

**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
REGULAR CITY COUNCIL MEETING
MONDAY, AUGUST 7, 2023**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Catherine M. McNally in the Council Chambers of City Hall, 519 Washington Ave.

Present: Council Members Mike Fritz, Karen Lowe, Kevin McLaughlin, Mayor Pro-tem Ryan Cummins, and Mayor Catherine McNally.

Absent:

Others Present: City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Tim Price, Department of Public Works Director Derek Gajdos, City Planner Brian Urquhart, and Dana Kollewehr Special Events/Project Manager.

INVOCATION/PLEDGE OF ALLEGIANCE

Pastor Nathan Strom, Grand Haven Church of God

REAPPOINTMENTS/APPOINTMENTS TO BOARDS & COMMISSIONS

23-197 Council Member **McLaughlin** moved, seconded by Council Member **Lowe** to reappoint/appoint the following:

Reappointments:

Lynn Groothuis, Parks and Recreation Board, June 30, 2025

New Appointments:

Elizabeth Pool, Duncan Park Commission, June 30, 2024

Brendan Pool, Zoning Board of Appeals, June 30, 2026

Tami Harvey, Parks and Recreation Board, June 30, 2028

Joe Pierce, Planning Commission, June 30, 2026

Roll Call Vote:

This motion carried unanimously.

APPROVAL OF CONSENT AND REGULAR AGENDAS

23-198 Council Member **Lowe** moved, seconded by Mayor Pro-tem **Cummins** to approve the agendas as presented.

Roll Call Vote:

This motion carried unanimously.

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FIRST CALL TO AUDIENCE

Jeffrey Miller, 1120 S Harbor: Commented on BLPCCC petition.

Joyce Workman, Vintage Green, MSDDA Chair: Introduced Chandi Pape as the new MSDDA Director.

Lynn Negen, MSDDA Promotions Chair: Shared information on Fall Fest.

Bob Sabin, 703 Lake: Commented on Landmark Application for Annex Building.

Richard Clapp, 217 Grand Ave: Commented on anniversary for People's Bank Robbery.

Jim Hagen, 400 Lake: Commented on Landmark Application for the Annex Building.

Doug Vance, 100 Washington: Commented on tax bill and snowmelt bill.

Steve Miller, 1450 Pennoyer: Commented on Howard Ave street project.

Dave Walters, BLP Employee: Commented on Item 11F of New Business.

PRESENTATIONS

Mayor McNally presented a Mayoral Proclamation, Congressional Proclamation, and a Governor Proclamation recognizing Mary Angel for 30 years of service to the City of Grand Haven.

Liza Dora and Chad Fisk of the Historic Conservation District presented on a Local Landmark Application for 18-20 N 5th Street. The Historic Conservation District is recommending the exterior be a part of the application, this excludes the garage on the east end of the building and the interior.

CONSENT AGENDA

23-199 Approve the Regular and Closed Session Council Meeting Minutes of July 17, 2023.

23-200 Approve the bills memo in the amount of \$1,901,288.22.

Attachment A

23-201 Approve the 2024 City Council Meeting Schedule.

Attachment B

23-202 Accept the addendum to extend the current City-Wide Concrete Contract with Brown Concrete of Muskegon, MI and to reflect the change in the completion date of June 30, 2024, and authorize the Mayor and the City Clerk to execute the necessary documents.

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23-203 Approve the low bid and Contractor Services Agreement with Wolverine Seal Coating, of Jackson, MI in the amount of \$20,671.00 for the 2023-24 Over Band Crack Fill maintenance program.

23-204 Approve the Professional Service Agreement with Abonmarche Consultants LLC., Grand Haven MI, for use while appointed as the City's Engineer of Record.

23-205 Approve a Professional Service Agreement with Abonmarche Consultants LLC., Grand Haven MI, to conduct a Harbor Drive Traffic Operations Study in the not-to-exceed amount of \$13,420 and authorize the Mayor and the City Clerk to execute the necessary documents.

23-206 Approve a special event request to hold the Downtown Fall Fest on Washington Ave. from Harbor Drive to 3rd Street on Saturday, October 28, 2023 from 11:00 a.m. until 1:00 p.m. and to waive the sound ordinance.

23-207 Approve a special event request to hold the Burzurk Brewing OktoBurzFest on Saturday, September 23, 2023, on Washington Ave., allowing alcohol to be sold and served from 2:00 p.m. until 11:00 p.m. and to waive the sound ordinance during event hours.

23-208 Approve a proclamation acknowledging Mary Angel's 30 years of service to the City of Grand Haven.

Council Member **Lowe** moved, seconded by Council Member **Fritz** to approve the Consent Agenda.

Roll Call Vote:

This motion carried unanimously.

