

**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
REGULAR CITY COUNCIL MEETING
WEDNESDAY, SEPTEMBER 7, 2022**

The Regular Meeting of the Grand Haven City Council was called to order at 7:31 p.m. by Mayor Catherine M. McNally in the Council Chambers of City Hall, 519 Washington Ave.

Present: Council Members Mike Fritz, Karen Lowe, Kevin McLaughlin (participating remotely), Mayor Pro-Tem Cummins and Mayor Catherine McNally.

Absent: None.

Others Present: Interim City Manager Ashley Latsch, City Clerk Maria Boersma, City Attorney Ronald Bultje, Public Works Director Derek Gajdos, Streets and Utilities Manager Matt Wade, Community Affairs Manager Char Seise, MSDDA Director Jeremy Swiftney, and Sergeant Andy Cannon.

INVOCATION/PLEDGE OF ALLEGIANCE

Grand Haven Corps Officer Major William Holman, Salvation Army

APPOINTMENTS TO BOARDS & COMMISSIONS

22-302 Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to appoint Laura Girard, with a term ending June 30, 2025, and Nathan Patterson, with a term ending June 30, 2024 to the Main Street Downtown Development Authority.

Roll Call Vote:

This motion carried unanimously.

22-303 Mayor Pro-tem **Cummins** moved, seconded by Council Member **Lowe** to appoint Michael Poort, with a term ending June 30, 2025, and John Williams, with a term ending June 30, 2023 to the Duncan Park Board.

Roll Call Vote:

This motion carried unanimously.

22-304 Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to appoint Jennifer Smelker, with a term ending June 30, 2024 to the Planning Commission.

Roll Call Vote:

This motion carried unanimously.

APPROVAL OF CONSENT AND REGULAR AGENDAS

22-305 Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to approve the consent and regular agendas with the change of moving consent agenda item H to new business item F.

Roll Call Vote:

This motion carried unanimously.

FIRST CALL TO AUDIENCE

Carol LeCocq, Grand Ave: Commented on options for affordable housing and zoning. Read letter on behalf of Micky and Vicky Coulson.

Doug Vance, 100 Washington: Agreed with comments made by Carol. Commented on parking on behalf of tenants. Commented on bills paid to BLP and the city.

Jeremy Swiftney, MSDDA: The MSDDA is currently discussing parking and is expecting to bring recommendations to City Council in October.

Joyce Workman, Chow Down Centertown: Spoke on behalf of Chow Down Centertown participants to express support for closing 7th Street from Washington to Elliot for the event.

Jim Hagen, 400 Lake: Made suggestions for affordable housing in the city.

CONSENT AGENDA

22-306 Approve the special and regular council meeting minutes of August 15, 2022.

22-307 Approve the bills memo in the amount of \$2,851,639.28. Attachment A

22-308 Appoint Amanda Burnett as Officer Delegate and Carla TenHove as Employee Delegate to the 2022 MERS Annual Conference and authorize the Mayor and City Clerk to execute the necessary documents.

22-309 Recognize Hospice of North Ottawa County Community as a nonprofit organization operating in the community, for the purpose of obtaining a charitable gaming license.

22-310 Approve MDOT AERO Contract 2022-0759 in the amount of \$31,899 for the Airfield Paint Markings and seal runway payment surface/joints and authorize the mayor and City Clerk to execute the necessary documents.

22-311 Approve the low bid and Contractor Services Agreement with Brown Concrete, Muskegon, MI in the amount of \$36,800 for the City's annual concrete sidewalk and ramp

replacement project in designated areas and authorize the mayor and clerk to execute the necessary documents.

22-312 Approve the purchase of one Ford Police Interceptor, and one Ford F-150 Police Responder in the not to exceed price of \$77,415 from Gorno Ford, Woodhaven, MI.

22-313 Approve a contract with Wolverine Fireworks, Kawkawlin, MI, in the amount of \$2,400 for the 2022 New Year's Eve Fireworks show and authorize the Mayor and City Clerk to execute the necessary documents.

Roll Call Vote:

This motion carried unanimously.

NEW BUSINESS

22-314 Mayor Pro-tem **Cummins** moved, seconded by Council Member **Lowe** to approve of a resolution the Contractor Services Agreement with HydroCorp, Troy, MI, in the amount of \$60,984 per year for three (3) years to provide Cross Connection Inspection Services and authorize the Mayor and City Clerk to execute the necessary documents.

Roll Call Vote:

This motion carried unanimously.

