

**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
REGULAR CITY COUNCIL MEETING
MONDAY, DECEMBER 4, 2023**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Bob Monetza in the Council Chambers of City Hall, 519 Washington Ave.

Present: Council Members Mike Fritz, Karen Lowe, Kevin McLaughlin, Mayor Pro-tem Ryan Cummins, and Mayor Bob Monetza.

Absent:

Others Present: City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Tim Price, Finance Director Emily Greene, Public Works Director Derek Gajdos, Facilities Manager Doug Lang, and Special events/Projects Manager Dana Kollwehr.

INVOCATION/PLEDGE OF ALLEGIANCE

APPOINTMENTS TO BOARDS & COMMISSIONS

APPROVAL OF CONSENT AND REGULAR AGENDAS

23-281 Council Member **McLaughlin** moved, seconded by Council Member **Fritz** to approve the agendas as presented.

Roll Call Vote:

This motion carried unanimously.

FIRST CALL TO AUDIENCE

Jim Hagen, 400 Lake: Commented on sidewalk slope, specifically on Howard.

Cecil Bradshaw, 31 Sherman: Commented on Dave Walters FOIA request to the Board of Light and Power for communications from Board Member Hendrick, and the Board of Light and Power Whistleblower investigation.

CONSENT AGENDA

23-282 Approve the regular council meeting minutes of November 6, 2023.

23-283 Approve the bills memo in the amount of \$441,969.06.

Attachment A

23-284 Authorize the City Manager to submit a Coastal Management Grant Program grant application in the amount of \$45,000, provide matching funds in the amount of \$45,000 to be

reimbursed by the Grand Haven Lighthouse Conservancy, and authorize expenditures in the amount of \$90,000 for entrance lighthouse educational and historical displays and authorize the Mayor and City Clerk to execute the necessary documents. **Attachment B**

23-285 Approve a resolution to receive and place on file the annual financial reports for June 30, 2023, as presented by Vredevelt Haefner LL.

23-286 Approve a resolution to accept the proposal from Vredevelt Haefner LLC for annual auditing services for the years ending June 30, 2024, through June, 30 2028, for the City of Grand Haven, Grand Haven-Spring Lake Sewer Authority, and Northwest Ottawa Water System.

23-287 Approve a resolution to obligate all remaining ARPA funds to the Harbor Island Remediation Fund, to be obligated by December 21, 2024, and expended by December 31, 2026, per SLFRF requirements.

Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve the Consent Agenda.

Roll Call Vote:

This motion carried unanimously.

NEW BUSINESS

23-288 Mayor Pro-tem **Cummins** moved, seconded by Council Member **Fritz** to approve a resolution to reallocate \$500,000 from the sale of the Diesel Plant previously allocated to the Harbor Island Remediation Funds and deposit the same into the MERS Surplus Division by 12/15/2023; allocate a portion of the adult-use marijuana tax revenue and additional Local Community Stabilization Authority tax revenue received in FY23/24, above the budgeted amount, to be deposited into the MERS Surplus Division.

Roll Call Vote:

This motion carried unanimously.

23-289 Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve a resolution to adopt the Musical Fountain Song and Choreography Request Policy as recommended by the Musical Fountain Committee. **Attachment C**

Roll Call Vote:

This motion carried unanimously.

UNFINISHED BUSINESS

Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve a resolution to award an Obsolete Property Rehabilitation Exemption Certificate for rehabilitation to the former

diesel plant at 518 S. Harbor Dr. (parcel #70-03-20-399-010), pursuant to Section 2 and Section 4 of the Obsolete Property Rehabilitation Act (PA 146 of 2000) and authorize the Mayor and City Clerk to execute the necessary documents.

23-290 Mayor Pro-tem **Cummins** moved, seconded by Council Member **Lowe** to amend the resolution to state on the second page (in the Now Therefore be It Resolved section), "for 8 years when rehabilitation is completed as outlined by this resolution"

Roll Call Vote:

Ayes: Cummins, Lowe, Fritz, Monetza.

Nays: McLaughlin.

This motion carried.

