

**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
REGULAR CITY COUNCIL MEETING
MONDAY, OCTOBER 2, 2023**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Catherine M. McNally in the Council Chambers of City Hall, 519 Washington Ave.

Present: Council Members Mike Fritz, Kevin McLaughlin, Mayor Pro-tem Ryan Cummins, and Mayor Catherine McNally.

Absent: Council Member Karen Lowe

Others Present: City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Tim Price, and Community Affairs Manager Char Seise.

INVOCATION/PLEDGE OF ALLEGIANCE

Reverend Doctor Jared C. Cramer, SCP, St. John's Episcopal, Grand Haven

APPOINTMENTS TO BOARDS & COMMISSIONS

23-244 Council Member **McLaughlin** moved, seconded by Council Member **Fritz** to appoint Nina Bryhn to the Historic Conservation District Commission with a term expiration of June 30, 2026.

Roll Call Vote:

This motion carried unanimously.

APPROVAL OF CONSENT AND REGULAR AGENDAS

23-245 Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to approve the agendas as presented.

Roll Call Vote:

This motion carried unanimously.

FIRST CALL TO AUDIENCE

Jim Hagen, 400 Lake: Commented on transparency for agenda items.

Austin, Holton: Commented on Board of Light & Power performance.

Char Seise, Community Affairs Manager: Advertised the Encounter the Arts event on Saturday, October 7th from 2-5pm.

Cecil Bradshaw, 31 Sherman: Commented on the Charter Change Proposal.

Jared Crammer, 524 Washington: Commented on council responding during public comment and the Charter Change Proposal.

CONSENT AGENDA

23-246 Approve council regular meeting minutes of September 18, 2023.

23-247 Approve the bills memo in the amount of \$14,108,813.56.

Attachment A

23-248 Approve the adoption of the Michigan Mutual Aid Box Alarm System Agreement and authorize the Mayor and Clerk to execute the necessary documents.

Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to approve the Consent Agenda.

Roll Call Vote:

This motion carried unanimously.

NEW BUSINESS

23-249 Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to approve a resolution to modify, and shorten, the three-hour parking season in the Downtown and Centertown parking lots to run from May 15th to September 15th annually.

Roll Call Vote:

This motion carried unanimously.

23-250 Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to approve a grant application to the Michigan Department of Natural Resources for a FY24 Urban and Community Forestry Program Grant in the amount of \$25,000 and authorize the Mayor and Clerk to execute the necessary documents.

Roll Call Vote:

This motion carried unanimously.

23-251 Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to approve an amendment to the agreement for Early Voting Administrative Services between the city of Grand Haven and Ottawa County and authorize the Mayor and Clerk to execute the necessary documents.

REPORT BY CITY COUNCIL

Council Member Fritz thanked the Grand Haven League of Women Voters for hosting a local candidate forum and streaming the event online. Council Member Fritz offered his condolences to the family of Chris Burns.

Council Member McLaughlin shared he would like to have a joint meeting with the Airport Board to discuss opportunities for the Airport.

Mayor Pro-tem Cummins thanked the League of Women Voters, addressed comments on the sale of the Diesel Plant and the preservation of the building as a historical building, and addressed comments on financial management of the City. Mayor Pro-tem Cummins thanked the City Manager and Finance Director for their work on creating balanced budgets. Mayor Pro-tem Cummins also discussed how the City's General Fund balance increased 2 million dollars since 2020 and the work with the unions to close the pension plan.

~~Council Member Lowe~~ encouraged people to attend the League of Women Voters Forum on the BLP Charter Change Proposal.

*Council Member Lowe was absent at this meeting and the comments were made by Mayor McNally.

CITY MANAGER REPORT

City Manager Latsch shared that Streets and Utilities Manager Matt Wade graduated from the Michigan Public Services Institute. Community Affairs Manager Char Seise received a \$16,000 grant for the theatre space at Central Park Place. The City received a MERS impact award thanks to the work of Human Resources Manager Amanda Burnett. RFP's for the annex building are due October 9 at 5pm, results from appraisal will be received this week.

CITY CLERK REPORT

City Clerk Maria Boersma shared that absentee ballots for the November 7, 2023 election are available.

CALL TO AUDIENCE SECOND OPPORTUNITY

Jim Hagen, 400 Lake: Commented on community discussions to protect the waterfront, and clarified an EGLE permit the BLP received.

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Cecil Bradshaw, 31 Sherman: Commented on city fiscal management and acknowledged current city staff and city council is working hard on fiscal services and commented on the Charter Change Proposal.

Doug Vance, 100 Washington: Thanked City Manager Latsch, staff, and MSDDA for changing the time period for three-hour parking downtown.

Andrea Hendrick, 1514 Pennoyer: Thanked students and staff from Central High School for their work setting-up the cornstalks in Downtown and Centertown.

ADJOURNMENT

After hearing no further business, Mayor McNally adjourned the meeting at 8:15 p.m.