NEW BUSINESS

23-209 Council Member **McLaughlin** moved, seconded by Council Member **Fritz** to approve a resolution to approve the contract with Motorola Solutions in the budgeted amount of \$130,210 payable in installments over the next five fiscal years, for the purchase of an in-car and body camera system and authorize the Mayor and the City Clerk to execute the necessary documents.

Roll Call Vote:

This motion carried unanimously.

23-210 Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve a resolution to authorize the submission of a local landmark application for the historic, former Grand Haven Police and Fire Department building, at 18-20 N 5th Street, and authorize the Mayor and the city Clerk to execute the necessary documents.

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Roll Call Vote:

Ayes: Fritz, Lowe, Cummins, McNally

Nays: McLaughlin

This motion carried.

23-211 Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to approve a resolution to approve the not-to-exceed price of \$126,784.28 from Presidio, of Grand Rapids, MI for security access controls at City Hall and the RV Terrill Building and authorize the Mayor and the City Clerk to execute the necessary documents.

Roll Call Vote:

This motion carried unanimously.

23-212 Mayor Pro-tem **Cummins** moved, seconded by Council Member **Lowe** to approve a resolution to approve an agreement for Early Voting Administrative Services between the City of Grand Haven and Ottawa County and authorize the Mayor and the City Clerk to execute the necessary documents.

Roll Call Vote:

This motion carried unanimously.

23-213 Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to approve an introductory resolution to approve the Easement Agreement for 6 Sherman Avenue between Grand Haven Area Community Foundation (GHACF) and the City of Grand Haven, following the necessary public inspection period, and authorize the Mayor and the City Clerk to execute the necessary documents.

Roll Call Vote:

This motion carried unanimously.

23-214 Council Member **Lowe** moved, seconded by Mayor Pro-tem **Cummins** to approve a resolution to direct the Planning Commission to review the City's current zoning ordinance and provide a recommendation regarding any text amendments for the removal of specific types of power-generating facilities within the Waterfront District.

Roll Call Vote:

Ayes: Lowe, Cummins, McLaughlin

Nays: Fritz, McNally

This motion carried.

23-215 Council Member **McLaughlin** moved, seconded by Mayor Pro-tem **Cummins** to approve a resolution for the dedication of the East End Basketball Court in honor of Coach Al Schaffer.

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Roll Call Vote:

This motion carried unanimously.

REPORT BY CITY COUNCIL

Council Member Fritz stated the Coast Guard Festival was a wonderful show the entire week, and a great tribute to Commander Mike Smith. Council Member Fritz commented he does not want an industrial Harbor Island but wants options for infrastructure already on island.

Council Member McLaughlin thanked the Coast Guard Festival Committee, DPW staff, DPS staff, and rest of city staff for their work during the Coast Guard Festival.

Mayor Pro-tem Cummins commented on how wonderful Coast Guard Festival was and thanked the volunteers and staff. Mayor Pro-tem Cummins addressed political rumors claiming City Council does not support the City Manager, and publicly stated he supports Ashley Latsch and her work as City Manager.

Council Member Lowe commented on the Coast Guard Festival and thanked Chief Hawke for providing more water to Council during the parade this year. Council Member Lowe thanked City Manager Latsch for her leadership.

Mayor McNally commended the Coast Guard Festival Committee for their work shepherding the festival all week, and thanked Sharon Behm for stepping up as interim director. Mayor McNally encouraged everyone to participate in tomorrow's election.

CITY MANAGER REPORT

City Manager Latsch announced the next Harbor Island Town Hall will be on August 22 from 6:00 p.m. – 8:00 p.m. at Central Park Place.

CITY CLERK REPORT

City Clerk Boersma reminded everyone that polls will be open from 7:00 a.m. – 8:00 p.m. for tomorrow's election.

CALL TO AUDIENCE SECOND OPPORTUNITY

Jim Hagen, 400 Lake: Commented on Agenda Item asking the Planning Commission to review the current Waterfront zoning for power generation.

Joyce Workman, Vintage Green: Thanked DPS and DPW for their work to make Flea on 7th possible.

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ADJOURNMENT

After hearing no further business, Mayor McNally adjourned the meeting at 9:18 p.m.

