

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
MONDAY, DECEMBER 15, 2025**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Bob Monetza in the Council Chambers of City Hall, 519 Washington Ave.

**Present:** Council Members Mike Fritz, Sarah Kallio, Erin Lyon, Mayor Pro-tem Mike Dora, and Mayor Bob Monetza.

**Absent:** None.

**Others Present:** City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Dana Kollwehr, Finance Director Emily Greene, Public Safety Director Nichole Hudson, and City Planner Brian Urquhart.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Reverend Michael Hughes, St. Matthew Lutheran Church.

**APPOINTMENTS**

**25-235** Council Member **Fritz** moved, seconded by Mayor Pro-tem **Dora**, to appoint the following:

Estrellita Bazuin, Human Relations Commission, term ending June 30, 2028.

Leya Ramey, Compensation, Commission, term ending December 31, 2028.

Roll Call Vote:

**This motion carried unanimously.**

**APPROVAL OF CONSENT AND REGULAR AGENDAS**

**25-236** Council Member **Lyon** moved, seconded by Council Member **Kallio**, to approve the agendas as presented.

Roll Call Vote:

**This motion carried unanimously.**

**CONTINUATION OF WORK SESSION**

Veronica LaBar of MERS continued her presentation and answered questions from City Council.

**FIRST CALL TO AUDIENCE**

**Josh Brugger, Ottawa County Commissioner, District 10:** Shared a year-end update for Ottawa County.

**Jim Hagen, 400 Lake:** Commented on the former Diesel Plant and the pending project for the property.

### **CONSENT AGENDA.**

**25-237** Approve the Special Work Session and Regular City Council Meeting Minutes for December 1, 2025.

**25-238** Approve the bill's memo in the amount of \$543995.15. **Attachment A**

**25-239** Approve the terms of MDOT AERO Sponsor Grant 2026-0052, in the amount of \$63,000.00 for Design: Six Nested T-Hangers at the Grand Haven Memorial Airport, and authorize the Mayor and City Clerk to execute the necessary documents.

**25-240** Consideration by City Council of a resolution to approve HDR Task Order 018 – Facility Evaluation Report Phase I in the not-to-exceed amount of \$51,672.00, contingent upon Board of Light and Power approval at the December 18, 2025, Board Meeting, and authorize the Mayor and City Clerk to execute the necessary documents.

**25-241** Consideration by City Council of a resolution to approve a Professional Engineering Services Agreement with Prein & Newhof, in the not-to-exceed amount of \$8,000.00 for identifying potential trees that violate air space and authorize the Mayor and City Clerk to authorize the necessary documents.

Mayor Pro-tem **Dora** moved, seconded by Council Member **Fritz**, to approve the Consent Agenda as presented.

Roll Call Vote:

**This motion carried unanimously.**

### **UNFINISHED BUSINESS**

**25-242** Council Member **Fritz** moved, seconded by Council Member **Lyon**, to approve a Memorandum of Understanding with Ottawa County and participating municipalities for LexisNexis Services and authorize the Mayor and City Clerk to execute the necessary documents.

Roll Call Vote:

**This motion carried unanimously.**

### **NEW BUSINESS**

**25-243** Mayor Pro-tem **Dora** moved, seconded by Council Member **Lyon**, to approve a resolution to award a bid to Life EMS as the future ambulance provider for the City of Grand Haven and authorize staff to proceed with contract negotiations in conjunction with our regional fire partners.

Roll Call Vote:

**This motion carried unanimously.**

**25-244** Council Member **Fritz** moved, seconded by Council Member **Lyon**, to approve a resolution to authorize the City Manager to prepare a survey and report showing the Principal Shopping District improvement.

Roll Call Vote:

**This motion carried unanimously.**

**25-245** Mayor Pro-tem **Dora** moved, seconded by Council Member **Kallio**, to approve a Lighthouse Management and Operations Agreement with the Grand Haven Lighthouse Conservancy and authorize the Mayor and City Clerk to execute the necessary documents.

Roll Call Vote:

**This motion carried unanimously.**

**25-246** Council Member **Fritz** moved, seconded by Council Member **Kallio**, to approve a resolution for a Letter Agreement with the US Army Corps of Engineers and pay the associated fee of \$7,705.00 for the City of Grand Haven's continuing use of a storm sewer main on Federal property and authorize the Mayor and City Clerk to execute the necessary documents.

Roll Call Vote:

**This motion carried unanimously.**

**25-247** Council Member **Fritz** moved, seconded by Mayor Pro-tem **Dora**, to approve a professional services agreement with McKenna for the Centertown Vision Plan update in the not-to-exceed amount of \$20,004.00 and authorize the Mayor and City Clerk to sign the necessary documents.

