

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
MONDAY, AUGUST 21, 2023**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Catherine M. McNally in the Council Chambers of City Hall, 519 Washington Ave.

**Present:** Council Members Mike Fritz, Karen Lowe, Kevin McLaughlin, Mayor Pro-tem Ryan Cummins, and Mayor Catherine McNally.

**Absent:** None.

**Others Present:** City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Tim Price, Human Resources Manager Amanda Burnett, and Community Affairs Manager Char Seise.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Tim Blackman, Second Christian Reformed Church of Grand Haven

**APPOINTMENTS TO BOARDS & COMMISSIONS**

**23-216** Council Member **McLaughlin** moved, seconded by Council Member **Lowe** to appoint the following:

Bryce Bergman, Compensation Commission, term ending December 31, 2026.  
Paul VandeVusse, Compensation Commission, term ending December 31, 2024.

Roll Call Vote:

**This motion carried unanimously.**

**APPROVAL OF CONSENT AND REGULAR AGENDAS**

**23-217** Council Member **McLaughlin** moved, seconded by Council Member **Fritz** to approve the agendas as presented.

Roll Call Vote:

**This motion carried unanimously.**

**FIRST CALL TO AUDIENCE**

**Doug Vance, 100 Washington:** Commented on tax bill and downtown snowmelt.

**Steve Miller, 1540 Pennoyer:** Commented on Howard Ave project.

## **PRESENTATIONS**

Chairperson Liza Dora of the Historic Conservation District Commission, with the assistance of commission members Chad Fisk and Wendy Knoth, presented City Council with a local landmark designation for the Grand Haven Police & Fire Department Building, 18-20 N 5th St.

## **CONSENT AGENDA**

**23-218** Approve the Regular Council Meeting Minutes of August 7, 2023.

**23-219** Approve the bills memo in the amount of \$2,436,523.37. **Attachment A**

**23-220** Recognize Soup For All, Inc. DBA Homeless Prevention Partners as a non-profit organization operating in the City of Grand Haven for the purpose of obtaining charitable gaming licenses.

**23-221** Recognize Bras For a Cause Lakeshore, Inc. as a non-profit organization operating in the City of Grand Haven for the purpose of obtaining charitable gaming licenses.

**23-222** Appoint Derek Gajdos as Officer Delegate and Carla TenHove as Employee Delegate to the 2023 MERS Annual Conference.

**23-223** Approve the purchase of four Public Works F-250 replacement trucks in the not-to-exceed price of \$189,440 from the Lunghamer Ford, of Owosso, MI.

Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve the Consent Agenda.

Roll Call Vote:

**This motion carried unanimously.**

## **NEW BUSINESS**

**23-224** Council Member **Lowe** moved, seconded by Council Member **McLaughlin** to approve a resolution to accept the proposal from Michigan Energy Options and 5 Lakes Energy for the completion of a Community Energy Plan in the not to exceed amount of \$99,815 and authorize the Mayor and the City Clerk to execute the necessary documents.

Roll Call Vote:

**This motion carried unanimously.**

**23-225** Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to approve a resolution to apply for a 2023 Michigan Community Center Grant in the amount of \$1,367,145 with a local match of \$151,905 for facility upgrades and improvements to Central Park Place and authorize the Mayor and the City Clerk to execute the necessary documents.

Roll Call Vote:

**This motion carried unanimously.**

### UNFINISHED BUSINESS

**23-226** Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to approve a final resolution to execute a lease extension with Snug Harbor Company, 311 S. Harbor Drive, extending October 1, 2023, through September 30, 2033, and authorize the Mayor and the City Clerk to execute the necessary documents.

Roll Call Vote:

Ayes: Fritz, McLaughlin, Lowe Cummins.

Nays: McNally.

**This motion carried.**

### REPORT BY CITY COUNCIL

Council member Fritz shared that Walk the Beat was a fantastic event, but he did hear suggestions to close Beechtree in the future for the safety of pedestrians. Council Member Fritz shared that Pedro's Pig Roast had a great turnout and the event supported a great cause. Council Member Fritz thanked the group that organizes the Free Friday Concerts.

Council Member McLaughlin reported on the transportation meeting he attended in the past week. Council Member McLaughlin shared that City Council should consider closing Beechtree for future Walk the Beat events.

Council Member Lowe commented on how great all of the events from the past week were.

Mayor Pro-tem Cummins commented that all of the recent events make Grand Haven a destination and a great place to live, and he thanked the event organizers.

Mayor McNally reported on the State of the City address she gave to the Grand Haven Rotary last Monday. Mayor McNally also reported on the morning she spent with the local YMCA to view programs such as Kids Camp and adult swim programs.

## CITY MANAGER REPORT

City Manager Latch shared that the next Harbor Island Community Town Hall will be tomorrow from 6:00-8:00 p.m. at Central Park Place, and the Annual Bridge Walk will be September 4 at 9:00 a.m.

