

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
MONDAY, JUNE 17, 2024**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Bob Monetza in the Council Chambers of City Hall, 519 Washington Ave.

**Present:** Council Members Mike Fritz, Karen Lowe, Kevin McLaughlin, Ryan Cummins, and Mayor Bob Monetza.

**Absent:**

**Others Present:** City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Tim Price, Director of Public Works Derek Gajdos, Finance Director Emily Greene, Special Events/Project Manager Dana Kollewehr, and City Planner Brian Urquhart.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Pastor Emmett Brown, Trinity Reformed Church.

**APPOINTMENTS TO BOARDS & COMMISSIONS**

**24-128** Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to appoint the following:

Brandon Nearanz, Musical Fountain Committee, term ending June 30, 2028.

Dennis Nivison, Musical Fountain Committee, term ending June 30, 2028.

Lyndsey Huisman, NORA Board, term ending June 30, 2026.

Roll Call Vote:

**This motion carried unanimously.**

**APPROVAL OF CONSENT AND REGULAR AGENDAS**

Council Member **Lowe** moved, seconded by Council Member **Fritz** to approve the agendas as presented.

**24-129** Council Member **McLaughlin** moved, seconded by Council Member **Fritz** to amend the agendas to add "Continuation of Work session" after the approval of the agendas and before the First Call to the Audience.

Roll Call Vote:

**This motion carried unanimously.**

24-130 Council Member **Lowe** moved, seconded by Council Member **Fritz** to approve the agendas as amended.

Roll Call Vote:

**This motion carried unanimously.**

### **CONTINUATION OF WORK SESSION**

Lara Zawaideh of HDR continued answering City Council questions on her presentation.

### **FIRST CALL TO AUDIENCE**

**Oliver Shampine:** Commented on the Harbor Island presentation and Chinook Pier. Oliver also introduced himself as a candidate for the Ottawa County Board of Commissioners District 10.

**Bruce, 11586 Lakeshore:** Commented on Chinook Pier proposals.

**Lewis, 1108 S Harbor Dr:** Commented on the lights on the Pier.

**Melita Ewbank, Taste of Grand Haven:** Offered to take questions on the proposed Taste of Grand Haven event.

**Sonya Bolks, 1803 Doris:** Commented on issue with neighboring aggressive dog.

### **CONSENT AGENDA**

24-131 Approve Council Regular Meeting Minutes of May 6<sup>th</sup>, May 20<sup>th</sup>, and June 3<sup>rd</sup>, 2024.

24-132 Approve the bills memo in the amount of \$550,224,67. **Attachment A**

24-133 Approve a contract effective July 1, 2024 with Phil Brummel for building inspection services.

24-134 Approve a contract renewal effective July 1, 2024 with Joel Hosko for electrical inspection services.

24-135 Approve a contract renewal effective July 1, 2024 with Bob Modreske for plumbing and mechanical inspection services.

24-136 Approve a contract renewal effective July 1, 2024 with Chad Warden for building inspection services.

**24-137** Approve a contract effective July 1, 2024 with Kirk Briggs for building inspection services.

**24-138** Approve a special event request to hold Lunch on Us on June 21, July 5, July 19, and August 9, 2024 on the sidewalk outside the Chamber of Commerce, located at 1 South Harbor Drive.

Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to approve the consent agenda as presented.

Roll Call Vote:

**This motion carried unanimously.**

#### **UNFINISHED BUSINESS**

**24-139** Mayor Pro-tem **Cummins** moved, seconded by Council Member **McLaughlin** to approve a final resolution to adopt an ordinance amending Sec. 40-420.02. B of the zoning ordinance to allow commercial child care centers in the Industrial District as a special land use.

**Attachment B**

Roll Call Vote:

**This motion carried unanimously.**

#### **NEW BUSINESS.**

**24-140** Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to approve FY2023-24 budget amendments for the General Fund (Fund 101), Major Streets Fund (Fund 202), Local Streets Fund (Fund 203), Special Revenue Funds (Funds 243-276) and Public Improvement Fund (Fund 401).

Roll Call Vote:

**This motion carried unanimously.**

**24-141** Council Member **Lowe** moved, seconded by Council Member **Fritz** to approve a special event request to hold Taste of Grand Haven on Saturday, September 7, 2024 from 11:00 a.m. until 4:00 p.m. on Washington Avenue from Harbor Drive to Third Street, including a sound ordinance waiver.

Roll Call Vote:

**This motion carried unanimously.**

#### **REPORT BY CITY COUNCIL**

Council Member Fritz thanked everyone involved at the kids bicycle event hosted in the first block of Washington, and thanked everyone who participated in the employee appreciation picnic.

