

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
MONDAY, SEPTEMBER 15, 2025**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Bob Monetza in the Council Chambers of City Hall, 519 Washington Ave.

**Present:** Council Members Mike Fritz, Karen Lowe, Mayor Pro-tem Kevin McLaughlin, and Mayor Bob Monetza.

**Absent:** None.

**Others Present:** City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Dana Kollwehr, Finance Director Emily Greene, City Planner Brian Urquhart, Waterfront & Events Manager Brian Jarosz, and Tom Manderscheid.

**INVOCATION/PLEDGE OF ALLEGIANCE**

**APPOINTMENTS**

**APPROVAL OF CONSENT AND REGULAR AGENDAS**

**25-167** Council Member Fritz moved, seconded by Council Member Lowe, to approve the agendas as presented.

Roll Call Vote:

**This motion carried unanimously.**

**FIRST CALL TO AUDIENCE**

**Jim Hagen, 400 Lake:** Commented on the presentation made by the Superintendent of Grand Haven Area Public Schools during the Work Session.

**CONSENT AGENDA.**

**25-168** Approve the Regular City Council Meeting Minutes of September 2, 2025.

**25-169** Approve the bill's memo in the amount of \$3,082,507.72.

**Attachment A**

**25-170** Adopt a certified resolution approving the MDOT AERO 2025-0727 Grant, for the Reconstruction of Runway 18/36, in the budgeted amount of \$524,121.00.

**25-171** Approve the Administrative Services Agreement between the City of Grand Haven and Northwest Ottawa Recreation Authority (NORA) for the City to continue providing administrative services to NORA.

**25-172** Approve a special event request for 5 Alarm Chili Cook Off from 9:00 a.m. to 5:00 p.m. on October 11, 2025, at the Lynne Sherwood Waterfront Stadium.

**25-173** Approve a request from Bluebird Cancer Retreats to use Lynne Sherwood Waterfront Stadium for the Community Cares Cancer Walk from 9:00 a.m. to 12:00 p.m. on October 4, 2025.

**25-174** Approve Oddside Ales' special event request to use 3 parallel parking spots on North 1<sup>st</sup> Street for a band's van and trailer during a Halloween show at their location at 41 Washington Avenue, Grand Haven, Michigan 49417.

Council Member **Lowe** moved, seconded by Council Member **Fritz**, to approve the Consent Agenda as presented.

Roll Call Vote:

Ayes: Lowe, McLaughlin, Monetza.

Nays: Fritz.

**This motion carried.**

### UNFINISHED BUSINESS

**25-175** Council Member **Fritz** moved, seconded by Mayor Pro-tem **McLaughlin**, to approve a resolution to establish an Obsolete Property Rehabilitation District at 224 Washington Avenue, parcel #70-03-20-436-011, with a legal description of W 43 FT OF N 58 FT LOT 243 & W 43 FT LOT 244 ORIGINAL PLAT, and to establish a finding that it is an obsolete property in an area characterized by obsolete commercial property or commercial housing pursuant to Section 3(1)a of the Obsolete Property Rehabilitation Act (PA146 of 2000).

Roll Call Vote:

**This motion carried unanimously.**

Council Member **Fritz** moved, seconded by Mayor Pro-tem **McLaughlin**, to approve a resolution to adopt the Brownfield Plan for the 224 Washington project, located at 224 Washington Avenue, Grand Haven, MI 49417, for a period of 20 years.

**25-176** Council Member **Fritz** moved, seconded by Mayor Pro-tem **McLaughlin**, to add the following four conditions:

- Construction to commence within one year of State of Michigan incentive approvals.
- Project to meet all applicable building and fire codes as determined by the Building Official and Fire Marshall.

- Façade must be complementary to the downtown and in alignment with the Downtown Development Authority Design Guidelines as determined by City staff.
- Construction to be completed within 18 months of building permits being issued.

Roll Call Vote:

**This motion carried unanimously.**

**25-177** Council Member **Fritz** moved, seconded by Mayor Pro-tem **McLaughlin**, to approve a resolution to adopt the Brownfield Plan for the 224 Washington project, located at 224 Washington Avenue, Grand Haven, MI 49417, for a period of 20 years as amended.

Roll Call Vote:

Ayes: Fritz, McLaughlin, Monetza.

Nays: Lowe.

**This motion carried.**

**25-178** Council Member **Fritz** moved, seconded by Council Member **Lowe**, to approve a final resolution for a zoning change request from I, Industrial district, to TI, Transitional Industrial District, for properties located near 924 Beechtree St. (parcels #70-03-27-315-013, #70-03-27-315-012, and #70-03-27-315-015).

