

**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
REGULAR CITY COUNCIL MEETING
MONDAY, OCTOBER 3, 2022**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Catherine M. McNally in the Council Chambers of City Hall, 519 Washington Ave.

Present: Council Members Mike Fritz, Karen Lowe, Kevin McLaughlin, Mayor Pro-Tem Cummins and Mayor Catherine McNally.

Absent: None.

Others Present: Interim City Manager Ashley Latsch, City Clerk Maria Boersma, Public Works Director Derek Gajdos, NOWS Manager Eric Law, and Sergeant Todd DeVries.

INVOCATION/PLEDGE OF ALLEGIANCE

Reverend Jared Cramer, St. John's Episcopal Church

APPOINTMENTS TO BOARDS & COMMISSIONS

22-326 Council Member **McLaughlin** moved, seconded by Council Member **Fritz** to appoint Martha Alexander to the Community Center Board for a term expiring on June 30, 2027.

Roll Call Vote:

This motion carried unanimously

APPROVAL OF CONSENT AND REGULAR AGENDAS

22-327 Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to amend the Regular Agenda to add New Business Item E. Consideration by City Council of a Resolution to extend an offer of employment for the Grand Haven City Manager position Ashley Latsch contingent on successful contract negotiations and background check.

Roll Call Vote:

This motion carried unanimously.

22-328 Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve the agendas as amended.

Roll Call Vote:

This motion carried unanimously.

FIRST CALL TO AUDIENCE

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Doug Vance, 100 Washington: Thanked officer Matt Piper for service above and beyond and the rest of the Public Safety Department. Mr. Vance congratulated Ashley Latsch on being selected as the next City Manager. Mr. Vance commented on Downtown parking.

Steve Miller, 1540 Pennoyer: sent an email to Council earlier and distributed additional materials to Council. Mr. Miller expressed he looks forward to continuing the discussion.

CONSENT AGENDA

22-329 Approve the regular and closed session council meeting minutes of September 19, 2022.

22-330 Approve the bills memo in the amount of \$12,390,754.33. Attachment A

22-331 Approve a resolution proclaiming the month of October 2022 as Community Planning Month in the City of Grand Haven.

Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to approve the Consent Agenda.

Roll Call Vote:

This motion carried unanimously.

NEW BUSINESS

22-332 Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to approve a resolution to authorize Prein & Newhof, Muskegon MI, to perform the necessary engineering services to determine the optimal configuration for future expansion of the NOWS WTP raw water intake capacity at a cost of \$52,000 and authorize the Mayor and Clerk to execute the necessary documents.

Roll Call Vote:

This motion carried unanimously.

22-333 Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve a resolution to award the Howard St. Water Main Replacement Project to Kamminga & Roodvoets, Grand Rapids, MI in the not to exceed amount of \$963,847 and authorize the Mayor and Clerk to execute the necessary documents.

Roll Call Vote:

This motion carried unanimously.

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22-334 Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to approve a resolution to approve the low bid for fiber tracer wire installation for underground fiber optic cable network from Western Tel-Com, Holland, MI in the amount of \$33,205.

Roll Call Vote:

This motion carried unanimously.

22-335 Council Member **McLaughlin** moved, seconded by Council Member **Lowe** to approve a resolution to appoint Kurt Knoth to fill the Board Member vacancy on the Board of Light & Power with a term ending November 13, 2023.

Roll Call Vote:

This motion carried unanimously.

22-336 Council Member **McLaughlin** moved, seconded by Council Member **Fritz** to approve a resolution to extend an offer of employment for the Grand Haven City Manager position to Ashley Latsch contingent on successful contract negotiations and background check.

Roll Call Vote:

This motion carried unanimously.

REPORT BY CITY COUNCIL

Council Member Fritz thanked everyone who applied and interviewed for the Board of Light & Power and the City Manager positions. He also congratulated Ashley Latsch.

Mayor McNally thanked the city staff for their great work over the past week for City Manager and Board of Light & Power interviews.

CITY MANAGER REPORT

Interim City Manager Latsch expressed that she is incredibly grateful for the opportunity to serve City Council and Grand Haven residents as City Manager.

