

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
MONDAY, JULY 17, 2023**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Catherine M. McNally in the Council Chambers of City Hall, 519 Washington Ave.

**Present:** Council Members Mike Fritz, Karen Lowe, Kevin McLaughlin, Mayor Pro-tem Ryan Cummins, and Mayor Catherine McNally.

**Absent:**

**Others Present:** City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Tim Price, Human Resources Manager Amanda Burnett, Streets and Utilities Manager Matt Wade, and Dana Kollewehr Special Events/Project Manager.

**INVOCATION/PLEDGE OF ALLEGIANCE**

**APPOINTMENTS TO BOARDS & COMMISSIONS**

Council Member **Fritz** moved, seconded by Council Member **Lowe** to postpone the appointment of John Morgan to the MSDDA, with a term ending 6/30/2027, until after the First Call to Audience.

Roll Call Vote:

This motion carried unanimously.

**APPROVAL OF CONSENT AND REGULAR AGENDAS**

**23-179** Council Member **Lowe** moved, seconded by Council Member **Fritz** to approve the agendas as presented.

Roll Call Vote:

**This motion carried unanimously.**

**FIRST CALL TO AUDIENCE**

**Richard Clap, 217 Grand Ave:** Commented on the 80th anniversary of the robbery of the Grand Haven Bank.

**Mike Welling, 1226 Fulton:** Commented on the BLPCCC proposed charter change, announced his candidacy for the Board of Light and Power, and the bank robbery anniversary.

**Andrea Hendrick, BLP Board Member:** Commented on joint session with BLP.

**Austin, 5180 Crystal Lake Rd, BLP employee:** Commented on letter submitted to the Board of Light and Power Board, by the employees about the proposed charter change.

**Kim Dun, 13285 Forest Park Drive, BLP employee:** Commented on letter submitted to the Board of Light and Power Board, by the employees about the proposed charter change.

**Shawn Cook, GHT, BLP employee:** Commented on behalf of union employees in regards to BLPCCC proposed charter change.

**Steve Miller, 2540 Pennoyer:** Commented on Howard Ave Street improvement project.

**Doug Vance, 100 Washington:** Commented on downtown parking.

**Gerri McCaleb, 12014 160th:** Commented on proposed charter amendment from the BLPCCC.

**Jeffrey Miller, 1120 S Harbor Dr:** Commented on the BLPCCC proposed charter change.

**Jacob Welch, 625 Franklin Ave:** Commented on the BLPCCC proposed charter change.

**John Morgan, 119 Washington Ave:** Commented on nomination to MSDDA.

**Jared Cramer, 524 Washington Ave:** Commented on nomination of John Morgan to MSDDA, Hispanic heritage fiesta, and thanked City Council.

**Reyna Masko, 513 Woodlawn:** Commented on Grand Haven Heritage Fiesta.

**Hispanic Heritage Fiesta Organizer:** Commented on Hispanic Heritage Fiesta.

#### **NEW APOINTMENTS TO BOARDS & COMMISSIONS**

**23-180** Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to appoint John Morgan to the MSDDA with a term ending 6/30/2027.

Roll Call Vote:

Ayes: Fritz, McNally.

Nays: Cummins, Lowe, McLaughlin.

**This motion fails.**

#### **CONSENT AGENDA**

**23-181** Approval of the Regular Council Meeting Minutes of July 3, 2023.

**23-182** Approve the bills memo in the amount of \$879,346.23.

**Attachment A**

**23-183** Approve a special event request to hold the Better Bags Corn Hole Tournament on Wednesday, August 2, 2023, from 4:45 p.m. until 9:00 p.m. and waive the sound ordinance.

**23-184** Approve a special event request to hold Chowdown Centertown on 7<sup>th</sup> Street from Washington to Elliot and in the City parking lot off 7<sup>th</sup> Street on Saturday, October 14, 2023, from 11:00 a.m. until 5:00 p.m., allowing alcohol to be sold and served during event hours, and waive the sound ordinance.

**23-185** Approve a special event request to hold the Emmanuel Free Church Worship Service at Lynne Sherwood Waterfront Stadium on Sunday, August 20, 2023, from 9:00 a.m. until 10:00 a.m., waiver of the sound ordinance and apply up to a \$250 discount to the rental fee as outlined in the City of Grand Haven's special event policy.

**23-186** Approve a special event request to hold the Hispanic Heritage Fiesta at Lynne Sherwood Waterfront Stadium and marina green space on Saturday, September 16, 2023, from 11:30 a.m. until 10:30 p.m., allowing alcohol to be sold and served during event hours, use of marina and Chinook Pier parking spaces, waiver of the sound ordinance and apply up to a \$500 discount to the rental fee as outlined in the City of Grand Haven's special event policy.

**23-187** Approve a special event request to hold the Walk and Roll to Cure FSHD on Saturday, September 24, 2023, from 2:00 p.m. until 4:00 p.m.

**23-188** Accept the low bid from Plummer's Environmental Services, INC. of Byron Center, Michigan, in the not-to-exceed amount of \$192,548 for the Distribution System and Service Material Investigation Project and authorize the Mayor and the City Clerk to execute the necessary documents.