23-291 Council Member Fritz moved, seconded by Council Member Lowe to approve a resolution to award an Obsolete Property Rehabilitation Exemption Certificate for rehabilitation to the former diesel plant at 518 S. Harbor Dr. (parcel #70-03-20-399-010), pursuant to Section 2 and Section 4 of the Obsolete Property Rehabilitation Act (PA 146 of 2000) and authorize the Mayor and City Clerk to execute the necessary documents as amended.

Roll Call Vote:

Ayes: Cummins, Lowe, Fritz, Monetza.

Nays: McLaughlin.

This motion carried.

REPORT BY CITY COUNCIL

Council Member Fritz shared the Jingle Bell Parade was a phenomenal event and well attended, and the Artist Trail was great event. Council Member Fritz thanked everybody at the city who reign the bell for salvation army.

Mayor Pro-tem Cummins thanked the Chamber of Commerce for their work on the Jingle Bell Parade, and addressed a public comment on the BLP whistleblower allegation.

Council Member Lowe thanked the city staff that helped decorate floats for the Jingle Bell parade and thanked the Chamber of Commerce for organizing the event.

Mayor Monetza shared that the parade was wonderful with enormous turnout and thanked the council members and staff for their thoughtful work on complex issues.

CITY MANAGER REPORT

City Manager Latch gave an update on the Community Energy Plan and options for community engagement events. The Forest Management Summit will take place Wednesday at 6: 00 p.m. at

Central Park Place. The New Year's Eve Ball Drop event will have live music and fireworks this year.

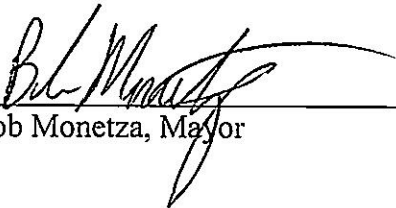
CALL TO AUDIENCE SECOND OPPORTUNITY

Public Works Director Derek Gajdos introduced the city's new Facilities and Grounds Manager Doug Lang.


Jim Hagen, 400 Lake: Commented on sidewalk slopes.

ADJOURNMENT

After hearing no further business, Mayor Monetza adjourned the meeting at 8:44 p.m.



Bob Monetza, Mayor



Maria Boersma, City Clerk

Attachment A

To: Ashley Latsch, City Manager
From: Emily Greene, Finance Director
CM Date:
RE: Bills From Payables Warrant

12.04.23 *ELA*

NEW FUND NUMBER	FUND NAME	WARRANT 11.29.23	ACH WARRANT 11.29.23	TOTALS
101	General Fund	\$25,036.33	\$2,772.68	\$27,809.01
151	Cemetery Fund	\$0.00	\$0.00	\$0.00
202	Major Street Fund	\$3,038.02	\$62.62	\$3,100.64
203	Local Street Fund	\$1,238.03	\$62.63	\$1,300.66
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00
242	Brld LSRRF TIF	\$0.00	\$0.00	\$0.00
243	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00
243	BRA Peerless Flats EGLE Loan	\$0.00	\$0.00	\$0.00
244	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00
245	Downtown TIF	\$0.00	\$0.00	\$0.00
246	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00
248	Main St. Dist. Dev	\$1,345.00	\$0.00	\$1,345.00
272	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00
273	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00
274	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00
276	LightHouse Maintenance Fund	\$0.00	\$0.00	\$0.00
278	Community Land Trust	\$0.00	\$0.00	\$0.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00
372	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00
373	LTGO Debt	\$0.00	\$0.00	\$0.00
374	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00
384	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00
394	Downtown TIF Debt	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$31,237.32	\$16.03	\$31,253.35
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const	\$0.00	\$0.00	\$0.00
410	Harbor Island	\$0.00	\$15,176.04	\$15,176.04
455	GIL TIF Construction Fund	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00
509	Sewer Authority Operations	\$34,789.66	\$284.78	\$35,074.44
509	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00
509	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00
509	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00
509	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00
510	NOWS Operating	\$16,479.52	\$3,566.55	\$20,046.07
510	NOWS Plant Debt	\$0.00	\$0.00	\$0.00
510	NOWS Replacement	\$89,400.00	\$0.00	\$89,400.00
535	Housing Fund	\$0.00	\$0.00	\$0.00
572	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00
581	Airpark Fund	\$397.65	\$0.00	\$397.65
590	City Sewer Fund	\$33,167.24	\$624.37	\$33,791.61
591	City Water Fund	\$107,356.21	\$646.36	\$108,002.57
594	City Marina Fund	\$549.38	\$744.84	\$1,294.22
597	City Boat Launch Fund	\$24,100.00	\$0.00	\$24,100.00
661	Motorpool Fund	\$4,505.27	\$9,544.40	\$14,050.67
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00
678	OPEB/Retiree Benefits Fund	\$0.00	\$0.00	\$0.00
679	Health Benefit Fund	\$0.00	\$0.00	\$0.00
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$34,709.28	\$1,117.85	\$35,827.13
704	Payroll Fund	\$0.00	\$0.00	\$0.00
		\$407,349.91	\$34,619.15	\$441,969.06

