

CALL TO ORDER: 6:00

COMMISSIONERS PRESENT: Joe Middleton, Mike Poort, Georgette Sass, John Williams

CITY LIAISON PRESENT: Michael England

GUESTS PRESENT: Asia Rasch (GEI), Melanie Ver Duin (Duneside Discovery Center GHAPS)

APPROVAL OF AGENDA: Motion to approve amended agenda by Sass, second by Williams; passed 4-0.

PUBLIC COMMENT: *Members of the audience may address the Commission on any item, whether on the agenda or not. Those addressing the Commission are asked to provide their name and address and will be limited to three minutes of speaking time. The Commission will hear all comments for future consideration but may not have a response at this time.*

APPROVAL OF MINUTES (MARCH 17, 2026) Motion to approve March 17, 2026, meeting minutes made by Sass, second by Middleton; passed 4-0.

AGENDA:

NEW BUSINESS:

- A. **GEI Update** on the milestones and status of the HWA treatment. Asia Rasch stated on May 5th, 2026, GEI assessment was performed. GEI determined trees in general good health. Dinotefuran treatment was deemed not necessary. HWA observed at the edge of the park and on edge of trails. Infestations are relatively low to moderate. Smaller dbh trees, less than 5 dbh showed signs of stress but not necessarily to HWA, other contributing environmental factors. GEI to perform survey during colder months no date set but likely in November or December. Survey to be completed with GIS and ID tags depending on the sizes of the trees. GEI to supply report with map, spreadsheet and memo with recommendations and an estimate of cost for treatment plan. The survey takes 5 consecutive days during cold weather. Survey done in 2019 will be updated and cross referenced. The treatment takes place in early spring, April, May, and June. There are two types of treatment based on DBH of tree, 5 DBS or less basal bark, over 5 DBH's will be by injection. Second treatment in the fall. Treatment good for 4 to 7 years. Dinotefuran treatment lasts 2 years.
- B. **Oak Wilt epicenter at Duneside elementary:** Discuss if and what can be done for prevention of the spread to Duncan Park. Cemetery cut trees in April and May. Duneside had some trenching to stop the spread of oak wilt, locations of trenching unknown. Melenia Ver Duin to inquire about the location of trenching. Discussion on possible countermeasures for possible spread of Oak Wilt, injection, or trenching. Commission to monitor Duncan Woods.
- C. **Port-a-Jon in the park:** There is a special needs port-a-jon on the North end of the parking lot.
- D. **Volunteer days in the park:** WE talked about the third Saturday. 6/23 was successful from spreading bark, however, only the commission attended with one volunteer. The trail between Sheldon and the park entrance road as well as the start of the Martha Trail, was barked. Request additional Bark Drops (Trail from DP to Cemetery, Hill going up to back loop) No volunteer event for the month of July. Next volunteer day is tentatively scheduled for the 3rd Saturday of August.
- E. **Lawn Mowing / cleanup:** The sprinkling was repaired in the parking area. Also, got the sprinkling working along Sheldon Rd. Cody is mowing.
- F. **Google Drive:** Commission to inquire about using a city drive for storage of Duncan Park documents.

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Grand Haven City Hall, Council Chambers, Grand Haven, MI

- G. **Use Permit:** Lakeshore Visual Art Collective 9/20/2026, with rain date of 10/11/2026. 12:00PM Noon to 4:00PM. **Motion to approve use permit by, Sass second Middleton; passed 4-0.**

OLD BUSINESS:

GRAND ADVENTURE READING CHALLENGE (LOUTIT LIBRARY) – In progress through 7/31

COMMISSIONER'S REPORTS: *These are limited in scope, representing a report of activities relevant to Duncan Park and DPC. These will be limited to 3 minutes. Discussions or actions that require detailed consideration or a vote should be placed as an agenda item under NEW BUSINESS.*

CITY LIAISON REPORT:

TREASURER REPORT: Financial documents for June were sent by Jessica Kossuth and are posted to Google Drive.

PUBLIC COMMENT: Melanie stated that Duneside's outdoor classrooms are currently under construction. Shelters are up and path is being constructed where baseball field was located. GHAPS School starts August 26th, Duneside starts August 27th. GHAPS to fill out new use permit.

ADJOURNMENT: 7:30: Motion to adjourn by Sass, second by Williams; passed 4-0.

NEXT MEETING: AUGUST 18, 2026 @6pm

Draft minutes submitted by,

Joe Middleton

UP COMING:

LAKESHORE VISUAL ART COLLECTIVE – BARBARA CARLSON 9/20/2026 / RAIN 10/11/2026