

**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
REGULAR CITY COUNCIL MEETING
MONDAY, NOVEMBER 6, 2023**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Catherine M. McNally in the Council Chambers of City Hall, 519 Washington Ave.

Present: Council Members Mike Fritz, Karen Lowe, Kevin McLaughlin, Mayor Pro-tem Ryan Cummins, and Mayor Catherine McNally.

Absent:

Others Present: City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Tim Price, Special Events/Projects Manager Dana Kollwehr, and City Planner Brian Urquhart.

INVOCATION/PLEDGE OF ALLEGIANCE

Pastor Don McGee, Grand Haven Community Baptist Church

APPOINTMENTS TO BOARDS & COMMISSIONS

APPROVAL OF CONSENT AND REGULAR AGENDAS

23-262 Council Member Fritz moved, seconded by Council Member McLaughlin to approve the agendas as presented.

Roll Call Vote:

This motion carried unanimously.

PRESENTATION

Mayor McNally honored Keagan Deckert for Fritz Filed Improvements. Mr. Deckert described the improvements he made during his project.

FIRST CALL TO AUDIENCE

Robert Berg, Prospect: Commented on cemetery fees.

Jim Hagen, 400 Lake: Commented on the Board of Light and Power and renewable energy.

Mike Weavers, 637 Lake: Commented on the Board of Light and Power, the proposed charter change, and New Business A on the agenda.

CONSENT AGENDA

23-263 Approve amended council meeting minutes of October 2 and regular minutes of October 16, 2023.

23-264 Approve the bills memo in the amount of \$1,850,122,75. **Attachment A**

23-265 Approve a resolution recognizing Keagan Deckert for his efforts with improvements to Fritz Field.

23-266 Authorize the City Manager to submit a Michigan Lighthouse Assistance Program grant application in the amount of \$60,000, providing matching funds in the amount of \$60,000 to be reimbursed by the Grand Haven Lighthouse Conservancy, for inner lighthouse improvements and authorize the Mayor and City Clerk to execute the necessary documents. **Attachment B**

23-267 Accept the proposal from Abonmarche of Benton Harbor, Michigan in the amount of \$25,000 to provide Engineering Services for 2024 Street Resurfacing and authorize the Mayor and City Clerk to execute the necessary documents.

23-268 Approve a professional services agreement with Abonmarche Consultants Inc. for the Columbus Avenue Reconstruction Project, from 4th Street to Beacon Boulevard, in the not to exceed amount of \$425,535 and authorize the Mayor and City Clerk to execute the necessary documents.

23-269 Approve a professional services agreement with Abonmarche Consultants Inc. for the Fulton Avenue Reconstruction Project, from 1st to 5th Streets, in the not to exceed amount of \$393,835 and authorize the Mayor and City Clerk to execute the necessary documents.

23-270 Approve a professional services agreement with Abonmarche Consultants Inc. for the traffic signal replacement at Robbins Road and Beechtree in the not to exceed amount of \$82,850 and authorize the Mayor and City Clerk to execute the necessary documents.

23-271 Approve a resolution to enter into a five-year lease and maintenance agreement for citywide multi-function printer devices with Applied Innovation of Grand Rapids, MI and authorize the Mayor and City Clerk to execute the necessary documents.

Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve the Consent Agenda.

Roll Call Vote:

This motion carried unanimously.

NEW BUSINESS

23-272 Council Member **Lowe** moved, seconded by Council Member **McLaughlin** to approve a resolution of a cost-sharing agreement for removal and replacement of the retaining wall on the west boundary line at 64 Poplar Ridge, adjacent to westely boardwalk in Highland Park, in the not to exceed amount of \$21,192 and authorize the Mayor and Clerk to execute the necessary documents.

Roll Call Vote:

This motion carried unanimously.

REPORT BY CITY COUNCIL

Council Member **McLaughlin** discussed the MML Convention and encouraged residents to vote.

Council Member **Fritz** discussed what he learned at the MML Convention, encouraged residents to vote, and shared he has had a great 20 years on City Council.

Council Member **Lowe** gave a presentation on City Council accomplishments from 2021-2023, discussed the pension liability, and shared statistics on city demographics.

Mayor Pro-tem **Cummins** reflected on his 4-year term on City Council and the challenges that arose during that time, and he encouraged residents to vote.

Mayor **McNally** encouraged residents to vote, thanked city staff, BLP staff, and volunteers for their work, and encouraged residents to pay attention to local government. Mayor **McNally** stated it has been an honor to serve as Mayor.

CITY MANAGER REPORT

City Manager **Latch** thanked Mayor **McNally** for her service and support to staff.

CALL TO AUDIENCE SECOND OPPORTUNITY

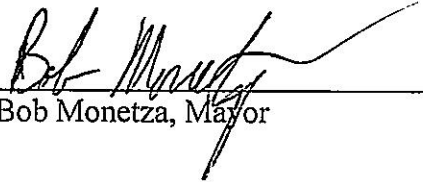
Jim Hagen, 400 Lake: Commented on Highland Park Agreement.

Mike Weavers, 637 Lake: Commented on ways to encourage participation on Boards and Commissions, thanked City Manager **Latsch** and staff, and thanked Mayor **McNally** for her service.

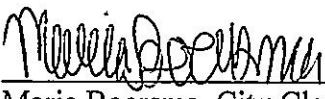
Field Reichardt, 1053 Ohio: Read quote from Abraham Lincoln on elections.

ADJOURNMENT

After hearing no further business, Mayor McNally adjourned the meeting at 8:55 p.m.



