

**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
REGULAR CITY COUNCIL MEETING
MONDAY, DECEMBER 05, 2022**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Catherine M. McNally in the Council Chambers of City Hall, 519 Washington Ave.

Present: Council Members Mike Fritz, Karen Lowe, Kevin McLaughlin, Mayor Pro-Tem Cummins and Mayor Catherine McNally.

Absent:

Others Present: City Manager Ashley Latsch, City Clerk Maria Boersma, Public Works Director Derek Gajdos, Streets and Utilities Manager Matt Wade, Special Events/Project Manager Dana Kollewehr, City Planner Brian Urquhart, and Sergeant Andy Cannon.

INVOCATION/PLEDGE OF ALLEGIANCE

APPOINTMENTS TO BOARDS & COMMISSIONS

22-375 Council Member **McLaughlin** moved, seconded by Council Member **Fritz** to appoint Craig Zysk to the Board of Review with a term ending June 30, 2025.

Roll Call Vote:

This motion carried unanimously.

APPROVAL OF CONSENT AND REGULAR AGENDAS

22-376 Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve the agendas with the amendments of moving Consent Agenda Item B to New Business Item B and editing the November 7, 2022 minute's public comment section.

Roll Call Vote:

This motion carried unanimously.

FIRST CALL TO AUDIENCE

Doug Vance, 100 Washington: Commented on downtown parking and three-hour parking signs.

Jody Buttery, Love in Action: Presented on Medical Clinic Services.

Jim Hagen, 400 Lake: Commented on city finances.

Jean Madden, 1625 Gladys Cir: Commented on the recently adopted Forest Management Plan.

Drorit Gellbard, Pita by the Pier: Commented on food truck locations.

Cecil Bradshaw, 31 Sherman Ave: Commented on the diesel plant.

Steve Miller, 1540 Pennoyer: Informed council on “Strong Towns” website and services. Also commented on downtown outdoor dining and the summer Washington street closure.

PRESENTATION

Streets and Utilities Manager Matt Wade gave a presentation on the city’s Cross Connection Program. The purpose of cross connection inspections is to prevent contaminated water from back flowing into the system. There are approximately 484 accounts inspected annually, and more properties inspected on a 3-year schedule. Information from the inspections is reported to EGLE.

CONSENT AGENDA

22-377 Approve the Council Special Work Session & Regular Meeting Minutes of October 17, Regular Meeting & Closed Session Minutes of November 7 with amendments, and Regular Meeting Minutes of November 21.

22-378 Approve the bills memo in the amount of \$489,469.04. Attachment A

22-379 Approve the appointment of Dana Kollwehr, Special Events Coordinator/Project Manager for the City of Grand Haven, as the City liaison to the Coast Guard Festival Board.

22-380 Approve seven, one-year seasonal slip rental agreements as follows: Jim Brown (Slip 21); Jason Carpenter (Slip 23); Mike Dykstra (Slip 24); Bryan and Jenanne Voss (Slip 26); Roger and Melanie Jansen (Slip 27); John Wolf (Slip 38); and Rhonda and Daniel Breese (Slip 40) and authorize the mayor and City Clerk to execute the necessary documents.

22-381 Approve the bid proposal of \$36,500 from Equity Marine Construction, LLC of Fruitport, MI, to maintain and clean, on schedule or emergency call, the Northwest Ottawa Water System Lake Michigan north and south infiltration beds during the 2023 and 2024 summer seasons and authorize the mayor and City Clerk to execute the necessary documents.

22-382 Accepting the proposal from Abonmarche of Benton Harbor, MI, in the amount of \$24,250 to provide Preliminary/Final Design & Construction Engineering Services for Street Resurfacing 2023, and authorizing the Mayor and the City Clerk to execute the necessary documents.

22-383 Approve a change order of an increase to the authorized purchase amount of \$43,440.59 to add an additional \$1,856 for the dump box to Preferred Ford of Grand Haven, MI for the purchase of a one-ton dump truck in the not to exceed amount of \$45,296.59.

22-384 Approve the Winterfest special event, to be held Friday, January 27 through Sunday, January 29 in the Harbor Front Parking Lot, allowing consumption of alcohol and amplified sound from 3:00 p.m. until 10:00 p.m. on Saturday, January 28, pursuant to the Sound Ordinance Section 22-4 and the Alcohol Consumption Ordinance Section 5-12.

Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to approve the Consent Agenda with the amendments.

Roll Call Vote:

This motion carried unanimously.

PUBLIC HEARING

The Mayor opened the Public Hearing to accept public comment on the establishment of a commercial rehabilitation district.