Roll Call Vote:

**This motion carried unanimously.**

## NEW BUSINESS

**25-179** Council Member **Fritz** moved, seconded by Council Member **Lowe**, to approve McKenna as the consultant to prepare the Centertown Vision Plan update, with costs not to exceed the budgeted amount of \$20,000, with seventy-five percent (75%) of the total cost covered through Redevelopment Ready Communities (RRC) Technical Assistance funds.

Roll Call Vote

Ayes: Fritz, Lowe, Monetza.

Nays: McLaughlin.

**This motion carried.**

**25-180** Council Member **Lowe** moved, seconded by Mayor Pro-tem **McLaughlin**, to approve a land-lease agreement with 301 North Harbor LLC, for the redevelopment of Chinook Pier and authorize the Mayor and City Clerk to execute the necessary documents.

Roll Call Vote:

**This motion carried unanimously.**

## REPORT BY CITY COUNCIL

Council Member Lowe shared that she was part of a citizen group that interviewed candidates for the Ottawa County Administrator position. The Board of Commissioners selected Patrick Waterman to serve in the role. The NORA board is currently conducting a search for a new Executive Director.

Mayor Monetza shared that he participated in the American Legion's 9/11 Ceremony.

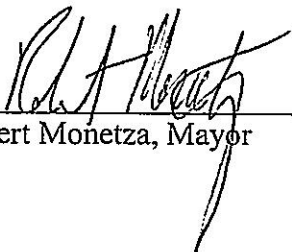

## CITY MANAGER REPORT

### CALL TO AUDIENCE SECOND OPPORTUNITY

**Jim Hagen, 400 Lake:** Commented on the City's new website.

## ADJOURNMENT

After hearing no further business, Mayor Monetza adjourned the meeting at 8:47 p.m.

  
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Robert Monetza, Mayor  
\_\_\_\_\_  
Maria Boersma, City Clerk

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Attachment A

To: Ashley Latsch, City Manager  
From: Emily Greene, Finance Director  
CM Date: 09.15.25  
RE: Bills From Payables Warrant

NEW FUND NUMBER	FUND NAME	WARRANT 09.03.25	ACH WARRANT 09.03.25	WARRANT 09.10.25	ACH WARRANT 09.10.25	CREDIT CARD WARRANT 09.09.25	TOTALS
101	General Fund	\$13,725.41	\$0.00	\$40,950.32	\$63,537.39	\$8,466.47	\$22,191.88
151	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
202	Major Street Fund	\$755.50	\$0.00	\$103.29	\$1,361.79	\$78.67	\$834.17
203	Local Street Fund	\$755.50	\$0.00	\$103.28	\$911.41	\$78.66	\$834.16
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
242	Brfd LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
243	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
244	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
245	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
246	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
248	Main St. Dist. Dev	\$419.78	\$0.00	\$3,775.00	\$647.00	\$2,174.50	\$2,594.28
272	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
273	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
274	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276	Lighthouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$2,150.00	\$0.00	\$0.00
278	Community Land Trust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
359	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
372	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
373	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
374	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
384	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
394	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$51,115.60	\$0.00	\$0.00	\$20,299.50	\$0.00	\$51,115.60
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410	Harbor Island	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$51.00	\$51.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$0.00	\$1,016.79	\$1,016.79
509	Sewer Authority Operations	\$461.66	\$0.00	\$94,665.11	\$63,614.32	\$68.21	\$549.87
509	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Operating	\$245.13	\$0.00	\$2,655.48	\$160,497.36	\$0.00	\$245.13
510	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
535	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
572	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
581	Airpark Fund	\$32,538.12	\$0.00	\$195.07	\$21,019.28	\$0.00	\$32,538.12
590	City Sewer Fund	\$1,324.84	\$0.00	\$103.83	\$4,943.39	\$663.00	\$1,987.84
591	City Water Fund	\$9,572.83	\$0.00	\$4,906.57	\$10,653.00	\$2,739.67	\$12,312.50
594	City Marina Fund	\$48.58	\$0.00	\$1,514.51	\$6,120.31	\$179.91	\$228.49
597	City Boat Launch Fund	\$40.01	\$0.00	\$0.00	\$540.00	\$0.00	\$40.01
661	Motorpool Fund	\$656.17	\$0.00	\$2,802.59	\$48,457.44	\$0.00	\$656.17
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
678	OPEB/Retiree Benefits Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
679	Health Benefit Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$673,365.30	\$1,725,219.17	\$0.00	\$0.00	\$0.00	\$2,398,584.47
704	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$785,224.43	\$1,725,219.17	\$151,775.05	\$404,752.19	\$15,536.88	\$3,082,507.72

\$3,082,507.72 Total Approved Bills

\$2,398,584.47 Minus eligible bills for release without prior approval: Including Utility,  
\$683,923.25 Retirement, Insurance, Health Benefit, and Tax Collection Funds