22-315 Council Member **Fritz moved**, seconded by Council Member **Lowe** to approve of an introductory resolution to memorialize additional cremains by amending Chapter 11, Article II, Section 11-43, Persons per lot, of the City of Grand Haven Code of Ordinances with grammar corrections provided by the Mayor. Attachment B

Roll Call Vote:

This motion carried unanimously.

22-316 Council Member **Fritz** moved, seconded by Council Member **Lowe** of a resolution to approve the reoccurring Chow-Down Centertown special event, to be held on Saturday, October 15, 2022, from 11:00 a.m. to 6:00 p.m.

Roll Call Vote:

This motion carried unanimously.

Mayor Pro-tem **Cummins** moved, seconded by Council Member **Lowe** to approve of the proposed special event policy update and fee waiver recommendations for calendar year 2023, as follows:

- Local Nonprofit: \$500 per event
- Other Nonprofit: \$200 per event
- Non-Resident/For Profit: None

- Events exceeding 5 days will be charged 10% of the total rental fee, with the maximum waiver still as identified above.

Mayor Pro-tem **Cummins** moved, seconded by Council Member **McLaughlin** to postpone the special event policy update and fee waiver discussion to a work session preceding the October 3, 2022 City Council Meeting.

Roll Call Vote:

This motion carried unanimously.

22-317 Mayor Pro-tem **Cummins** moved, seconded by Council Member **Lowe** to approve of a resolution to amend the City's fiscal year 2022/2023 budget, increasing appropriations in the Major Street Fund (line item 202-470-730) by \$40,008, by transferring the same amount from the City's Infrastructure Fund, and award the Beacon Blvd Corridor Study contract to West Shoreline Regional Development Commission in the not to exceed amount of \$40,008 and authorize the Mayor and City Clerk to execute the necessary documents.

Roll Call Vote:

This motion carried unanimously.

22-318 Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to approve the OktoBurzfest Special Event, to be held, Saturday, October 1, 2022 from 2:00 p.m. to 11:00 p.m., allowing alcohol and amplified sound, and waiving the \$250 Traffic Control Order Fee for 2022 (with the understanding that these fees may apply in the future).

Roll Call Vote:

Ayes: Fritz, Cummins, McLaughlin, Lowe

Nays: McNally

REPORT BY CITY COUNCIL

Council Member Fritz thanked everyone involved for the Pedro's Pig Roast event. It was a fun event well attended by Grand Haven residents. Council Member Fritz thanked the organizers and attendees of all the different events held at the Lynn Sherwood Waterfront Stadium this summer. He also commented on how well attended and organized the Musical Fountain 60th Anniversary show and the Labor Day Bridge Walk were. Council Member Fritz also commented on the rumors that City Council is "taking away power from the Board of Light and Power". The city originally stepped in more due to the difficulties BLP was having with EGLE, and the city wants to work with BLP on the Harbor Island issue.

Mayor Pro-tem Cummins expressed his desire to have a joint meeting with the Board of Light and Power back in August. He hopes to make another invitation to the BLP for a joint meeting

when it comes time to receive updates from HDR. Mayor Pro-tem Cummins shared his thoughts and prayers for the DPW employee involved in a vehicle accident.

Mayor McNally shared that the Musical Fountain 60th Anniversary show was a smash success. She also thanked everyone involved for their hard work.

CITY MANAGER REPORT

Interim City Manager Latsch thanked everyone involved with the Labor Day Bridge Walk. Attendance was nearly double from years past. She also thanked the downtown businesses for their donation of 86 total prizes.

CITY CLERK REPORT

City Clerk Maria Boersma reminded City Council of the opportunity to sign-up for the MML Convention being held in Muskegon in October. City Clerk Boersma also discussed having a closed session before or after the September 19th City Council meeting to narrow down City Manager candidates.

22-319 Council Member **Lowe** moved, seconded by Council Member **Fritz** to change the September 19th City Council meeting start time from 7:30 to 6:30.

Roll Call Vote:

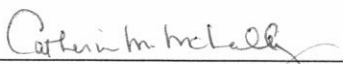
This motion carried unanimously.

CALL TO AUDIENCE-SECOND OPPORTUNITY


Joy Gaasch, President of Grand Haven Chamber: Commented on the special event policy update and fee waiver recommendations.

ADJOURNMENT

After hearing no further business, Mayor McNally adjourned the meeting at 9:25 p.m.



