.

2. December 2025-Update presentation based on HCDC feedback and lost building information.
  3. January 2026-Share updated presentation to HCDC and request a work session with City Council.
  4. February 2026-Final presentation to HCDC and prep for work session with City Council.
- f. Franklin, MI has a strong commission and is a good model for Grand Haven.
  - g. Landmarks can be anywhere, property owners and the City can get grants. The Diesel Plant is not in a Historic District, but could be a Landmark.
- 6) Planning Commission Site Plan Reviews
- a. City Planner Brian Urquhart reported that the Marriott Hotel plans may go back to the Planning Commission for minor changes. If changes are major they would have to go to City Council.
  - b. The City Council approved parking with Ottawa County for the Marriott Hotel. The City will maintain and manage oversight on the parking.
  - c. Discussion followed.
- 7) Updates & Reports by HCDC Members
- a. There is a delay with the Floto's property with demolishing and renovations.
  - b. A Christmas Party was discussed, we will not have a regular meeting on December 17. Off the Chain was suggested as a location, Member Bye will check with Wendy Knoth to see if it is available.
- 8) Second Business Call to the Viewing Audience (3 minutes allowed)
- a. Randy Smith, owner of Marushka, located next to Floto's, is concerned about the porcelain, if it can be cleaned, repaired or would be replaced.
  - b. Mayor Bob Monetza suggested Denny Swartout to fill the vacancy on the HCDC. Bob will forward him the information about SHPO and Chair Chad Fisk will contact him.
- 9) Chair Chad Fisk adjourned the meeting at 5:46 PM.

Respectfully submitted,  
Linda Rosema  
Secretary