

CALL TO ORDER:

COMMISSIONERS PRESENT: Joe Middleton, Elizabeth Pool, Mike Poort, Georgette Sass, John Williams
CITY LIAISON: Derek Gajdos and Derek Lemke

APPROVAL OF AGENDA: Motion by Poort to approve agenda; second Williams; approved

PUBLIC COMMENT: *Members of the audience may address the Commission on any item, whether on the agenda or not. Those addressing the Commission are asked to provide their name and address and will be limited to three minutes of speaking time. The Commission will hear all comments for future consideration but may not have a response at this time.*

APPROVAL OF MINUTES: Motion by Poort to approve minutes; second Williams; approved

AGENDA

NEW BUSINESS:

- A. **Elections** – For Duncan Park Commission (DPC) President and Secretary (*from Code of Ordinances, City of Grand Haven, Michigan, Article V, Sec. 25-63. - The commission shall, within thirty (30) days of the appointment of any members, hold a meeting for the election of a president and a secretary. The officers elected shall hold those positions until new commission members are appointed as provided in section 25-65, at which time a new election of officers shall occur.*) **Outcome** – DPC will vote on President and Secretary.

Motion by Poort to maintain elected officials; second Williams; approved

- B. **Discussion** – Additional reports of both destructive and prohibited activities have been reported by users of the park. DPC will continue our discussion on approaches to be taken to limit these activities and more actively engage in oversight of the recreational use of the park. **Outcome** – DPC will vote on specific actions to be taken.

In light of the recent vandalism and use of motor and nonmotor cyclers on the trails, the commission discussed the public safety and etiquette letter presented by Pool which highlights importance of comfort and safety of all park goers.

Williams motioned to send a letter to the editor and combine the information from the letter into the newsletter with the modifications discussed; second Sass; approved

- C. **Discussion** – The ADA compatible table has been vandalized. This should be repaired or replaced. A potential replacement that could be locked to the pad and remain on site throughout the season is an option. **Outcome** – The Duncan Park Commission (DPC) will determine how to maintain this resource in the park and vote on its expenditure.

Sass to look into the various picnic table options and prices including the Victor Stanley.

Commission to look into chaining down the ADA picnic table. We also discussed the opportunity of fundraising.

- D. **Discussion** – The Forestry subcommittee of the Sustainability and Environmental Commission has requested an invasive species assessment from the WMCISMA (West Michigan Cooperative Invasive Species Management Area). This would be some time in October. We have had invasive species surveys in Duncan Park and have been working from these assessments on the removal of invasive plants over the last 7 years. Would the DPC be interested in updating this assessment? **Outcome** – DPC will vote on whether to be included in the invasive species assessment and support any required expenditure.

Sass will find out the cost of the assessment.

- E. **Discussion** – Commissioners (Pool and Sass) have been working on an upcoming Duncan Park newsletter. The recognized value of a newsletter in educational outreach and as a mechanism

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Grand Haven City Hall, Council Chambers, Grand Haven, MI

for fundraising can be best realized using a distribution service. Several free services are available. **Outcome** – DPC will discuss and vote on how to move forward.

Sass and Pool to edit the newsletter document and bring it back to the meeting for approval at the June 18 meeting.

OLD BUSINESS:

A. Upcoming planned events.

June 8 Volunteer work day in the park. *Goal will be to take down the fire ladder shelters.*

COMMISSIONER'S REPORTS: *These should be limited in scope, representing a report of activities relevant to Duncan Park and DPC. However, discussions or actions that require detailed consideration or a vote should be placed as an agenda item under NEW BUSINESS.*

Poort: *Poort repaired the broken bench on the ADA picnic table. He pulled the cone out of the tree and blocked the opening in the shed and placed moth balls to deter mice. He removed the fallen limb on the MAW trail and picked up the broken bollards.*

Pool: *At the request of the commission, Pool will look into cost estimates for more boulders in the parking lot, steps going up from MAW as well as the retaining wall.*

Motion by Poort to approve \$1500 for boulder placement around the curve; second Sass; approved
Sass: introduced a possible matching grant to address the erosion at MAW.

CITY LIAISON REPORT: CITY TO EMAIL END OF YEAR ACCOUNTS PAYING AND RECEIVABLE THIS MONTH.

TREASURER REPORT: April financial reports were attached to email sent with this agenda and can be found on [Google Drive](#). May financial reports will be uploaded to Google Drive when available.

UPCOMING EVENTS OF IMPORTANCE:

June 15 - Opportunity to help with an [invasive species removal event](#) at Kitchell-Lindquist

June 20 - Forest Management Subcommittee meeting (6pm; Loutit Library, Program Room B)

PUBLIC COMMENT: NONE

ADJOURNMENT: 7:20PM

NEXT MEETING: June 18, 2024 @6pm

APPROVED ON JUNE 18, RESPECTFULLY SUBMITTED BY:

Georgette Sass



DUNCAN PARK COMMISSION