

CALL TO ORDER:

COMMISSIONERS: Joe Middleton, Mike Poort, Georgette Sass, John Williams

CITY LIAISON: Michael England

APPROVAL OF AGENDA: Motion to approve agenda made by Sass, second by Poort; passed 4-0

PUBLIC COMMENT: *Members of the audience may address the Commission on any item, whether on the agenda or not. Those addressing the Commission are asked to provide their name and address and will be limited to three minutes of speaking time. The Commission will hear all comments for future consideration but may not have a response at this time.*

APPROVAL OF MINUTES: Motion to approve December 16, 2025 Regular Meeting minutes with corrections submitted by Poort made by Williams, second by Middleton; passed 4-0

AGENDA:

NEW BUSINESS:

- A. Discussion – The Duncan Park Commission (DPC) continued its discussion of hemlock retreatment in the park, with presentations from West Michigan CISMA and Bartlett Tree Experts. West Michigan CISMA proposed a one-year treatment using a tank mix of imidacloprid and dinotefuran, targeting approximately 12% of the hemlock trees, while Bartlett Tree Experts presented an alternative approach using abamectin injections with three treatment options including full treatment in one year, splitting trees between two years, or treating one-third annual. Discussed were concerns about treatment timing, efficacy, and the potential for resistance, particularly regarding dinotefuran with its inherently quicker uptake but reduced effective period of control which necessitates repeated, yearly application. The commission also discussed the challenges of treating hemlock woolly adelgid (HWA) particularly the limitations on treatment rates and the risk of creating susceptible untreated areas within the park. The commissioners also expressed interest in developing a long-term adaptive management plan. Commissioners will review all treatment proposals received to date (Parshall Tree Experts, West Michigan CISMA and Bartlett Tree Experts) taking into account that HWA needs to be effectively targeted with Elongate Hemlock Scale (EHS) and spider mites an additional consideration. A Special meeting to be held on Feb 3, 2026 at 6pm will be held.

OLD BUSINESS:

- B. **Discussion** – The Duncan Park Commission needs to complete its deliberation of the 2026/2027 budget. **Outcome** – Commissioners discussed the need to clearly identify infrastructure projects for consideration in 2026. Commissioners can contribute to a list of infrastructure projects via our [Google Drive](#). A breakdown of fees, expenditures and return of investment of the Duncan Park fund held by the Grand Haven Area Community Foundation was reviewed to better understand the level of expenditures possible. **Motion** – none at this time.
- C. **Discussion** – Related to OLD BUSINESS (B) above, commissioners wish to understand how best to use projected rates of return on the Duncan Park fund’s principle to ensure both our operational expenses as well as any expenditures that will be needed to both manage invasive species in Duncan Park and cover necessary infrastructure projects. Our City Liaison (Michael England) indicated that any questions about the Duncan Park fund held by the Grand Haven Area Community Foundation to be asked of Emily Greene, City Finance Director, would need to come through him. **Outcome** – Commissioners agreed to generate a list of questions via our [Google Drive](#). **Motion** – none at this time.

Duncan Park Commission – January 20, 2026; Regular Meeting; 6:00pm

Grand Haven City Hall, City Manager's Office, Grand Haven, MI

COMMISSIONER'S REPORTS: *These are limited in scope, representing a report of activities relevant to Duncan Park and DPC. These will be limited to 3 minutes. Discussions or actions that require detailed consideration or a vote should be placed as an agenda item under NEW BUSINESS.*

Sass reported that the steps to control erosion at the Wisconsin Ave. access to Duncan Park have been projected to start in March 2026 at the cost in the original quote received in September 2025 from JDesign & Services LLC.

CITY LIAISON REPORT: NONE

TREASURER REPORT: Financial documents for December were sent with this agenda and are posted to Google Drive.

PUBLIC COMMENT:

ADJOURNMENT: 7:20PM

NEXT MEETING: February 17, 2026 @6pm

Draft minutes respectfully submitted,

A handwritten signature in cursive script, appearing to read "Georgette Sass".

Georgette Sass

Sent to City Clerk on January 20, 2026