Catherine McNally
Catherine M. McNally, Mayor

Maria Boersma
Maria Boersma, City Clerk

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Attachment A

To: Ashley Latsch, City Manager
 From: Emily Greene, Finance Director
 CM Date: 10.02.23
 RE: Bills From Payables Warrant

| OLD FUND NUMBER | NEW FUND NUMBER | FUND NAME | WARRANT 09.22.23 | WARRANT 09.27.23 | ACH WARRANT 09.27.23 | VOIDS | TOTALS |
|-----------------|-----------------|----------------------------------|------------------|------------------|----------------------|-------------|-----------------|
| 101 | | General Fund | \$65,569.16 | \$43,728.87 | \$9,116.98 | \$25.00 | \$118,390.01 |
| 202 | | Major Street Fund | \$15,586.56 | \$3,908.14 | \$7,629.35 | \$0.00 | \$27,124.05 |
| 203 | | Local Street Fund | \$14,013.29 | \$118.87 | \$2,187.16 | \$0.00 | \$16,319.32 |
| 225 | | Land Acquisition Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 236 | 248 | Main St Dist Dev | \$22.34 | \$39.52 | \$0.00 | \$0.00 | \$61.86 |
| 251 | 244 | Econ. Dev. Corp. Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 252 | 243 | Brownfield Redevelopment Fund | \$0.00 | \$0.00 | \$356,509.50 | \$0.00 | \$356,509.50 |
| 252 | 243 | BRA Peerless Flats EGLE Loan | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 253 | 242 | Brid LSRRF TIF | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 254 | 245 | Downtown TIF | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 255 | 246 | GLTIF Spec Rev Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 256 | 272 | UTGO Inf Spec Rev Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 257 | 273 | LTGO Bond Rev Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 258 | 274 | 2015 UTGO Bond Rev | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 275 | 535 | Housing Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 276 | | LightHouse Maintenance Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 278 | | Community Land Trust | \$712.12 | \$0.00 | \$0.00 | \$0.00 | \$712.12 |
| 310 | | Assessment Bond Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 351 | | Operating Debt Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 352 | | Brownfield TIF Debt | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 353 | 394 | Downtown TIF Debt | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 355 | 372 | GLTIF Debt Serv Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 356 | 372 | UTGO Inf Debt Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 357 | 373 | LTGO Debt | \$0.00 | \$0.00 | \$300.00 | \$0.00 | \$300.00 |
| 358 | 374 | 2015 UTGO Bond Debt Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 360 | 384 | 2020 LTGO Bond - Warber Drain | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 369 | | Building Auth Debt Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 401 | | Public Improvements Fund | \$745.00 | \$700.00 | \$10,500.00 | \$0.00 | \$11,945.00 |
| 402 | | Fire Truck Replacement Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 403 | | Brownfield TIF Const | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 404 | | Downtown TIF Const. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 410 | | Harbor Island | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 455 | | GLTIF Construction Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 456 | | UTGO Inf Construction Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 457 | | LTGO Bond Construction Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 458 | | 2015 UTGO Bond Inf Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 469 | | Building Auth. Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 508 | | North Ottawa Rec Authority | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 581 | | Airpark Fund | \$15,320.55 | \$918.45 | \$27.96 | \$0.00 | \$16,266.96 |
| 582 | 572 | Chinook Pier Rental Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 590 | | City Sewer Fund | \$11,091.79 | \$106,380.87 | \$4,356.09 | \$0.00 | \$121,838.75 |
| 591 | | City Water Fund | \$7,260.13 | \$12,829.81 | \$20,876.71 | \$0.00 | \$40,966.65 |
| 594 | | City Marina Fund | \$27,183.85 | \$2,691.07 | \$381.22 | \$0.00 | \$30,256.14 |
| 597 | | City Boat Launch Fund | \$0.00 | \$0.00 | \$150.00 | \$0.00 | \$150.00 |
| 661 | | Motorpool Fund | \$30,136.21 | \$11,990.60 | \$22,206.32 | \$0.00 | \$64,333.13 |
| 677 | | Self Insurance Fund | \$0.00 | \$0.00 | \$2,708.00 | \$0.00 | \$2,708.00 |
| 678 | | OPEB/Retiree Benefits Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 679 | | Health Benefit Fund | \$0.00 | \$2,325.00 | \$132.75 | \$0.00 | \$2,457.75 |
| 701 | | Trust & Agency Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 703 | | Tax Collection Fund | \$12,452,791.88 | \$0.00 | \$692,144.92 | \$0.00 | \$13,104,936.80 |
| 711 | 151 | Cemetery Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 750 | 704 | Payroll Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 800 | 509 | Sewer Authority Operations | \$34,608.50 | \$4,755.81 | \$2,272.06 | \$0.00 | \$41,636.37 |
| 800 | 509 | Sewer Authority SL Force Mn | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 800 | 509 | Sewer Authority Plant Mod | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 800 | 509 | GH/SL SA-2013 Debt | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 800 | 509 | GH/SL SA-SLPS/Force Main Debt | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 800 | 509 | GH/SL SA-Local Lift Station Debt | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 800 | 509 | GH/SL SA-2018 Plant Debt | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 810 | 510 | NOWS Operating | \$14,599.02 | \$164,652.80 | \$16,859.33 | \$44,210.00 | \$151,901.15 |
| 810 | 510 | NOWS Plant Debt | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 810 | 510 | NOWS Replacement | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

\$12,689,640.40 \$355,049.81 \$1,108,358.35 \$44,235.00 \$14,108,813.56

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:

Total Approved Bills
 Minus eligible bills for release without prior approval: including Utility, Retirement, Insurance, Health Benefit, and Tax Collection Funds