

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
MONDAY, OCTOBER 4, 2021**

The Regular Meeting of the Grand Haven City Council was called to order at 7:34 p.m. by Mayor Bob Monetza in the Council Chambers of City Hall.

**Present:** Council Members Mike Dora, Ryan Cummins, Dennis Scott, Mike Fritz, and Mayor Bob Monetza.

**Absent:** None.

**Others Present:** City Manager Patrick McGinnis, Assistant City Manager Ashley Latsch, Human Resources Manager Zac VanOsdol, Public Works Director Derek Gajdos, and Finance Director Amy Bessinger.

**PRESENTATIONS**

**Musical Fountain – 60 Year Anniversary Celebration**

Musical Fountain Committee members Andy Cawthon and Terry Stevens presented an update on the fountain operations. Cawthon reviewed the committee's anticipated five year capital requirements, in order to continue operating the fountain, further proposing a fundraising campaign to meet those needs.

Council thanked the committee for all of the work they do.

**APPROVAL OF CONSENT AND REGULAR AGENDAS**

**21-300** Moved by Council Member **Dora**, seconded by Council Member **Cummins**, to approve the consent and regular agendas, as amended. This motion carried unanimously.

Council Member Dora requested that item 11C under the Consent Agenda regarding unclaimed/found currency be moved to New Business as item 12B.

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**GENERAL BUSINESS/CALL TO AUDIENCE**

Mayor Monetza made a call to the audience, allowing audience members to address Council on any issue.

**Mick Bricker**, 15656 River Run, Spring Lake, introduced himself as a candidate for State Representative of the 89<sup>th</sup> House District.

**WORK SESSION CONTINUED**

Council Member Dora stated that he would like to see more substance to the pension report, as an example, where does the \$8 million difference come from and how was it derived.

Council Member Cummins added that he would like to see further detail as well.

**CONSENT AGENDA**

**21-301** Moved by Council Member **Fritz**, seconded by Council Member **Scott**, to approve Council minutes for the Special Work Session and Regular Council Meeting of September 20, 2021. This motion carried unanimously.

**21-302** Moved by Council Member **Fritz**, seconded by Council Member **Scott**, to approve the bills memo in the amount of \$13,908,203.46. This motion carried unanimously. (Attachment A)

**21-303** Moved by Council Member **Fritz**, seconded by Council Member **Scott**, to approve a resolution to accept the Grant Award for the construction of new parking area and basketball courts in conjunction with the City's Land and Water Conservation Fund Grant in the amount of \$258,300. This motion carried unanimously. (Attachment B)

**21-304** Moved by Council Member **Fritz**, seconded by Council Member **Scott**, to approve the MERS joint transfer agreement to transfer the Board of Light and Power's portion of the Retiree Health Funding Vehicle (RHFV) to the BLP's MERS RHFV plan and authorize the Human Resources Manager to execute the necessary documents. This motion carried unanimously.

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**21-305** Moved by Council Member **Fritz**, seconded by Council Member **Scott**, to approve Minimum Standards for Commercial Aeronautical Activities at Grand Haven Memorial Airport. This motion carried unanimously.

Council Member Fritz commented that the figure in the bills memo reflected significant tax pass through.

Council Member Cummins requested further language be added to the Council Minutes dated September 20, 2021. Cummins wanted to see context added to the removal of the BLP item, for future clarification. The revised language will read: "Mayor Monetza requested that item 13.B be removed from the agenda because the Board of Light and Power have withdrawn all plans to pursue construction of a power supply source and offices on Harbor Island and the project as originally proposed is no longer under consideration, so the approval of the bonds as originally defined and requested is now moot."

#### **NEW BUSINESS**

**21-306** Moved by Council Member **Dora**, seconded by Council Member **Cummins**, to approve an Encroachment Permit from 1805 Pennoyer Street for the placement of a shed in the Friant Street Right-of-Way. This motion carried unanimously.

Public Works Director Gajdos presented the retroactive encroachment permit request for the placement of a shed in the City right-of-way.

Council questioned whether a zoning variance would be a more appropriate line of action. After much discussion, it was determined an encroachment permit would make the most sense for this unique situation. Council still expressed concerned about setting precedence.

City Manager McGinnis addressed Council's concern about setting a precedent by explaining that a clear statement could be added to the permit, explaining the unique circumstances that made this permit appropriate.

**21-307** Moved by Council Member **Fritz**, seconded by Council Member **Scott**, to approve a resolution to accept unclaimed/found currency in the amount of \$205.61 reported between 2014-2020 and deposit this into the City's general fund in accordance with Section 28-12 of the Grand Haven Code of Ordinances. This motion carried unanimously.

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Council Member Dora expressed that he would like to see if there were an opportunity to deposit these funds into an account to be used by the Department of Public Safety for discretionary spending, to provide supplies and/or food to those in need.

City Manager McGinnis said he would explore what options exist, however, it is a matter of local ordinance to deposit these specific funds to the General Fund.

**REPORTS BY CITY COUNCIL**

Council Member Dora noted that he attended the BLP anniversary party and complimented the event. Dora reminded everyone that Diesel Plant tours were coming up as well.

Council Member Scott also attended the BLPs 125 year anniversary gathering. Scott remarked that he remembered his first time seeing the Musical Fountain and how special it was.

Council Member Fritz attended the Hispanic Heritage Fiesta and complimented how well it was done. Fritz also attended the BLP's anniversary party, noting he wished more people had attended.

Council Member Cummins attended the MML Conference and was complimentary of the sessions offered. Cummins also attended the BLPs anniversary party. He expressed gratitude to staff for bringing "brown bag lunches" to the City, emphasizing how important it is to offer staff an avenue for providing feedback. Finally, Cummins pointed out that Grand Haven was listed in the top ten by USA Today for places to visit in the fall.