Catherine M. McNally, Mayor



Maria Boersma, City Clerk

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Attachment A

To: Ashley Latsch, Interim City Manager
From: Emily Greene, Finance Director
CM Date: 09.07.22
RE: Bills From Payables Warrant

FUND NUMBER	FUND NAME	WARRANT 08.17.22	WARRANT 08.24.22	WARRANT 08.31.22	ACH WARRANT 08.31.22	TOTALS
101	General Fund	\$138,641.08	\$67,166.86	\$19,790.59	\$47,649.12	\$273,247.65
202	Major Street Fund	\$7,106.83	\$57.15	\$645.89	\$27,499.23	\$35,309.10
203	Local Street Fund	\$139.43	\$57.15	\$275.02	\$1,886.24	\$2,357.84
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
236	Main St Dist Dev	\$442.35	\$2,485.50	\$0.00	\$0.00	\$2,927.85
251	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
252	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$38,653.79	\$72,628.83	\$111,282.62
252	BRA Peerless Flats EGLE Loan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
253	Brfd LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
254	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
255	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
256	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
257	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
258	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
275	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276	LightHouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
278	Community Land Trust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
353	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$73,350.00	\$73,350.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
356	UTGO Inf Debt Fund	\$43,779.58	\$0.00	\$0.00	\$0.00	\$43,779.58
357	LTGO Debt	\$0.00	\$0.00	\$0.00	\$51,000.00	\$51,000.00
358	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$95,700.00	\$95,700.00
360	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$10,141.95	\$10,141.95
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$2,813.00	\$0.00	\$2,037.00	\$520.72	\$5,370.72
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
581	Airpark Fund	\$0.00	\$27,225.85	\$333.54	\$117.14	\$27,676.53
582	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
590	City Sewer Fund	\$1,184.62	\$1,432.34	\$71,752.26	\$5,005.76	\$79,374.98
591	City Water Fund	\$252,120.10	\$1,447.31	\$1,993.28	\$44,146.55	\$299,707.24
594	City Marina Fund	\$9,710.71	\$288.80	\$2,247.86	\$297.04	\$12,544.41
597	City Boat Launch Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
661	Motorpool Fund	\$960.05	\$86.70	\$2,887.42	\$225.06	\$4,159.23
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
678	Retirement Health Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
679	Health Benefit Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$1,537,544.92	\$0.00	\$0.00	\$41,296.58	\$1,578,841.50
711	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
750	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Operations	\$1,030.20	\$30,284.29	\$56,469.55	\$2,266.60	\$90,050.64
800	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Operating	\$2,217.65	\$34,740.55	\$2,026.39	\$15,832.85	\$54,817.44
810	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$1,997,690.52	\$165,272.50	\$199,112.59	\$489,563.67	\$2,851,639.28

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:

\$2,851,639.28 Total Approved Bills
\$1,578,841.50 Minus eligible bills for release without prior approval: including Utility,
\$1,272,797.78 Retirement, Insurance, Health Benefit, and Tax Collection Funds

Attachment B

CITY OF GRAND HAVEN OTTAWA COUNTY, MICHIGAN

ORDINANCE NO.

AN ORDINANCE TO AMEND THE CITY OF GRAND HAVEN CODE OF ORDINANCES BY RESTATING SECTION 11-43 REGARDING PERSONS PER LOT PER CHAPTER 11, ARTICLE II

The City of Grand Haven Ordains:

Section 1. Amendment. Section 11-43 of Article II of Chapter 11 of the City of Grand Haven Code of Ordinances is hereby amended in its entirety to read as follows:

Sec. 11-43. Persons per lot.

Unless specifically provided to the contrary, the interment of two (2) or more persons in one lot is generally prohibited. Exceptions to this rule are: a mother and her infant if interred at the same time; and two (2) sibling infants if interred at the same time. Further, more than one persons cremated remains may be interred in a single lot in accordance with current policies specified in cemetery rules.

However, one (1) monument and one (1) flat marker may be used to identify those interred in a single lot. Monument and marker dimensions shall be regulated by the Lake Forest Cemetery Rules and Regulations.

Section 2. Effective Date. This ordinance shall become effective 20 days after its adoption or upon its publication, whichever occurs later.

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

CERTIFICATION

I certify that this ordinance was adopted by the City Council of the City of Grand Haven at a regular meeting held on, _____ 2022, and published in *The Grand Haven Tribune*, a newspaper of general circulation in the City, on, _____ 2022.

Maria Boersma, City Clerk

Introduced:
Adopted:
Published:
Effective: