

Duncan Park Commission – May 20, 2025; Regular Meeting; 6:00pm
Grand Haven City Hall, Council Chambers, Grand Haven, MI

CALL TO ORDER:

COMMISSIONERS: Joe Middleton, Mike Poort, Georgette Sass; (John Williams absent)

CITY LIAISON: Michael England

APPROVAL OF AGENDA: Motion to approve agenda made by Poort, second by Sass; passed 3-0.

PUBLIC COMMENT: *Members of the audience may address the Commission on any item, whether on the agenda or not. Those addressing the Commission are asked to provide their name and address and will be limited to three minutes of speaking time. The Commission will hear all comments for future consideration but may not have a response at this time.*

APPROVAL OF MINUTES: Motion to approve April 15 Draft minutes as submitted made by Poort, second by Middleton; passed 3-0.

AGENDA

OLD BUSINESS:

- A. **Discussion** – The Duncan Park Commission requested additional information from GHAPS related to their submitted Use Permit. (on [Google Drive](#) and attached to email sent with this agenda). Requested information was communicated via email (on [Google Drive](#) and attached to email sent with this agenda). **Outcome** – DPC will discuss and vote on the Use Permit from GHAPS. The DPC discussed the need to address the deteriorating condition of the Wisconsin Ave/Taylor Ave access point to the park that would be used by the GHAPS Early Learning Center. Commissioners recognize that ongoing use will cause further erosion and discussed when and how this trail into the park will undergo remediation. We also identified the need to clearly establish acceptable access points for all users of the park and to provide each with boot cleaning stations. Melanie Ver Duin, a Mary A White, young fives teacher who currently brings students into the park was present to answer questions. **Motion** – Duncan Park Commission accepts the Use Permit received from GHAPS Early Learning Center to access Duncan Park following stated guidelines with an understanding there will be ongoing communication. Motion to approve made by Sass, second Poort; passed 3-0.

COMMISSIONER'S REPORTS: *These are limited in scope, representing a report of activities relevant to Duncan Park and DPC. These will be limited to 3 minutes. Discussions or actions that require detailed consideration or a vote should be placed as an agenda item under NEW BUSINESS.*

Poort reported on the cleanup of downed trees that occurred following a recent storm. It was requested to have the city aid additional cleanup needs using their equipment to help with inaccessible tree damage. Poort recognized the work of a volunteer who has been removing garlic mustard along Duncan Court as well as a generous donation made by a patron of the park. DPC hopes to find some way to formally thank each. The DPC decided a workday to finish storm cleanup would be on June 21 from 9 – 11am.

CITY LIAISON REPORT: Michael England is now Director of the DPW. DPC congratulates our liaison!

TREASURER REPORT: April financial documents are posted on our [Google Drive](#) and attached to the email sent with this agenda.

PUBLIC COMMENT:

ADJOURNMENT: @ 6:57pm

NEXT MEETING: June 17, 2025 @6pm

DRAFT MINUTES RESPECTFULLY SUBMITTED,



GEORGETTE SASS