

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
MONDAY, DECEMBER 1, 2025**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Bob Monetza in the Council Chambers of City Hall, 519 Washington Ave.

**Present:** Council Members Mike Fritz, Sarah Kallio, Erin Lyon, Mayor Pro-tem Mike Dora, and Mayor Bob Monetza.

**Absent:** None.

**Others Present:** City Manager Ashley Latsch, Finance Director Emily Greene, Public Works Director Michael England, and Facilities & Grounds Manager Derek Lemke.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Reverend Doctor Jared C. Cramer, St. John's Episcopal Church.

**APPOINTMENTS**

**APPROVAL OF CONSENT AND REGULAR AGENDAS**

Mayor Pro-tem Dora moved, seconded by Council Member Fritz, to approve the agendas as presented.

**25-225** Council Member Kallio moved, seconded by Council Member Lyon to amend the agendas by moving the approval of the November 3, 2025, City Council Minutes from Consent Agenda to New Business, and moving Consent Agenda Item C to New Business.

Roll Call Vote:

**This motion carried unanimously.**

**25-226** Mayor Pro-tem Dora moved, seconded by Council Member Fritz, to approve the agendas as amended.

Roll Call Vote:

**This motion carried unanimously.**

**FIRST CALL TO AUDIENCE**

**Jim Hagen, 400 Lake:** Commented on the proposed Forest Management Plan.

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**Jared Cramer, 524 Washington:** Shared that Grand Haven Area Public Schools just announced a snow day for tomorrow.

**PRESENTATION**

Musical Fountain Committee Chairperson Jerry Troke shared a 2025 post-season update on the Musical Fountain. Of the 107 shows put on this past season, only two of them were repeats, which is a testament to the work of all the volunteer choreographers. Many equipment updates were completed this last spring with more to come before the start of the 2026 season. Chairman Troke also thanked Council Member Sarah Kallio for all her work on the committee prior to being elected to City Council.

**CONSENT AGENDA.**

**25-227** Approve the Organizational Meeting and Regular City Council Meeting Minutes of November 17, 2025.

**25-228** Approve the bill's memo in the amount of \$826,858.65.

**Attachment A**

**25-229** Approve a resolution to receive and place on file the annual Financial Statements for June 30, 2025, as presented by Vredevelde Haefner LLC.

Council Member **Fritz** moved, seconded by Council Member **Kallio**, to approve the Consent Agenda as amended.

Roll Call Vote:

**This motion carried unanimously.**

**NEW BUSINESS**

**25-230** Mayor Pro-tem **Dora** moved, seconded by Council Member **Lyon**, to approve a resolution to adopt the updated 2025-2030 Forest Management Plan.

Roll Call Vote:

**This motion carried unanimously.**

**25-231** Council Member **Fritz** moved, seconded by Council Member **Lyon**, to approve a resolution to approve a grant application for the Pre-Development Accelerator Program (PDAP) through the Michigan Infrastructure Office (MIO) in the amount of \$50,000.00 for the Grant Street Reconstruction Project.

Roll Call Vote:

**This motion carried unanimously.**

Mayor Pro-tem **Dora** moved, seconded by Council Member **Fritz** to approve the City Council Meeting Minutes of November 3, 2025.

**25-232** Council Member **Kallio** moved, seconded by Council Member **Fritz**, to amend resolution 25-208 to correctly state “This motion carried unanimously”.

Roll Call Vote:  
**This motion carried unanimously.**

**25-233** Mayor Pro-tem **Dora** moved, seconded by Council Member **Fritz** to approve the City Council Meeting Minutes of November 3, 2025, as amended.

Roll Call Vote:  
**This motion carried unanimously.**

Council Member **Fritz** moved, seconded by Council Member **Kallio**, to approve a Memorandum of Understanding with Ottawa County and participating municipalities for LexisNexis Services.

**25-234** Council Member **Kallio** moved, seconded by Council Member **Lyon**, to postpone discussions until the complete contract information is received from Ottawa County.

Roll Call Vote:  
**This motion carried unanimously.**

#### **REPORT BY CITY COUNCIL**

Council Member Kallio encouraged everyone to check-in with neighbors and loved ones during the holiday season.

Council Member Fritz thanked the Department of Public Safety and neighboring Fire Departments for their work to put out a fire that took place next to Fritz Auto Body Shop.

Council Member Lyon thanked Council Member Kallio for her comments to be kind and check-in with community members during the holidays.

Mayor Pro-tem Dora encouraged others to donate to local food banks and toy drives, thanked the Department of Public Works for their work clearing the streets, and shared that the recent snowstorms broke windows on the lighthouse and encouraged everyone to support the work of the Lighthouse Conservancy.

Mayor Monetza shared that the tree lighting in Bolt Park was a great event, the Jingle Bell Parade will be taking place on Saturday December 6, and seasonal overnight street parking bans have begun.

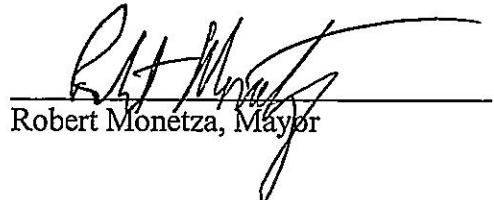
### **CITY MANAGER REPORT**

City Manager Latsch shared that the City Council Strategic Planning meeting will be taking place December 17, 2025, at 5:00 p.m. and encouraged everyone to take the community budget survey on the city website prior to the meeting.

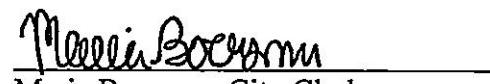
### **CALL TO AUDIENCE SECOND OPPORTUNITY**

### **ADJOURNMENT**

After hearing no further business, Mayor Monetza adjourned the meeting at 8:34 p.m.



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Robert Monetza, Mayor



\_\_\_\_\_  
Maria Boersma, City Clerk

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Attachment A

To: Ashley Latsch, City Manager  
From: Emily Greene, Finance Director

CM Date: 11.17.25

RE: Bills From Payables Warrant

NEW FUND NUMBER	FUND NAME	WARRANT 11.07.25	ACH WARRANT 11.07.25	WARRANT 11.12.25	ACH WARRANT 11.12.25	CREDIT CARD WARRANT 11.11.25	VOIDS	TOTALS
101	General Fund	\$54,704.36	\$0.00	\$24,890.46	\$122,264.65	\$8,177.87	\$0.00	\$208,037.34
151	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
202	Major Street Fund	\$22,403.49	\$0.00	\$11.57	\$22,795.74	\$0.00	\$0.00	\$45,310.80
203	Local Street Fund	\$18,677.75	\$0.00	\$11.57	\$2,665.33	\$0.00	\$0.00	\$21,474.65
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
242	Brid LSRFF TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
243	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00	\$28,082.50	\$0.00	\$0.00	\$28,082.50
244	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
245	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
246	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
248	Main St Dist Dov	\$4,434.31	\$0.00	\$40.49	\$227.00	\$486.82	\$0.00	\$5,188.62
272	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
273	UTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
274	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276	LightHouse Maintenance Fund	\$10,673.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,673.75
278	Community Land Trust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
372	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
373	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
374	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
384	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
384	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$0.00	\$0.00	\$0.00	\$43,086.68	\$450.40	\$0.00	\$43,537.08
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410	Harbor Island	\$82,379.29	\$0.00	\$0.00	\$153,350.05	\$707.96	\$0.00	\$236,437.30
455	GL TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
459	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	Sewer Authority Operations	\$14,857.08	\$0.00	\$4,254.45	\$179,844.67	\$113.90	\$0.00	\$199,170.10
509	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2016 Plant Debl	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Operating	\$2,209.92	\$0.00	\$122.93	\$24,682.73	\$43.14	\$0.00	\$27,058.72
510	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
535	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
572	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
581	Airpark Fund	\$0.00	\$0.00	\$190.81	\$28.29	\$0.00	\$0.00	\$220.10
590	City Sewer Fund	\$4,965.40	\$0.00	\$1,744.89	\$156,085.04	\$0.00	-\$430.70	\$162,364.63
591	City Water Fund	\$16,381.61	\$0.00	\$1,488.41	\$16,540.65	\$179.00	\$0.00	\$34,589.67
694	City Marina Fund	\$104.19	\$0.00	\$428.13	\$193.06	\$212.84	\$0.00	\$593.22
597	City Boat Launch Fund	\$989.00	\$0.00	\$40.03	\$270.00	\$0.00	\$0.00	\$1,289.03
661	Motorpool Fund	\$24,070.27	\$0.00	\$480.14	\$18,633.75	\$0.00	\$0.00	\$43,184.18
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
678	OPEB/Retiree Benefits Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
679	Health Benefit Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$32,699.28	\$110,042.79	\$0.00	\$0.00	\$0.00	\$0.00	\$148,742.07
704	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$289,549.70	\$116,042.78	\$33,903.68	\$768,671.14	\$9,121.30	-\$430.70	\$1,217,058.11

\$1,217,058.11 Total Approved Bills  
\$148,742.07 Minus eligible bills for release without prior approval: Including Utility,  
\$1,068,316.04 Retirement, Insurance, Health Benefit, and Tax Collection Funds