

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
TUESDAY, JULY 18, 2022**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Catherine M. McNally in the Council Chambers of City Hall, 519 Washington Ave.

**Present:** Council Members Mike Fritz, Karen Lowe, Kevin McLaughlin, Mayor Pro-Tem Cummins and Mayor Catherine McNally.

**Absent:** None.

**Others Present:** Interim City Manager Ashley Latsch, City Clerk Maria Boersma, City Attorney Ronald Bultje, Community Affairs Manager Char Seise, Public Works Director Derek Gajdos, Streets & Utilities Manager Matt Wade, Main Street DDA Director Jeremy Swiftney, and Finance Director Emily Greene.

**INVOCATION/PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor McNally.

**APPOINTMENTS TO BOARDS & COMMISSIONS**

**22-263** Council Member **McLaughlin** moved, seconded by Council Member **Fritz** to appoint Lynn Negan to the Mainstreet DDA with a term expiration date of June 30, 2026, to fill the term vacated by Sharon Behm.

Roll Call Vote:

**This motion carried unanimously.**

**APPROVAL OF CONSENT AND REGULAR AGENDAS**

**22-264** Council Member **Fritz** moved, seconded by Mayor Pro-Tem **Cummins** to approve the consent and regular agendas.

Roll Call Vote:

**This motion carried unanimously.**

**FIRST CALL TO AUDIENCE**

Mayor McNally made the first of two calls to the audience, allowing audience members to address Council on any issue.

**Ron Streng, 607 Oakridge Ct.:** Thanked Council for Cemetery Board appointment.

**Doug Vanse, 100 Washington:** Commented on parking outside of Copper Post.

**Joyce Workman, Vintage Green:** Expressed concerns regarding MSDDA Board.

**Chris Weavers, 1030 Park Ave:** Expressed concerns regarding MSDDA Board.

**Jim Hagen, 400 Lake:** Requested update on University Michigan's use of City Beach.

**Dave Domont, 17562 Reenders:** Commented on denied permit for food truck.

**Laureen Birdsall, L.A. Birdsall Law:** Requested correspondence be added to the agenda in regards to the Noto's Planned Development Amendment. Commented on the Noto's Planned Development Amendment.

*Attorney Ron Bultje informed council that adding the correspondence to the minutes is allowable. Copies of the correspondence were given to the City Clerk.*

**Greg VanWoerkem, Candidate for the 88<sup>th</sup> District:** Introduction to City Council.

#### **CONSENT AGENDA**

**22-265** Approve the special council meeting minutes of June 27, 2022 and the regular council meeting minutes of July 5, 2022.

**22-266** Approve the bills memo in the amount of \$306,220.93 (Attachment A).

**22-267** Approve the purchase of a 2022 Public Safety Package Chevrolet Tahoe from Berger Chevrolet for the state contract price of \$37,873.00.

**22-268** Approve the emergency purchase from Parkway Electric, Holland, MI for materials and labor to install temporary electrical controls on High Service Pump #3 in the amount of \$16,825.00 and authorize the mayor and clerk to execute the necessary documents.

**22-269** Approve the sole source procurement of materials and labor from Parkway Electric of Holland, MI, to replace Fire Damaged Variable Frequency Drive Systems of High Service Pump #3 and High Service Pump #2 in the amount of \$250,000.00 and authorize the mayor and clerk to execute the necessary documents.

**22-270** Approve a budget amendment accommodating the NOWS emergency purchases, moving \$250,000.00 from Cash Account—NOWS Replacement (810-000-003.25) to Revenue Account—Refunds Rebates Miscellaneous (810-040-689) to Expenditure Account—Capital Outlay Equipment (810-540-970).

**22-271** Approve a dinner event at Lynne Sherwood Waterfront Stadium for Folds of Honor Intercollegiate, on Saturday, September 24, 2022, from 7:00 p.m. to 9:30 p.m. (set-up to begin at 4:00 p.m. and clean-up completed by 11:00 p.m.).

