

**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
REGULAR CITY COUNCIL MEETING
MONDAY, OCTOBER 16, 2023**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Catherine M. McNally in the Council Chambers of City Hall, 519 Washington Ave.

Present: Council Members Mike Fritz, Karen Lowe, Kevin McLaughlin, Mayor Pro-tem Ryan Cummins, and Mayor Catherine McNally.

Absent:

Others Present: City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Tim Price, Human Resources Manager Amanda Burnett, Special Events/Projects Manager Dana Kollewehr, and Streets & Utilities Manager Matt Wade.

INVOCATION/PLEDGE OF ALLEGIANCE

Reverend Art VanWolde, First Christian Reformed Church of Grand Haven

APPOINTMENTS TO BOARDS & COMMISSIONS

APPROVAL OF CONSENT AND REGULAR AGENDAS

23-252 Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to approve the agendas as presented.

Roll Call Vote:

This motion carried unanimously.

FIRST CALL TO AUDIENCE

Ed Lystra, Grand Haven: Commented on City financial challenges and the Board of Light and Power.

Jim Hagen, 400 Lake: Commented on the Annex RFP submission from Capstone.

Cecil Bradshaw, 31 Sherman Ave: Commented on Mayoral Candidates, Consent Agenda Item G, and the Board of Light and Power.

Todd Crum, 415 Sandpiper: Commented on the Board of Light and Power Charter Change Proposal.

Mike Weavers, 637 Lake: Commented on the upcoming November 7th election.

Field Riehardt, 1053 Ohio: Addressed comments made during the previous public comments at the meeting and thanked the current City Council for their work.

Jeffrey Miller, 1120 S Harbor: Commented on the Board of Light and Power Charter Change Proposal.

Gerri McCaleb, West Olive: Commented on the Board of Light and Power and the proposed charter change.

CONSENT AGENDA

23-253 Approve council regular meeting minutes of October 2, 2023.

23-254 Approve the bills memo in the amount of \$1,503,209.70.

Attachment A

23-255 Approve a resolution recognizing Gracious Grounds, Inc. as a non-profit organization operating in the City of Grand Haven for the purpose of obtaining a charitable gaming license from the State of Michigan.

23-256 Approve a contract with Pyrotecnico Fireworks Inc. in the amount of \$30,000 for the July 4, 2024 Fireworks Display and authorize the Mayor and Clerk to execute the necessary documents.

23-257 Approve the adoption of the 2022 Kent-Ottawa Regional Hazard Mitigation Plan and authorize the Mayor and Clerk to execute the necessary documents.

23-258 Approve the emergency purchase of one Public Safety supervisor vehicle, in the not-to-exceed price of \$42,545.00 from LaFontaine CDJR of Lansing, MI.

23-259 Appoint Michael Homier, of Foster Swift, as special legal counsel for the purpose of completing an independent review of whistle-blower allegations made against the Board of Light and Power and authorize the Mayor and Clerk to execute the necessary documents.

Council Member **McLaughlin** moved, seconded by Mayor Pro-tem **Cummins** to approve the Consent Agenda.

Roll Call Vote:

This motion carried unanimously.

NEW BUSINESS

23-260 Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to approve a professional services agreement with Abonmarche consultants Inc. for the Mulligan's Hollow

Pickleball Court ADA Access Route in the not-to-exceed amount of \$11,800 and authorize the Mayor and Clerk to execute the necessary documents.

Roll Call Vote:

This motion carried unanimously.

23-261 Council Member Fritz moved, seconded by Council Member McLaughlin to approve a resolution to hold the Grand Haven Jeep Fest on Saturday, May 18, 2024, from 9:00 a.m. until 4:00 p.m. in downtown Grand Haven, allow food trucks and amplified sound and apply up to a \$500 discount to the facility rental as outlined in the special event policy.

Roll Call Vote:

This motion carried unanimously.

REPORT BY CITY COUNCIL

Council Member Lowe congratulated City Manager Ashley Latsch on receiving the Athena Young Professional Award. Council Member Lowe discussed current city financial challenges and the work this council has done so far to improve city finances.

Mayor Pro-tem Cummins congratulated City Manager Latsch, and the Unicorn Tavern for receiving the Business Recognition Award. Mayor Pro-tem Cummins also discussed the success of the Public Safety Open House and Chowdown Centertown.

Council Member McLaughlin thanked Public Safety for hosting their Open House and shared there was good turnout at Chowdown Centertown.

Council Member Fritz congratulated City Manager Latsch and discussed all of the great events from the past weekend.

Mayor McNally congratulated City Manager Latsch and the Unicorn Tavern. Mayor McNally reported on the Chamber Legislative Update Breakfast she spoke at, the Ribbon Cutting for the new Ace Hardware, and the YMCA impact celebration.