City Planner Brian Urquhart and Director of Economic Development Strategic Directions at the Chamber of Commerce Elizabeth Butler presented on the process of the establishment of the district and the potential benefits to the community. The district would encompass all of Beechtree and other parcels located near Beechtree

Binnie Chrysler, 1447 Washington: Business owner on the eastside, spoke in favor of creating the district.

Kurt Knoth, Loose Spokes Bike Shop & Off the Chain Distillery 1434 Colfax: Spoke in favor of creating the district.

Gary Boyd, 15 S Beechtree: Spoke in favor of creating the district.

Rebecca Neil, 1644 Franklin: Spoke in favor of creating the district.

Steve Miller, 1540 Pennoyer: Spoke in favor of creating the district.

Jim Hagen, 400 Lake: Spoke in favor of creating the district and gave suggestions on how to decide the length and amount of the potential tax abatements.

Christian Miller, Loose Spokes: Spoke in favor of creating the district.

The Mayor Closed the Public Hearing

22-385 Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to approve a resolution to establish a Commercial Rehabilitation District for approximately 48 parcels located near or on Beechtree St. and to establish a finding the properties are a qualified facility as

defined per Section 2(h), after holding a public hearing pursuant to Section 3 of the Commercial Rehabilitation Act (PA 210 of 2005).

Roll Call Vote:

This motion carried unanimously.

NEW BUSINESS

22-386 Council Member **McLaughlin** moved, seconded by Mayor Pro-tem **Cummins** to amend the fee schedule and increase the City's Commercial Cross Connection Control Program rate from \$3.33 to \$3.50 per month, to cover the annual cost of the program.

Roll Call Vote:

This motion carried unanimously.

22-387 Council Member **McLaughlin** moved, seconded by Council Member **Fritz** to approve the 2023 Council Meeting Schedule and to amend the second meeting date in April from 4/24/23 to 4/17/23.

Attachment B

Roll Call Vote:

This motion carried unanimously.

REPORT BY CITY COUNCIL

Council Member Lowe wished City Manager Ashley Latsch Happy Birthday. Council Member Lowe also commented on the success of the Jingle Bell Parade and the Crusade for Toys events. She thanked city staff for their work and the community for having a servant heart.

Mayor Pro-tem Cummins commented on the success of the Jingle Bell Parade and the Crusade for Toys events. Council Member Cummins also gave an update on the meeting with the Board of Light and Power in regards to the snow melt bill. The group came up with an agreement to bring to both the Board of Light and power and City Council. Mayor Pro-tem Cummins asked for an update on the plans for Chinook Pier in 2023.

Council Member Fritz sent his prayers to Bonnie Tammen, wife of former City Manager Daryl Tammen, for her loss. Council Member Fritz commented on the success of the city bell ringing for the Salvation Army in front of Fortinos. Mike thanked everyone in the community for their donations.

Council Member McLaughlin commented on the success of the Crusade for Toys event and his experience participating in the event. The Jingle Bell parade was outstanding, and Council Member McLaughlin enjoyed decorating a float for the parade, ringing the bell for Salvation

Army, and attending a Centertown meeting. Council Member McLaughlin thanked Public Safety for their work.

Mayor McNally thanked Executive Assistant Mary Angel for her work on the city Christmas cards. Mayor McNally also thanked Chamber of Commerce President Joy Gaasch for her years of service to the community.

CITY MANAGER REPORT

City Manager Latsch encouraged everyone to attend the Town Hall event on December 6th from 6:30-8:30 at Central Park Place. HDR and Dickinson Wright will be updating the community on Harbor Island.

CALL TO AUDIENCE SECOND OPPORTUNITY

Laurie Sharky, 1541 Sheldon: Thanked Council for their support of the east end, and thanked Chief Hawk for his tour of City Hall for her classroom.

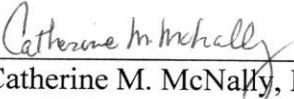
Joy Gaasch, Chamber of Commerce President: Thanked the city for their support of the Jingle Bell Parade.

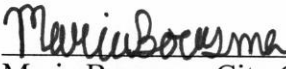
Brian Urquhart, City Planner: Enjoyed attending the Jingle Bell Parade with his family.

Doug Vance, 100 Washington: Commented on the comradery of the east end group, and commented on downtown outdoor dining and the closure of Washington during the summer.

ADJOURNMENT

After hearing no further business, Mayor McNally adjourned the meeting at 9:15 p.m.