Council Member Lowe thanked the MSDDA for all of their work in the first block of Washington and their work to activate the space. Council Member Lowe also thanked Dr. Larry Burns and DPW for their work combatting the tree diseases threatening our urban forests.

Mayor Pro-tem Cummins shared that the Saugatuck City Council offered him their City Manager position and he decided to accept the position. Mayor Pro-tem Cummins will be resigning his position as Council Member and his last meeting will be August 5, 2024.

### CITY MANAGER REPORT

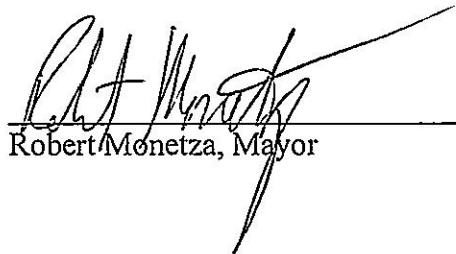

City Manager Ashley Latsch reported on the timeline for the Chinook Pier RFP Submissions. Submissions have been presented to multiple City Boards & Commissions and other stakeholder events. There will be future public input opportunities before being presented to City Council.

### CALL TO AUDIENCE SECOND OPPORTUNITY

**Dennis Nivison:** Thanked the Mayor and City Council for being appointed to the Musical Fountain Committee.

### ADJOURNMENT

After hearing no further business, Mayor Monetza adjourned the meeting at 8:35 p.m.

  
Robert Monetza, Mayor  
Maria Boersma, City Clerk

## Attachment A

To: Ashley Latsch, City Manager  
From: Emily Greene, Finance Director  
CM Date: 06.17.24  
RE: Bills From Payables Warrant

| NEW<br>FUND<br>NUMBER | FUND<br>NAME                     | WARRANT<br>05.05.24 | ACH<br>WARRANT<br>06.12.24 | WARRANT<br>06.12.24 | CREDIT CARD<br>WARRANT<br>06.11.24 | TOTALS       |
|-----------------------|----------------------------------|---------------------|----------------------------|---------------------|------------------------------------|--------------|
| 101                   | General Fund                     | \$18,887.25         | \$14,420.51                | \$36,720.41         | \$5,495.13                         | \$75,523.30  |
| 151                   | Cemetery Fund                    | \$125.00            | \$0.00                     | \$0.00              | \$0.00                             | \$125.00     |
| 202                   | Major Street Fund                | \$6,711.14          | \$16,985.51                | \$1,598.79          | \$0.00                             | \$25,295.44  |
| 203                   | Local Street Fund                | \$3,970.04          | \$90.18                    | \$844.14            | \$0.00                             | \$4,904.36   |
| 225                   | Land Acquisition Fund            | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 242                   | Brfd LSRRF TIF                   | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 243                   | Brownfield Redevelopment Fund    | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 244                   | Econ. Dev. Corp. Fund            | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 245                   | Downtown TIF                     | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 246                   | GLTIF Spec Rev Fund              | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 248                   | Main St. Dist. Dev               | \$1,584.85          | \$0.00                     | \$2,632.68          | \$1,903.10                         | \$6,120.63   |
| 272                   | UTGO Inf Spec Rev Fund           | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 273                   | LTGO Bond Rev Fund               | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 274                   | 2015 UTGO Bond Rev               | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 276                   | LghlHouse Maintenance Fund       | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 278                   | Community Land Trust             | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 310                   | Assessment Bond Fund             | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 351                   | Operating Debt Fund              | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 352                   | Brownfield TIF Debt              | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 355                   | GLTIF Debt Serv Fund             | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 369                   | Building Auth Debt Fund          | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 372                   | UTGO Inf Debt Fund               | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 373                   | LTGO Debt                        | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 374                   | 2015 UTGO Bond Debt Fund         | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 384                   | 2020 LTGO Bond - Warber Drain    | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 394                   | Downtown TIF Debt                | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 401                   | Public Improvements Fund         | \$0.00              | \$3,960.00                 | \$6,057.20          | \$1,395.27                         | \$11,412.47  |
| 402                   | Fire Truck Replacement Fund      | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 403                   | Brownfield TIF Const             | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 404                   | Downtown TIF Const.              | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 410                   | Harbor Island                    | \$0.00              | \$6,466.75                 | \$0.00              | \$207.93                           | \$6,674.68   |
| 455                   | G/L TIF Construction Fund        | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 456                   | UTGO Inf Construction Fund       | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 457                   | LTGO Bond Construction Fund      | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 458                   | 2015 UTGO Bond Inf Fund          | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 469                   | Building Auth. Fund              | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 508                   | North Ottawa Rec Authority       | \$0.00              | \$0.00                     | \$0.00              | \$646.30                           | \$646.30     |
| 509                   | Sewer Authority Operations       | \$70,377.42         | \$2,362.12                 | \$47,902.67         | \$0.00                             | \$120,642.21 |
| 509                   | Sewer Authority SL Force Mn      | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 509                   | Sewer Authority Plant Mod        | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 509                   | GH/SL SA-2013 Debt               | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 509                   | GH/SL SA-SLPS/Force Main Debt    | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 509                   | GH/SL SA-Local Lift Station Debt | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 509                   | GH/SL SA-2018 Plant Debt         | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 510                   | NOWS Operating                   | \$11,010.42         | \$1,800.02                 | \$7,732.22          | \$0.00                             | \$20,542.66  |
| 510                   | NOWS Plant Debt                  | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 510                   | NOWS Replacement                 | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 535                   | Housing Fund                     | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 572                   | Chinook Pier Rental Fund         | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 581                   | Airpark Fund                     | \$18,064.21         | \$48.02                    | \$163.41            | \$0.00                             | \$18,275.64  |
| 590                   | City Sewer Fund                  | \$9,397.00          | \$4,011.40                 | \$1,883.98          | \$90.99                            | \$15,383.37  |
| 591                   | City Water Fund                  | \$9,005.84          | \$18,852.89                | \$93,789.64         | \$2,272.78                         | \$123,921.15 |
| 594                   | City Marina Fund                 | \$727.90            | \$1,054.90                 | \$1,089.07          | \$189.89                           | \$3,061.76   |
| 597                   | City Boat Launch Fund            | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 661                   | Motorpool Fund                   | \$29,975.24         | \$20,858.14                | \$2,699.50          | \$495.75                           | \$54,028.63  |
| 677                   | Self Insurance Fund              | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 678                   | OPEB/Retiree Benefits Fund       | \$64.06             | \$0.00                     | \$42,966.79         | \$0.00                             | \$43,030.85  |
| 679                   | Health Benefit Fund              | \$0.00              | \$19,890.42                | \$744.80            | \$0.00                             | \$20,635.22  |
| 701                   | Trust & Agency Fund              | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 703                   | Tax Collection Fund              | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
| 704                   | Payroll Fund                     | \$0.00              | \$0.00                     | \$0.00              | \$0.00                             | \$0.00       |
|                       |                                  | \$179,900.37        | \$110,801.66               | \$246,825.30        | \$12,697.14                        | \$550,224.67 |