\$441,969.06 Total Approved Bills

\$35,827.13 Minus eligible bills for release without prior approval: Including Utility,
\$406,141.93 Retirement, Insurance, Health Benefit, and Tax Collection Funds

Attachment B

Resolution No. 23-284

**RESOLUTION APPROVING SUBMISSION OF WATER RESOURCE DIVISION 2025
GFO MICHIGAN COASTAL MANAGEMENT PROGRAM GRANT APPLICATION
FOR Lighthouse EDUCATIONAL AND HISTORICAL DISPLAYS**

WHEREAS, the City of Grand Haven is the owner of two lighthouses on the Grand Haven South Pier, commonly referred to as the Entrance and Inner Lights, and

WHEREAS, the Grand Haven Lighthouse Conservancy is a multi-organizational entity that has accepted responsibility for the care and maintenance of the lights, and

WHEREAS, the Lighthouse Conservancy intends to conduct ongoing fundraising activities to support all improvement projects identified in the Historic Structures Report of 2015, and

WHEREAS, providing exhibits and interpretive signage is identified as a recommendation in the Historic Structures Report,

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves the submission of the grant application to the 2025 GFO Michigan Coastal Management Program in the amount of \$45,000, with a 1:1 local match, for a total project cost of \$90,000. The grant application is to develop interior historical and educational exhibits and displays for the Grand Haven Entrance Light and commits that the local match shall be provided from the City's General Fund with the intention of reimbursement from the Grand Haven Lighthouse Conservancy/Grand Haven Area Community Foundation, if the project is funded.

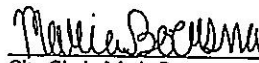
AYES: Fritz, Lowe, McLaughlin, Cummins, Monetza.

NAYS: None.

ABSENT: None.

CERTIFICATE

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Grand Haven, Ottawa County, Michigan, at a regular meeting held on December 4, 2023, and that notice of the meeting was given pursuant to Act 267, Public Acts of Michigan, 1976, as amended.


City Clerk, Maria Boersma

Attachment C



City of Grand Haven

City of Grand Haven, Musical Fountain Song and Choreography Request Policy

The Musical Fountain Committee shall establish an official Song List by majority vote of the Committee. The list shall be maintained by the Producer and made available by the Secretary of the Committee to any one upon request. The list shall include only those songs and versions of songs that are legally available for the operation of the fountain.

The Committee shall, from time to time, add or delete songs from the official list by majority vote of the Committee. Only Committee members shall have the authority to introduce a song to the Committee for consideration, or recommend exclusion of a song at any official committee meeting. No song or choreography requests will be accepted from the public.

Once a song has been added to the official list, the committee shall then consider appropriate choreography presented by any member of the Committee utilizing the fountain features and lighting. The Committee shall adopt proposed choreography by majority vote of the Committee.

All songs and choreography shall remain approved unless rescinded by majority vote of the Committee.

All volunteer choreographers shall be appointed and removed by majority vote of the Committee.

This policy shall remain in effect unless altered or rescinded by resolution of the City Council.

Recommended to City Council for Approval: October 10, 2023
Approved by City Council: December 4, 2023