Mayor Monetza attended the same events as the other Council Members. Monetza reminded everyone that the Diesel Plant tours were coming up this week. He also reported that the Chamber's Business Recognition luncheon was this week and they would be honoring this year's winner Burzurk Brewing, and last year's recipient Odd Side Ales. Monetza remarked that both businesses bring tremendous vitality to the area.

**REPORT BY CITY MANAGER**

**Surplus Trolleys:**

City Manager McGinnis explained that the city's charter trolleys have been decommissioned by MDOT standards. Rather than selling them through the standard City process, McGinnis

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proposed making the two trolleys available to local businesses for the purpose of business/food truck development.

Council had no objections, as long as the sale was “as is” and didn’t cost the city.

McGinnis also sought direction on next steps for the City Clerk hiring process.

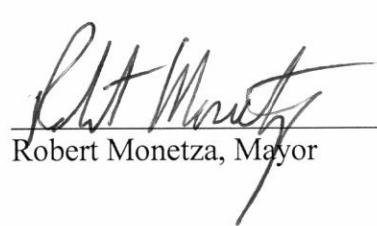
Mayor Monetza asked that Council get with him or City Manager McGinnis between now and the next Council meeting so that a resolution to appoint the new Clerk could be added to the next agenda.

**GENERAL BUSINESS/CALL TO AUDIENCE**

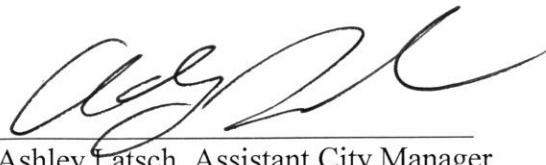
Mayor Monetza made a call to the audience, allowing audience members to address Council on any issue, and there were none.

**ADJOURNMENT**

After hearing no further business, Mayor Monetza adjourned the meeting at 9:15 p.m.



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Robert Monetza, Mayor



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Ashley Latsch, Assistant City Manager

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To: Patrick McGinnis, City Manager  
 From: Amy Bessinger, Finance Director  
 CM Date: 10.04.21  
 RE: Bills From Payables Warrant

Attachment A

FUND NUMBER	FUND NAME	WARRANT	WARRANT	ACH WARRANT	VOIDS	TOTALS
		09.22.21	09.29.21	09.29.1		
101	General Fund	\$24,722.32	\$72,786.15	\$2,027.69	\$0.00	\$99,536.16
202	Major Street Fund	\$110,090.98	\$4,625.69	\$0.00	\$0.00	\$114,716.67
203	Local Street Fund	\$75,592.04	\$101.53	\$2,012.98	\$0.00	\$77,706.55
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
236	Main St Dist Dev	\$922.52	\$17.36	\$0.00	\$0.00	\$939.88
251	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
252	Brownfield Redevelopment Fund	\$0.00	\$112,539.21	\$0.00	\$0.00	\$112,539.21
253	Brfd LSRRF TIF	\$0.00	\$5,636.74	\$0.00	\$0.00	\$5,636.74
254	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
255	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
256	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
257	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
258	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
275	Housing Fund	\$0.00	\$1,005.11	\$0.00	\$0.00	\$1,005.11
276	LightHouse Maintenance Fund	\$3,446.75	\$0.00	\$0.00	\$0.00	\$3,446.75
278	Community Land Trust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
353	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$1,785,000.00	\$0.00	\$1,785,000.00
356	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
357	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
358	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
360	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$0.00	\$9.99	\$0.00	\$0.00	\$9.99
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
581	Airpark Fund	\$13,636.76	\$1,577.90	\$0.00	\$0.00	\$15,214.66
582	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
590	City Sewer Fund	\$1,889.08	\$1,448.08	\$0.00	\$0.00	\$3,337.16
591	City Water Fund	\$978.50	\$10,223.73	\$3,022.30	\$0.00	\$14,224.53
594	City Marina Fund	\$0.00	\$10,956.88	\$381.92	\$0.00	\$11,338.80
661	Motorpool Fund	\$9,295.54	\$32,938.27	\$0.00	\$0.00	\$42,233.81
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
678	Retirement Health Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
679	Health Benefit Fund	\$0.00	\$0.00	\$126.00	\$0.00	\$126.00
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$11,196,103.26	\$11.43	\$341,836.24	\$0.00	\$11,537,950.93
711	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
750	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Operations	\$0.00	\$7,383.24	\$199.46	\$0.00	\$7,582.70
800	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Operating	\$4,928.05	\$55,370.41	\$15,359.35	\$0.00	\$75,657.81
810	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$11,441,605.80	\$316,631.72	\$2,149,965.94	\$0.00	\$13,908,203.46

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:

\$13,908,203.46 Total Approved Bills

\$11,538,076.93 Minus eligible bills for release without prior approval: including Utility

\$2,370,126.53 Retirement, Insurance, Health Benefit, and Tax Collection Funds



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**Attachment B**

**RESOLUTION**

Upon motion made by Council Member Fritz, seconded by Council Member Scott, the following Resolution was adopted:

"RESOLVED, that the City of Grand Haven, Grand Haven, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the Grand Haven City Council does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide two hundred fifty eight thousand three hundred (\$258,300.00) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times in perpetuity.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution."

The following aye votes were recorded: Cummins, Dora, Fritz, Scott, Monetza  
The following nay votes were recorded: None

STATE OF MICHIGAN      )  
                                    ) ss  
COUNTY OF Ottawa    )

I, Anna Darwin, Deputy Clerk of the City of Grand Haven, Grand Haven, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the Grand Haven City Council at a meeting held October 4, 2021.

Anna Darwin  
Signature  
Deputy Clerk  
Title