\$550,224.67 Total Approved Bills  
\$63,666.07 Minus eligible bills for release without prior approval: Including Utility,  
\$486,558.60 Retirement, Insurance, Health Benefit, and Tax Collection Funds

Attachment B

CITY COUNCIL  
CITY OF GRAND HAVEN  
OITAWA COUNTY, MICHIGAN

Councilmember\_\_\_\_\_ supported by Councilmember\_\_\_\_\_ moved  
the adoption of the following Ordinance:

ORDINANCE NO.\_\_\_\_ \_

AN ORDINANCE TO AMEND THE ZONING ORDINANCE

THE CITY OF GRAND HAVEN ORDAINS:

Section 1. Amendment to Zoning Ordinance of the City of Grand Haven. The Zoning Ordinance approved January 4, 2021 is hereby amended, amending Sec. 40-420.02.B to allow commercial child care centers as special land use, subject to Sec. 40-518, in the I – Industrial District.

Section 2. The amendment will amend the table of land uses in Sec. 40-402.01, by including commercial child care centers as a special land use in the Industrial District.

Section 3. Effective Date. This Ordinance shall take effect twenty (20) days after its adoption or upon its publication in a newspaper of general circulation in the City, whichever occurs later.

YEAS: Councilmember(s) \_\_\_\_\_

NAYS: Councilmember(s) \_\_\_\_\_

ABSTAIN: Councilmember(s) \_\_\_\_\_

ABSENT: Councilmember(s) \_\_\_\_\_

APPROVED:\_\_\_\_\_ 2024

I certify that this ordinance was adopted at a meeting of the Grand Haven City Council held on  
\_\_\_\_\_2024.

\_\_\_\_\_  
Maria Boersma, City Clerk

Introduced:\_\_\_\_\_

Adopted:\_\_\_\_\_

Published:\_\_\_\_\_

Effective: \_\_\_\_\_

\_\_\_\_\_