Catherine M. McNally
Catherine M. McNally, Mayor

Maria Boersma
Maria Boersma, City Clerk

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Attachment A

To: Ashley Latsch, City Manager
 From: Emily Greene, Finance Director
 CM Date: 08.07.23 *SL*
 RE: Bills From Payables Warrant

OLD FUND NUMBER	NEW FUND NUMBER	FUND NAME	WARRANT 07.26.23	WARRANT 08.02.23	ACH WARRANT 08.02.23	TOTALS
101		General Fund	\$122,038.77	\$49,078.28	\$29,537.42	\$200,654.47
202		Major Street Fund	\$11,885.97	\$3,634.65	\$3,972.83	\$19,493.45
203		Local Street Fund	\$6,734.08	\$1,022.57	\$2,894.79	\$10,651.44
225		Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00
236	248	Main St Dist. Dev	\$1,080.03	\$1,039.00	\$0.00	\$2,119.03
251	244	Econ. Dev. Corp. Fund	\$140.00	\$0.00	\$0.00	\$140.00
252	243	Brownfield Redevelopment Fund	\$0.00	\$1,103.57	\$25,604.94	\$26,708.51
252	243	BRA Peerless Flats EGLE Loan	\$0.00	\$0.00	\$0.00	\$0.00
253	242	Brid LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00
254	245	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00
255	246	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
256	272	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
257	273	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
258	274	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00
275	535	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00
276		Lighthouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$0.00
278		Community Land Trust	\$0.00	\$0.00	\$0.00	\$0.00
310		Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00
351		Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
352		Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00
353	394	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00
355		GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00
356	372	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
357	373	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00
358	374	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
360	384	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00
369		Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
401		Public Improvements Fund	\$2,134.94	\$1,559.94	\$16,399.82	\$20,094.70
402		Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00
403		Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00
404		Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00
455		G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00
456		UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00
457		LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00
458		2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00
469		Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00
508		North Ottawa Rec Authority	\$0.00	\$0.00	\$142.41	\$142.41
581		Airpark Fund	\$468.97	\$971.52	\$300.00	\$1,740.49
582	572	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00
590		City Sewer Fund	\$2,934.32	\$1,569.96	\$9,430.67	\$13,934.95
591		City Water Fund	\$4,659.36	\$121,802.65	\$33,496.42	\$159,958.43
594		City Marina Fund	\$6,213.34	\$3,684.23	\$925.20	\$10,822.77
597		City Boat Launch Fund	\$0.00	\$0.00	\$0.00	\$0.00
661		Motorpool Fund	\$4,163.51	\$4,405.54	\$19,118.64	\$27,687.69
677		Self Insurance Fund	\$116.42	\$0.00	\$0.00	\$116.42
678		OPEB/Retiree Benefits Fund	\$0.00	\$39,542.53	\$0.00	\$39,542.53
679		Health Benefit Fund	\$0.00	\$91.80	\$11,800.49	\$11,892.29
701		Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00
703		Tax Collection Fund	\$943,190.59	\$0.00	\$48,289.98	\$991,480.57
711	151	Cemetery Fund	\$237.50	\$0.00	\$0.00	\$237.50
750	704	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00
800	509	Sewer Authority Operations	\$10,242.25	\$29,924.84	\$2,083.35	\$42,250.44
800	509	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00
800	509	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00
800	509	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00
800	509	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00
800	509	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00
800	509	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00
810	510	NOWS Operating	\$120,544.09	\$170,762.60	\$30,313.43	\$321,620.12
810	510	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00
810	510	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00
			\$1,236,784.14	\$430,193.68	\$234,310.39	\$1,901,288.21

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:

Total Approved Bills

Minus eligible bills for release without prior approval: including Utility, Retirement, Insurance, Health Benefit, and Tax Collection Funds

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Attachment B



GRAND HAVEN CITY COUNCIL
2024 MEETING SCHEDULE

JANUARY Tues. - 01/02* Tues. - 01/16*	FEBRUARY Mon. - 02/05 Mon. - 02/19	MARCH Mon. - 03/04 Mon. - 03/18
APRIL Mon. - 04/08* Mon. - 04/22*	MAY Mon. - 05/06 Mon. - 05/20	JUNE Mon. - 06/03 Mon. - 06/17
JULY Mon. - 07/01 Mon. - 07/15	AUGUST Mon. - 08/05 Mon. - 08/19	SEPTEMBER Tues. - 09/03* Mon. - 09/16
OCTOBER Mon. - 10/07 Mon. - 10/21	NOVEMBER Mon. - 11/04 Mon. - 11/18	DECEMBER Mon. - 12/02 Mon. - 12/16
<p>The meetings take place in the Council Chambers of Grand Haven City Hall, located at 519 Washington Avenue, Grand Haven, Michigan. Council Meetings will be held on the first and third Monday of every month, at 7:30 PM, except as indicated. Work Sessions may be held prior to Council Meetings when necessary. Meeting dates are subject to change. Visit our Web site at www.grandhaven.org to view meeting notices and agendas. Agendas are generally published on the Friday prior to the scheduled meeting. Please call the City Clerk's Office at 616-847-4886 or the City Manager's Office at 616-847-4888 if you have any questions regarding this schedule.</p> <p><i>* Due to spring break during the first week of April for the Grand Haven Area Public Schools, the meetings were scheduled for the second and fourth Mondays of the month, and due to New Year's Day, MLK Day, and Labor Day, the meeting was changed to the following Tuesday.</i></p>		