**22-272** Approve a venue change for the Salvation Army's 100<sup>th</sup> Anniversary Celebration, moving from Central Park to the Lynne Sherwood Waterfront Stadium on Saturday, September 17, 2022 from 2:00 p.m. to 3:00 p.m.

**22-273** Approve the MSDDA Sidewalk Sales to be held on Friday, August 19, from 9:00 a.m. to 7:00 p.m., and Saturday, August 20, from 9:00 a.m. to 5:00 p.m. in the first three blocks of Washington and up to the alleyways on First and Second Streets.

**22-274** Approve the recurring special event, "Walk the Beat", to be held in Bolt Park, on Saturday, August 13, from 1:00 p.m. to 5:00 p.m. and waive the \$200 in park rental fees.

Council Member **McLaughlin** moved, seconded by Council Member **Fritz** to approve the consent agenda.

Roll Call Vote:

**This motion carried unanimously.**

## PRESENTATIONS

A. HDR Update, Derek Gajdos, DPW Director.

B. Safe Streets Grant Applications, Derek Gajdos, DPW Director.

## NEW BUSINESS

**22-275** Mayor Pro-Tem **Cummins** moved, seconded by Council Member **Fritz**, to approve the beach permit request to host Pura Vida Surf and Beach Camps, to be held at City Beach on August 8-12, from 8:30 a.m. to 12:00 p.m. and 7:30 p.m. to 9:00 p.m.

Roll Call Vote:

**This motion carried unanimously.**

Council Member **Fritz** moved, seconded by Mayor Pro-Tem **Cummins** to approve the Pedro's Pig Roast event, requesting to be held at City Beach on, August 20, 2022, from 12:00 noon to 6:00 p.m., allowing amplified sound and the use of four parking spaces and waive park rental fees in the amount of \$750.00.

**22-276** Council Member **McLaughlin** moved, seconded by council Member **Fritz** to amend the resolution for the Pedro's Pig Roast event, requesting to be held at City Beach on, August 20, 2022, from 12:00 noon to 6:00 p.m. allowing amplified sound and the use of four parking spaces

and waive park rental fees in the amount of \$750 to include a contingency that power must be obtained from the bathrooms being operated by Sun Sports Rentals.

Roll Call Vote:

**This motion carried unanimously.**

**22-277** Council Member **Fritz** moved, seconded by Mayor Pro-Tem **Cummins** to approve the Pedro's Pig Roast event, requesting to be held at City Beach on, August 20, 2022, from 12:00 noon to 6:00 p.m. allowing amplified sound and the use of four parking spaces and waive park rental fees in the amount of \$750 with the contingency that power must be obtained from the bathrooms being operated by Sun Sports Rentals.

Roll Call Vote:

**This motion carried unanimously.**

**22-278** Council Member **Fritz** moved, seconded by Council Member **Lowe** to accept the proposal from Abonmarche of Benton Harbor, Michigan in the amount of \$25,000.00 to provide Preliminary/Final Design & Construction Engineering Services for Sanitary and Storm Sewer Rehabilitation Project, and authorize the mayor and clerk to execute the necessary documents.

Roll Call Vote:

**This motion carried unanimously.**

**22-279** Council Member **Fritz** moved, seconded by Mayor Pro-Tem **Cummins** to amend the Fiscal Year 2022/23 Budget to increase the Brownfield Redevelopment Fund (252-484-730.000) in the amount of \$150,050.00 to cover unfunded professional contractual costs related to the Harbor Island Non-CCR Environmental activities with HDR-Michigan by utilizing the City's General Fund balance.

Roll Call Vote:

**This motion carried unanimously.**

**22-280** Council Member **McLaughlin** moved, seconded by Mayor Pro-Tem **Cummins** to approve a resolution to place a millage request (.20 mills or \$0.20 per \$1,000.00 of taxable value) for the Northwest Ottawa Recreation Authority on the November 8, 2022 general election ballot (Attachment B).