Roll Call Vote:

**This motion carried unanimously.**

### **REPORT BY CITY COUNCIL**

Council Member Fritz wished everyone Happy Holidays and encouraged everyone to attend the New Year's Eve Ball Drop Event Downtown.

Council Member Lyon offered condolences to all the friends and loved ones of the four community members who passed away over the weekend.

Council Member Kallio also shared condolences to the families of the four individuals who passed away over the weekend and wished everyone Happy Holidays.

Mayor Pro-tem Dora shared that he attended the Jingle Bell Parade and the Flahive Memorial and wished everyone Happy Holidays.

Mayor Monetza also shared condolences to the families of the four individuals who passed away over the weekend and wished everyone Happy Holidays.

### **CITY MANAGER REPORT**

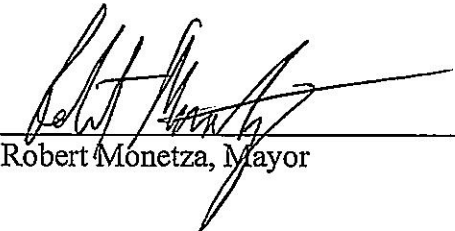
City Manager Latsch shared that the City Council Strategic Planning Session will be taking place on December 17th at 5:00 p.m.

### **CALL TO AUDIENCE SECOND OPPORTUNITY**

**Jim Hagen, 400 Lake:** Commented on the former Diesel Plant and the pending project for the property.

### **ADJOURNMENT**

After hearing no further business, Mayor Monetza adjourned the meeting at 8:37 p.m.

  
Robert Monetza, Mayor  
Maria Boersma, City Clerk

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Attachment A

To: Ashley Latsch, City Manager  
From: Emily Greene, Finance Director *EG*  
CM Date:  
RE: Bills From Payables Warrant

12.15.25

NEW FUND NUMBER	FUND NAME	WARRANT 12.10.25	ACH WARRANT 12.10.25	CREDIT CARD WARRANT 12.09.25	TOTALS
101	General Fund	\$74,209.76	\$32,297.07	\$4,578.81	\$111,085.64
151	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00
202	Major Street Fund	\$24.31	\$433.67	\$25.06	\$483.04
203	Local Street Fund	\$47,191.15	\$0.00	\$0.00	\$47,191.15
226	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00
242	Brfd LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00
243	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00	\$0.00
244	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00
245	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00
246	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
248	Main St Dist Dev	\$1,663.72	\$288.94	\$424.32	\$2,377.98
272	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
273	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
274	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00
276	LightHouse Maintenance Fund	\$0.00	\$25,000.00	\$0.00	\$25,000.00
278	Community Land Trust	\$0.00	\$0.00	\$10.00	\$10.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
372	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
373	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00
374	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
384	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00
394	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$2,150.60	\$81,935.44	\$0.00	\$84,086.04
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00
410	Harbor Island	\$0.00	\$0.00	\$104.79	\$104.79
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$461.68	\$461.68
509	Sewer Authority Operations	\$7,102.74	\$23,371.66	\$1,096.87	\$31,571.27
509	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00
509	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Operating	\$10,582.65	\$31,073.16	\$774.67	\$42,430.48
510	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00
535	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00
572	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00
581	Airpark Fund	\$48.85	\$982.78	\$0.00	\$1,031.63
590	City Sewer Fund	\$16,372.92	\$928.99	\$119.91	\$17,421.82
591	City Water Fund	\$15,939.73	\$4,053.26	\$25.06	\$20,018.05
594	City Marina Fund	\$153.98	\$1,133.97	\$453.75	\$1,741.70
597	City Boat Launch Fund	\$40.03	\$0.00	\$0.00	\$40.03
661	Motorpool Fund	\$3,788.63	\$18,643.00	\$38.98	\$22,470.61
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00
678	OPEB/Retiree Benefits Fund	\$2,518.90	\$0.00	\$0.00	\$2,518.90
679	Health Benefit Fund	\$0.00	\$0.00	\$0.00	\$0.00
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$17,893.22	\$116,050.12	\$0.00	\$133,943.34
704	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00
		\$199,691.19	\$336,190.06	\$8,113.90	\$543,995.15

\$543,995.15 Total Approved Bills

\$136,462.24 Minus eligible bills for release without prior approval: including Utility,  
\$407,532.91 Retirement, Insurance, Health Benefit, and Tax Collection Funds