CALL TO AUDIENCE-SECOND OPPORTUNITY

Richard Clapp, 217 Grand Ave: Shared that a possible way for residents to save water is to install a device that uses the internet and weather conditions to tell the sprinkler system when to water. Mr. Clapp uses this systems and states the city should look into the cost of ordering the devices for residents at a reduced rate.

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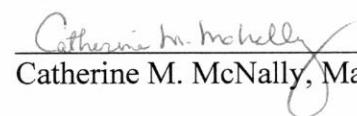
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Doug Vance, 100 Washington: Mr. Vance installed a similar system to Mr. Clapp. Mr. Vance is also interested in the city potentially looking into purchasing these devices.

Jim Hagen, 400 Lake: Asked about the possibility of the city establishing water rates that would encourage residents to spread out their water consumption.

ADJOURNMENT

After hearing no further business, Mayor McNally adjourned the meeting at 8:16 p.m.



Catherine M. McNally, Mayor



Maria Boersma, City Clerk

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Attachment A

To: Ashley Latsch, Interim City Manager
 From: Emily Greene, Finance Director
 CM Date: 10.03.22
 RE: Bills From Payables Warrant

FUND NUMBER	FUND NAME	WARRANT 09.21.22	WARRANT 09.28.22	ACH		TOTALS
				WARRANT 09.28.22	TOTALS	
101	General Fund	\$26,639.98	\$42,934.68	\$7,541.64	\$77,116.30	
202	Major Street Fund	\$10,868.83	\$113,728.60	\$28,322.00	\$152,919.43	
203	Local Street Fund	\$168.31	\$736.50	\$717.86	\$1,622.67	
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	
236	Main St Dist Dev	\$2,847.41	\$0.00	\$2,440.18	\$5,287.59	
251	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	
252	Brownfield Redevelopment Fund	\$0.00	\$9,072.50	\$37,372.64	\$46,445.14	
252	BRA Peerless Flats EGLE Loan	\$0.00	\$0.00	\$0.00	\$0.00	
253	Bfrd LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00	
254	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	
255	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	
256	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	
257	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	
258	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	
275	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	
276	LightHouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$0.00	
278	Community Land Trust	\$0.00	\$0.00	\$0.00	\$0.00	
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	
353	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	
356	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	
357	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	
358	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	
360	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	
401	Public Improvements Fund	\$0.00	\$0.00	\$0.00	\$0.00	
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$0.00	
581	Airpark Fund	\$54.05	\$313.49	\$36.99	\$404.53	
582	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	
590	City Sewer Fund	\$116,374.84	\$194.05	\$11,190.60	\$127,759.49	
591	City Water Fund	\$100,910.88	\$95,913.96	\$24,244.29	\$221,069.13	
594	City Marina Fund	\$0.00	\$6,994.16	\$197.95	\$7,192.11	
597	City Boat Launch Fund	\$0.00	\$0.00	\$0.00	\$0.00	
661	Motorpool Fund	\$6,011.49	\$2,478.38	\$3,920.93	\$12,410.80	
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	
678	OPEB/Retiree Benefits Fund	\$0.00	\$0.00	\$0.00	\$0.00	
679	Health Benefit Fund	\$0.00	\$0.00	\$132.75	\$132.75	
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	
703	Tax Collection Fund	\$11,350,463.09	\$202.80	\$344,328.20	\$11,694,994.09	
711	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	
750	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	
800	Sewer Authority Operations	\$1,596.95	\$9,993.65	\$5,476.22	\$17,066.82	
800	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	
800	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	
800	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	
800	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	
800	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	
800	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	
810	NOWS Operating	\$1,022.39	\$6,394.71	\$18,916.38	\$26,333.48	
810	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	
810	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	
		\$11,616,958.22	\$288,957.48	\$484,838.63	\$12,390,754.33	

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:

\$12,390,754.33 Total Approved Bills

\$11,695,126.84 Minus eligible bills for release without prior approval: i
 \$695,627.49 Retirement, Insurance, Health Benefit, and Tax Collec