

Duncan Park Commission – June 16, 2026; Regular Meeting; 6:00pm
Grand Haven City Hall, Council Chambers, Grand Haven, MI

CALL TO ORDER: 6:00PM

COMMISSIONERS PRESENT: Joe Middleton, Mike Poort, Georgette Sass, John Williams

CITY LIAISON PRESENT: Michael England

APPROVAL OF AGENDA: moved by Sass, Second by Williams to approve the agenda.

PUBLIC COMMENT: *No Public present for comment.*

APPROVAL OF MINUTES (APRIL 21, 2026 AND MAY 19, 2026): Motion to approve agenda made by Poort, second by Middleton; passed 4-0.

AGENDA:

NEW BUSINESS:

- A. **Discussion** – Request for a Port-a-Jon in the park for the summer came in from Grand Haven Area Public Schools (Colleen Pulsifer). Poort to contact GHAPS and explain the DPC will allow the placement of the Port-a-jon, however, it must be ordered and billed to GHAPS directly.
- B. **Gift of Trees?** – Received a text from Ryan Cotton (on behalf of Bob Steinlage) about “Plant Up and Fly Right”. They may be interested in donating some trees to Duncan Park. Complications with in-kind donations and providing receipts from the city. Board to not pursue due to invoicing for the donation.
- C. **Volunteer days in the park:** WE talked about the third Saturday. Tables are out but could use cleaning. The trail at the top of the hill has several trees crossing the path. We should close it or clear it. We should clear the roof on the building. Sheldon Rd. entrance was cleaned up by a volunteer (Joe’s son.) for School Hours. Once sprinkling is repaired, we need to redo the grass area. Also, a volunteer (Peg) has offered to help with the entrance plantings. June 20th from 10:00am to 12:pm. City to drop off wood chips for spreading at various areas within the park. Sass posted the work session times and dates on the DP Facebook site.
- D. **Lawn Mowing / cleanup:** Dykstra’s offered to mow and fertilize Estimates Pending. In 2025 we paid Cody about \$1,200 for mowing / cleanup. Should we contract with Cody on lawn mowing and blowing? Dykstra’s is also working on the sprinkling. Sheldon is blocked and crushed (sidewalk snow plow?). Needs new valves. Main park area: has one broken head, but otherwise in pretty good shape. Dykstra’s expects the cost to be \$250 to \$500 to get it back up and running. John Williams to reach out to Cody and confirm he will do the lawn maintenance like 2025.

OLD BUSINESS:

GRAND ADVENTURE READING CHALLENGE (LOUTIT LIBRARY) – In progress through 7/31

VELO KIDS – 6/23 to 6/26, approximately 9 to noon.

Sprinkling – Mike Dykstra will fix.

HWA treatment status - City Council approved our contract with GEI and that was communicated to them. Assignment of member for follow-up and process?

COMMISSIONER’S REPORTS: *These are limited in scope, representing a report of activities relevant to Duncan Park and DPC. These will be limited to 3 minutes. Discussions or actions that require detailed consideration or a vote should be placed as an agenda item under NEW BUSINESS.*

CITY LIAISON REPORT: HANDICAP PARKING SIGN? Handicap sign was replaced.

Duncan Park Commission – June 16, 2026; Regular Meeting; 6:00pm

Grand Haven City Hall, Council Chambers, Grand Haven, MI

TREASURER REPORT: Financial documents for April were sent by Jessica Kossuth and are posted to [Google Drive](#).

PUBLIC COMMENT: NONE

ADJOURNMENT: MOTION, MIDDLETON, SECOND SASS, PASSED 4-0

NEXT MEETING: July 21, 2026 @6pm

Draft minutes submitted,

Joe Middleton

UP COMING:

LAKESHORE VISUAL ART COLLECTIVE – BARBARA CARLSON 9/20/2026 / RAIN 10/11/2026