Roll Call Vote:

**This motion carried unanimously.**

#### **UNFINISHED BUSINESS**

**22-281** Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to approve an amendment to the approved Planned Development for Noto's at the Bil-Mar located at 1223 South Harbor Drive (parcel #70-03-29-312-004). The proposed amendment is to construct a

conference room/bridal lounge addition and second story deck and enclose an existing three-season patio.

Roll Call Vote:

Ayes: Fritz, McLaughlin, Cummins

Nay: McNally

Abstain: Lowe

**This motion carries.**

### REPORT BY CITY COUNCIL

Mayor Pro-Tem Cummins thanked Clerk Boersma for joining the City and her first day of work. He also thanked Ryan for the Wastewater Treatment Plant and tours of the treatment plant, and Council Member Fritz for reaching out to the Board of Light and Power.

Council Member Fritz thanked Glassource for going from one family owned business to another. Council Member Fritz inquired if it was possible to get a drinking fountain installed in Central Park for dogs. He also inquired about getting cameras put on the train to catch anyone who vandalizes the train. Council Member Fritz commented on expanding the social district to go across the street in order to include the Lynne Sherwood Stadium. He also stated Council needed to work on having better communication and collaboration with the Board of Light and Power.

Council Member McLaughlin agreed that there needs to be better communication and collaboration with the Board of Light and Power. Businesses like Glassource could be held up with future expansions due to not having adequate power. Council Member McLaughlin asked what was happening with the lease with 7 Steps Up since their closing was announced. Interim City Manager Latsch said they have not reached out to the city yet to discuss the lease. Council Member McLaughlin welcomed new City Clerk Boersma.

Mayor McNally reported to council that Frank Walsh recommended a salary range of 150,000-160,000 for a new City Manager. He needs a salary range in order to advertise the position.

Council Member Fritz expressed his opinion that the range was too high and exceeded what was budgeted for the position. He suggested a reduction in salary range because Grand Haven is a desirable community to work and live.

Council Member Lowe stated the salary range should be widened because the position will attract candidates with a spectrum of experience. A wider range leaves room for the salary to more appropriately reflect a candidate's qualifications.

Mayor Pro-Tem Cummins stated that for Manager McGinnis's salary would currently be just under \$145,000 if adjusted for the recent increases.

Council agreed the salary range should go from the current low end of the range (\$107,000) to a max of \$150,000 and to report the range to Frank Walsh.

#### **CITY MANAGER REPORT**

Interim City Manager Latsch welcomed Clerk Boersma for joining the City. She also shared a Human Resource Manager candidate accepted an employment offer to work for the city.

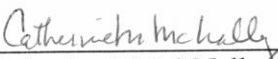
#### **CALL TO AUDIENCE-SECOND OPPORTUNITY**

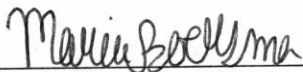
Mayor McNally made the second of two calls to the audience, allowing audience members to address Council on any issue.

**Abby Montsinger, 82 Indian Trl:** Commented on statements made earlier in the meeting by Noto's attorney Douglas Van Essen.

#### **ADJOURNMENT**

After hearing no further business, Mayor McNally adjourned the meeting at 10:33 p.m.

  
Catherine M. McNally, Mayor

  
Maria Boersma, City Clerk

Regular City Council Meeting Minutes  
Monday, July 18, 2022  
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ATTACHMENT A

To: Ashley Latsch, Interim City Manager  
From: Emily Greene, Finance Director  
CM Date: 07.18.22  
RE: Bills From Payables Warrant

FUND NUMBER	FUND NAME	WARRANT 07.06.22	WARRANT 07.13.22	ACH WARRANT 07.13.22	CREDIT CARD WARRANT 07.13.22	TOTALS
101	General Fund	\$38,835.50	\$11,964.75	\$1,806.07	\$6,396.25	\$59,002.57
202	Major Street Fund	\$2,400.70	\$21,388.14	\$126.57	\$536.87	\$24,452.28
203	Local Street Fund	\$248.67	\$21,388.14	\$75.00	\$504.95	\$22,216.76
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
236	Main St. Dist. Dev	\$0.00	\$0.00	\$0.00	\$1,286.27	\$1,286.27
251	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
252	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$14,081.54	\$0.00	\$14,081.54
252	<b>BRA Peerless Flats EGLE Loan</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
253	Brfd LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
254	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
255	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
256	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
257	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
258	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
275	Housing Fund	\$0.00	\$0.00	\$0.00	\$15.89	\$15.89
276	Lighthouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
278	Community Land Trust	\$0.00	\$3,552.44	\$0.00	\$0.00	\$3,552.44
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
353	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
356	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
357	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
358	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
360	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$0.00	\$20,221.00	\$0.00	\$789.00	\$21,010.00
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$848.91	\$848.91
581	Airpark Fund	\$0.00	\$35,020.80	\$878.16	\$0.00	\$35,898.96
582	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
590	City Sewer Fund	\$1,716.97	\$188.42	\$0.00	\$16.29	\$1,921.68
591	City Water Fund	\$3,812.02	\$1,325.97	\$0.00	\$144.82	\$5,282.81
594	City Marina Fund	\$165.87	\$607.83	\$0.00	\$185.97	\$959.67
597	City Boat Launch Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
661	Motorpool Fund	\$92.57	\$688.75	\$27,207.72	\$303.25	\$28,292.29
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
678	Retirement Health Fund	\$0.00	\$41,264.00	\$0.00	\$0.00	\$41,264.00
679	Health Benefit Fund	\$0.00	\$1,733.67	\$0.00	\$0.00	\$1,733.67
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
711	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
750	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Operations	\$18,702.95	\$1,805.80	\$3,076.22	\$386.71	\$23,971.68
800	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Operating	\$1,845.16	\$7,638.39	\$10,228.62	\$717.34	\$20,429.51
810	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$67,820.41	\$168,788.10	\$57,479.90	\$12,132.52	\$306,220.93

Tonight, City Council will be approving, subject to audit, bills for this period, totalling as follows:

\$306,220.93 Total Approved Bills  
\$42,997.67 Minus eligible bills for release without prior approval: including Utility,  
\$263,223.26 Retirement, Insurance, Health Benefit, and Tax Collection Funds

ATTACHMENT B

CITY OF GRAND HAVEN  
(Ottawa County, Michigan)

**Resolution No. 22 - 280**

RESOLUTION  
FOR  
MILLAGE REQUEST BY THE NORTHWEST OTTAWA RECREATION AUTHORITY

At a regular meeting of the City Council of Grand Haven, Michigan, held at City Hall on July 18, 2022, the following Resolution was offered by Council Member McLaughlin, and supported by Mayor Pro-tem Cummins:

**WHEREAS**, The Northwest Ottawa Recreation Authority provides recreational services and opportunities for the residents of the City of Grand Haven, the City of Ferrysburg, Grand Haven Charter Township, and Robinson Township,

**WHEREAS**, the majority of operations funding currently comes from program fees,

**NOW, THEREFORE, BE IT RESOLVED:**

The City hereby approves of the placement of a millage request on the November 8, 2022 ballot in the amount of .20 mills for the Northwest Ottawa Recreation Authority.

**Record of Vote**

Yes: McLaughlin, Cummins, Lowe, Fritz, McNally

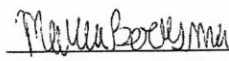
No: None

Abstain: None

Absent: None

Resolution declared adopted.

DATE: July 18, 2022

  
\_\_\_\_\_  
Maria Boersma, City Clerk