Catherine M. McNally, Mayor


Maria Boersma, City Clerk

Attachment A

To: Ashley Latsch, City Manager
From: Emily Greene, Finance Director
CM Date: 12.05.22
RE: Bills From Payables Warrant

FUND NUMBER	FUND NAME	WARRANT 11.23.22	WARRANT 11.30.22	ACH WARRANT 11.30.22	TOTALS
101	General Fund	\$42,546.70	\$24,972.48	\$5,644.56	\$73,163.74
202	Major Street Fund	\$149,156.12	\$1,454.11	\$79.99	\$150,690.22
203	Local Street Fund	\$161.92	\$578.58	\$0.00	\$740.50
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00
236	Main St. Dist. Dev	\$0.00	\$25,532.00	\$0.00	\$25,532.00
251	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00
252	Brownfield Redevelopment Fund	\$6,473.13	\$0.00	\$0.00	\$6,473.13
252	BRA Peerless Flats EGLE Loan	\$0.00	\$0.00	\$0.00	\$0.00
253	Brfd LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00
254	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00
255	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
256	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
257	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
258	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00
275	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00
276	Lighthouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$0.00
278	Community Land Trust	\$0.00	\$0.00	\$0.00	\$0.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00
353	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00
356	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
357	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00
358	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
360	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$0.00	\$3,025.00	\$82.00	\$3,107.00
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$0.00
581	Airpark Fund	\$468.70	\$48.69	\$0.00	\$517.39
582	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00
590	City Sewer Fund	\$49,487.53	\$1,532.96	\$360.78	\$51,381.26
591	City Water Fund	\$118,468.91	\$1,554.83	\$1,091.36	\$121,115.10
594	City Marina Fund	\$4.99	\$48.46	\$0.00	\$53.45
597	City Boat Launch Fund	\$0.00	\$0.00	\$0.00	\$0.00
661	Motorpool Fund	\$13,465.64	\$5,838.81	\$2,933.04	\$22,237.49
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00
678	OPEB/Retiree Benefits Fund	\$0.00	\$0.00	\$0.00	\$0.00
679	Health Benefit Fund	\$0.00	\$0.00	\$0.00	\$0.00
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$9,114.48	\$83.41	\$349.87	\$9,547.76
711	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00
750	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Operations	\$4,889.10	\$14,045.47	\$4,848.96	\$23,783.53
800	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Operating	\$595.51	\$498.77	\$32.19	\$1,126.47
810	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00
		\$394,832.73	\$79,213.56	\$15,422.75	\$489,469.04

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:

\$489,469.04 Total Approved Bills

\$9,547.76 Minus eligible bills for release without prior approval: i

\$479,921.28 Retirement, Insurance, Health Benefit, and Tax Collec

Attachment B



GRAND HAVEN CITY COUNCIL 2023 MEETING SCHEDULE

<u>JANUARY</u> Tues. - 01/03* Tues. - 01/17*	<u>FEBRUARY</u> Mon. - 02/06 Mon. - 02/20	<u>MARCH</u> Mon. - 03/06 Mon. - 03/20
<u>APRIL</u> Mon. - 04/10* Mon. - 04/17	<u>MAY</u> Mon. - 05/01 Mon. - 05/15	<u>JUNE</u> Mon. - 06/05 Tues. - 06/20*
<u>JULY</u> Mon. - 07/03 Mon. - 07/17	<u>AUGUST</u> Mon. - 08/07 Mon. - 08/21	<u>SEPTEMBER</u> Tues. - 09/05* Mon. - 09/18
<u>OCTOBER</u> Mon. - 10/02 Mon. - 10/16	<u>NOVEMBER</u> Mon. - 11/06 Mon. - 11/20	<u>DECEMBER</u> Mon. - 12/04 Mon. - 12/18

The meetings take place in the Council Chambers of Grand Haven City Hall, located at 519 Washington Avenue, Grand Haven, Michigan. Council Meetings will be held on the first and third Monday of every month, at 7:30 PM, except as indicated. Work Sessions may be held prior to Council Meetings when necessary. Meeting dates are subject to change. Visit our Web site at www.grandhaven.org to view meeting notices and agendas. Agendas are generally published on the Friday prior to the scheduled meeting. Please call the City Clerk's Office at 616-847-4886 or the City Manager's Office at 616-847-4888 if you have any questions regarding this schedule.

* Due to spring break during the first week of April for the Grand Haven Area Public Schools, the meetings were scheduled for the second and third Mondays of the month, and due to New Year's Day (Observed), MLK Day, Juneteenth Day, and Labor Day, the meeting was changed to the following Tuesday.