## CALL TO AUDIENCE SECOND OPPORTUNITY

### CLOSED SESSION

Council Member **McLaughlin** moved, seconded by Council Member **Fritz**, to enter into Closed Session at 8:15 p.m. to consider a periodic personnel evaluation pursuant to Section 8(1)(a) of the Open Meetings Act, as requested by the employee.

Roll Call Vote:

**This motion carried unanimously.**

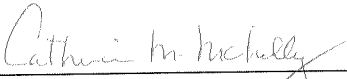
Council Member **Fritz** moved, seconded by Council Member **Lowe**, to exit Closed Session at 8:34 p.m.


Roll Call Vote:

**This motion carried unanimously.**

## ADJOURNMENT

After hearing no further business, Mayor McNally adjourned the meeting at 8:35 p.m.

  
Catherine M. McNally, Mayor

  
Maria Boersma, City Clerk

## Attachment A

To: Ashley Latsch, City Manager  
From: Emily Greene, Finance Director  
CM Date: 08.21.23  
RE: Bills From Payables Warrant

OLD FUND NUMBER	NEW FUND NUMBER	FUND NAME	WARRANT 08.09.23	WARRANT 08.16.23	ACH WARRANT 08.16.23	CREDIT CARD WARRANT 08.15.23	TOTALS
101		General Fund	\$52,955.76	\$54,300.76	\$45,937.80	\$9,895.80	\$163,090.12
202		Major Street Fund	\$952.60	\$4,741.70	\$2,167.00	\$0.00	\$7,861.30
203		Local Street Fund	\$952.59	\$59.82	\$2,167.00	\$0.00	\$3,179.21
225		Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
236	248	Main St. Dist. Dev.	\$0.00	\$20.11	\$0.00	\$2,220.82	\$2,240.93
251	244	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
252	243	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$24,874.47	\$0.00	\$24,874.47
252	243	BRA Peerless Flats EGLE Loan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
253	242	Brfd LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
254	245	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
255	246	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
256	272	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
257	273	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
258	274	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
275	535	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276		LightHouse Maintenance Fund	\$0.00	\$1,244.55	\$2,126.25	\$0.00	\$3,370.80
278		Community Land Trust	\$0.00	\$7,833.32	\$0.00	\$0.00	\$7,833.32
310		Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351		Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352		Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
353	394	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355		GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
356	372	UTGO Inf Debt Fund	\$0.00	\$36,939.06	\$0.00	\$0.00	\$36,939.06
357	373	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
358	374	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
360	384	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369		Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401		Public Improvements Fund	\$61,182.94	\$0.00	\$7,762.35	\$0.00	\$68,945.29
402		Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403		Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404		Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410		Harbor Island	\$0.00	\$0.00	\$21,690.50	\$0.00	\$21,690.50
455		G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456		UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457		LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458		2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469		Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508		North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$418.29	\$418.29
581		Airpark Fund	\$463.91	\$25,571.70	\$0.00	\$0.00	\$26,035.61
582	572	Chinook Pier Rental Fund	\$1,936.14	\$0.00	\$0.00	\$0.00	\$1,936.14
590		City Sewer Fund	\$140,293.35	\$1,834.79	\$3,476.50	\$372.50	\$145,977.14
591		City Water Fund	\$117,170.31	\$7,839.57	\$23,569.88	\$677.80	\$149,257.56
594		City Marina Fund	\$3,179.90	\$8,512.38	\$1,018.02	\$616.98	\$13,327.28
597		City Boat Launch Fund	\$160.00	\$0.00	\$270.00	\$0.00	\$430.00
661		Motorpool Fund	\$42,418.15	\$2,164.75	\$82.08	\$25.00	\$44,689.98
677		Self Insurance Fund	\$2,600.00	\$0.00	\$0.00	\$0.00	\$2,600.00
678		OPEB/Retiree Benefits Fund	\$36,800.59	\$0.00	\$0.00	\$0.00	\$36,800.59
679		Health Benefit Fund	\$91.80	\$0.00	\$132.75	\$0.00	\$224.55
701		Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703		Tax Collection Fund	\$1,525,500.97	\$0.00	\$73,876.09	\$0.00	\$1,599,377.06
711	151	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
750	704	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	509	Sewer Authority Operations	\$30,857.82	\$8,091.24	\$26,537.05	\$83.68	\$65,569.79
800	509	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	509	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	509	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	509	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	509	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	509	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	510	NOWS Operating	\$8,823.76	\$727.75	\$302.87	\$0.00	\$9,854.38
810	510	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	510	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$2,026,340.59	\$159,881.30	\$235,990.61	\$14,310.87	\$2,436,523.37

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:

Total Approved Bills  
Minus eligible bills for release without prior approval: including Utility,  
Retirement, Insurance, Health Benefit, and Tax Collection Funds