Bob Monetza, Mayor



Maria Boersma, City Clerk

Attachment A

To: Ashley Latsch, City Manager
From: Emily Greene, Finance Director
CM Date:
RE: Bills From Payables Warrant

11.06.23

ela

NEW FUND NUMBER	FUND NAME	WARRANT 10.18.23	ACH WARRANT 10.18.23	ACH WARRANT 10.25.23	WARRANT 11.01.23	ACH WARRANT 11.01.23	VOIDS	TOTALS
101	General Fund	\$82,238.20	\$6,173.70	\$64,945.03	\$54,028.54	\$33,725.39	\$11,904.10	\$229,206.76
151	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
202	Major Street Fund	\$24,973.40	\$0.00	\$2,318.86	\$3,764.42	\$12,292.19	\$2,176.91	\$41,171.96
203	Local Street Fund	\$22,244.86	\$0.00	\$141.96	\$173.45	\$3,542.16	\$0.00	\$26,102.43
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
242	Brld LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
243	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
243	BRA Peerless Flats EGLE Loan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
244	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
245	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
246	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
248	Main St. Dist. Dev	\$20.10	\$0.00	\$246.20	\$4,098.81	\$0.00	\$0.00	\$4,365.11
272	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
273	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
274	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276	LightHouse Maintenance Fund	\$0.00	\$0.00	\$17,996.25	\$0.00	\$2,299.30	\$0.00	\$20,295.55
278	Community Land Trust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
372	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
373	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
374	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
384	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
394	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$31,770.11	\$0.00	\$24,213.00	\$329,839.13	\$4,549.65	\$0.00	\$390,371.89
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410	Harbor Island	\$0.00	\$0.00	\$0.00	\$0.00	\$105,060.18	\$0.00	\$105,060.18
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	Sewer Authority Operations	\$35.66	\$0.00	\$63,920.58	\$57,200.29	\$561.20	\$0.00	\$121,717.73
509	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Operating	\$2,802.85	\$0.00	\$647.99	\$36,989.84	\$16,697.99	\$367.11	\$56,771.56
510	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
535	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
572	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
581	Airpark Fund	\$1,546.76	\$0.00	\$325.71	\$831.41	\$0.00	\$74.57	\$2,629.31
590	City Sewer Fund	\$161,207.54	\$0.00	\$303.23	\$32,962.03	\$8,775.09	\$0.00	\$203,247.89
591	City Water Fund	\$1,019.18	\$0.00	\$793.10	\$364,980.92	\$53,154.45	\$300.78	\$419,646.87
594	City Marina Fund	\$3,113.43	\$0.00	\$2,626.04	\$2,270.72	\$543.90	\$2,496.05	\$6,059.04
597	City Boat Launch Fund	\$5,235.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,235.00
681	Motorpool Fund	\$50,174.60	\$883.73	\$1,113.40	\$6,474.99	\$2,081.34	\$490.95	\$60,237.11
677	Self Insurance Fund	\$138.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$138.92
678	OPEB/Retiree Benefits Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
679	Health Benefit Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$108,487.06	\$6,356.43	\$0.00	\$18,912.11	\$24,110.81	\$0.00	\$157,866.41
704	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$495,007.67	\$13,413.86	\$179,591.35	\$912,626.66	\$267,393.65	\$17,810.47	\$1,850,122.72

\$1,850,122.72 Total Approved Bills

\$158,005.33 Minus eligible bills for release without prior approval: including Utility,

\$1,692,117.39 Retirement, Insurance, Health Benefit, and Tax Collection Funds

Attachment B

Resolution Supporting Grant Funding for the South Pier Inner Light Resolution # 23-266

- Whereas the City of Grand Haven is the owner of two lighthouses on the Grand Haven South Pier, commonly referred to as the Entrance and Inner Lights, and
- Whereas the Grand Haven Lighthouse Conservancy is a multi-organizational entity that has accepted responsibility for the care and maintenance of the lights, and
- Whereas the Lighthouse Conservancy intends to conduct ongoing fundraising activities to support all improvement projects contemplated in the Historic Structures Report.

Now, therefore be it resolved, that the City Manager is authorized and directed to file an application for \$60,000 for inner lighthouse surface prep and paint, rust eradication, deck plate welding, lantern door and hatch repair, and deck, stair and railing prep and paint in historically correct color and that upon approval of the Application by the Michigan State Historic Preservation Office (SHPO), the City Manager shall be authorized to sign the grant agreement, any necessary grant agreement amendments, other agreement-related documents and the required historic preservation easement. The City of Grand Haven acknowledges that the Michigan Lighthouse Assistance Program (MLAP) is an expense reimbursement program, and

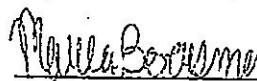
Be it Further Resolved that the City of Grand Haven authorizes expenditures in the amount of \$120,000 for the project work with the knowledge that eligible expenditures up to the approved grant amount will be reimbursed upon SHPO acceptance of final project work, SHPO acceptance of the final completion report, SHPO audit and acceptance of financial documentation for eligible costs and SHPO acceptance of a historic preservation easement recorded at the Register of Deeds, and

Be it Finally Resolved that the City of Grand Haven shall provide the matching funds in the amount

of \$60,000 for a total project cost of \$120,000. The source of the matching funds shall be City General Fund with intention for reimbursement from the Grand Haven Lighthouse Conservancy/Grand Haven Area Community Foundation.

CERTIFICATE

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Grand Haven, Ottawa County, Michigan, at a regular meeting held on November 6, 2023 and that notice of the meeting was given pursuant to Act 267, Public Acts of Michigan, 1976, as amended.



Maria Boersma, City Clerk