CITY MANAGER REPORT

CITY CLERK REPORT

City Clerk Maria Boersma gave an update on open Boards & Commissions positions.

CALL TO AUDIENCE SECOND OPPORTUNITY

Jim Hagen, 400 Lake: Commented on AT&T and cable work that needs to be done.

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Mike Weaver, 637 Lake: Commented on the Board of Light and Power Charter Change Proposal and the League of Women Voters Forum on the proposal.

CLOSED SESSION

Council Member **Fritz** moved, seconded by Council Member **Lowe** to go into closed session at 8:53 p.m. to consider a periodic personnel evaluation pursuant to Section 8(1)(a) of the Open Meetings Act, as requested by the employee.

Roll Call Vote:

This motion carried unanimously.

Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to exit closed session at 9:46 p.m.

Roll Call Vote:

This motion carried unanimously.

ADJOURNMENT

After hearing no further business, Mayor McNally adjourned the meeting at 9:47 p.m.

Catherine M. McNally
Catherine M. McNally, Mayor

Maria Boersma
Maria Boersma, City Clerk

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Attachment A

To: Ashley Latsch, City Manager
 From: Emily Greene, Finance Director
 CM Date: 10.16.23
 RE: Bills From Payables Warrant

OLD FUND NUMBER	NEW FUND NUMBER	FUND NAME	WARRANT 10.04.23	WARRANT 10.11.23	ACH WARRANT 10.11.23	CREDIT CARD WARRANT 10.10.23	TOTALS
101		General Fund	\$29,123.82	\$16,395.68	\$28,137.71	\$4,756.11	\$78,413.32
202		Major Street Fund	\$15,057.04	\$162.95	\$161.04	\$52.76	\$15,433.79
203		Local Street Fund	\$173.04	\$162.95	\$161.02	\$0.00	\$497.01
225		Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
236	248	Main St Dist Dev	\$2,545.38	\$541.22	\$0.00	\$914.40	\$4,001.00
251	244	Econ Dev. Corp. Fund	\$0.00	\$50.56	\$0.00	\$0.00	\$50.56
252	243	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$75,893.38	\$0.00	\$75,893.38
252	243	BRA Peerless Flats EGLE Loan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
253	242	Brid LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
254	245	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
255	246	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
256	272	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
257	273	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
258	274	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
275	535	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276		LightHouse Maintenance Fund	\$161,966.25	\$3,656.00	\$0.00	\$0.00	\$165,622.25
278		Community Land Trust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
310		Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351		Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352		Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
353	394	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355		GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
356	372	UTGO Inf Debt Fund	\$0.00	\$1,592.44	\$0.00	\$0.00	\$1,592.44
357	373	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
358	374	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
360	384	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369		Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401		Public Improvements Fund	\$0.00	\$1,444.74	\$10,667.83	\$0.00	\$12,112.57
402		Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403		Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404		Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410		Harbor Island	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
455		G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456		UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457		LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458		2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469		Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508		North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$661.11	\$661.11
581		Airpark Fund	\$48.72	\$10,477.27	\$427.01	\$0.00	\$10,953.00
582	572	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
590		City Sewer Fund	\$4,737.67	\$202.17	\$2,998.29	\$303.28	\$8,241.41
591		City Water Fund	\$7,296.43	\$78,254.63	\$3,441.84	\$339.75	\$89,332.65
594		City Marina Fund	\$151.36	\$704.99	\$1,036.18	\$0.00	\$1,892.53
597		City Boat Launch Fund	\$0.00	\$160.00	\$0.00	\$0.00	\$160.00
651		Motorpool Fund	\$2,236.82	\$5,591.49	\$16,505.54	\$79.62	\$24,413.47
677		Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
678		OPEB/Retiree Benefits Fund	\$0.00	\$36,800.59	\$0.00	\$0.00	\$36,800.59
679		Health Benefit Fund	\$1,013.00	\$91.80	\$11,809.49	\$0.00	\$12,914.29
701		Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703		Tax Collection Fund	\$777,946.26	\$4,719.83	\$38,977.43	\$0.00	\$821,643.52
711	151	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
750	704	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	509	Sewer Authority Operations	\$79,007.49	\$9,525.02	\$39,853.36	\$350.49	\$128,736.36
800	509	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	509	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	509	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	509	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	509	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	509	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	510	NOWS Operating	\$13,619.59	\$66.87	\$38.99	\$119.00	\$13,844.45
810	510	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	510	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

\$1,094,922.87 \$170,601.20 \$230,109.11 \$7,576.52 \$1,503,209.70

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:

Total Approved Bills
 Minus eligible bills for release without prior approval: Including Utility, Retirement, Insurance, Health Benefit, and Tax Collection Funds