**23-189** Approve the low bid and Contractor Services Agreement with Giant Maintenance & Restoration, of Mundelein, IL, in the amount of \$14,572.80 for the City's 2023 Fire Hydrant Painting Project and authorize the Mayor and the City Clerk to execute the necessary documents.

**23-190** Approve the purchase of two Public Safety administrative vehicles, one Chevrolet Blazer and one Chevrolet Malibu in the not to exceed price of \$57,516 from Berger Chevrolet of Grand Rapids, MI.

**23-191** Approve the application of a mini-grant to the Michigan Arts and Culture Council, in the not to exceed amount \$4,000 for a mural to be created at Central Park Place and authorize the Mayor and the City Clerk to execute the necessary documents.

Council Member **Lowe** moved, seconded by Council Member **Fritz** to approve the Consent Agenda.

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Roll Call Vote:

**This motion carried unanimously.**

**NEW BUSINESS**

**23-192** Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to approve a resolution to approve Task Order 004 with HDR, in the amount of \$68,000, for communication, website design and engagement support for the Renew Harbor Island project and authorize the Mayor and the City Clerk to execute the necessary documents.

Roll Call Vote:

Ayes: Fritz, McLaughlin, Lowe, McNally.

Nays: Cummins.

**This motion carried.**

**23-193** Council Member **McLaughlin** moved, seconded by Mayor Pro-tem **Cummins** to approve a resolution to release a request for proposals for the purchase and development of city-owned property located at 18 N 5<sup>th</sup> Street.

Roll Call Vote:

**This motion carried unanimously.**

**23-194** Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to approve a resolution to execute a lease extension with Snug Harbor Company, 311 S. Harbor Drive, extending October 1, 2023, through September 30, 2033, and authorize the Mayor and the City Clerk to execute the necessary documents.

City Attorney Ron Bultje stated language in the lease extension requires City Manager and City Council approval before the lease could be assigned and transferred to a new owner.

Roll Call Vote:

Ayes: Fritz, McLaughlin, Lowe, Cummins.

Nays: McNally.

**This motion carried.**

**23-195** Council Member **Lowe** moved, seconded by Mayor Pro-tem **Cummins** to approve a resolution to approve the ballot wording submitted to the City Clerk's Office by the Board of Light and Power Charter Change Coalition for the November 7, 2023 election. **Attachment B**

Roll Call Vote:

**This motion carried unanimously.**

## **REPORT BY CITY COUNCIL**

Council Member Lowe thanked the BLP staff and others for coming forward with comments about the BLPCCC proposed charter change and further elaborated that city council cannot stop the process from moving forward.

Mayor Pro-tem Cummins thanked Wastewater Superintendent Ryan Vredeveld for organizing the East End Party in the Park.

Council Member McLaughlin thanked Wastewater Superintendent Ryan Vredeveld for organizing the East End Party in the Park and commented on the success of the JavaJam Fundraiser.

Council Member Fritz thanked Wastewater Superintendent Ryan Vredeveld for organizing the East End Party in the Park and commented on the success of the JavaJam Fundraiser. Council Member Fritz also thanked the Department of Public Works for their street improvements.

Mayor McNally reported on the ribbon cutting event for Peerless Flats. Mayor McNally explained the backstory of why the Coast Guard Festival Carnival vendor had to cancel doing the carnival hours specifically for people with disabilities this year. The event was originally organized between the carnival vendor and the OAISD. The OAISD would print certificates for the people attending and bus them to the carnival for the event. Last year, an individual shared on social media that the event was open to everyone with disabilities and not just individuals through the OAISD. The carnival vendors became overwhelmed due to the flood of people. The people who attended without an OAISD certificate also demanded all rides be opened, operate at full speed, and continued riding carnival rides after the designated time ended. Due to this, the carnival vendor felt it necessary to discontinue the event until they could work out a new agreement to operate the event.

## **CITY MANAGER REPORT**

City Manager Latsch thanked Wastewater Superintendent Ryan Vredeveld for organizing the East End Party in the Park, Dave Palmer for the music, and Erik Kaelin for broadcasting the event live.

## **CALL TO AUDIENCE SECOND OPPORTUNITY**

**John Morgan, 119 Washington:** Commented on MSDDA nomination.

**Tammi Amos, Muskegon, BLP employee:** Commented on BLPCCC proposed charter change.

**Roger Victory, State Senator:** Commented on funding for Harbor Island in the 2023-2024 State Budget.

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**Gerri McCaleb:** Commented on John Morgan MSDDA nomination, BLPCCC proposed charter change, and the Snug Harbor lease.

**Mike Westbrook, 423 Lafayette:** Thanked Manager Latsch for her work on 2.5 million appropriations from the State of Michigan for Harbor Island, and commented on the BLPCCC proposed charter change.

**Field Reichardt, 1053 Ohio Ave:** Commented on the BLPCCC proposed charter change.

**Jacob Welch, 625 Franklin Ave:** Commented on the John Morgan MSDDA nomination and the BLPCCC charter change.

**CLOSED SESSION**

**23-196** Mayor Pro-tem **Cummins** moved, seconded by Council Member **McLaughlin** to go into closed session at 9:47 p.m. to consider a periodic personnel evaluation pursuant to Section 8(1)(a) of the Open Meetings Act, at the request of the employee.

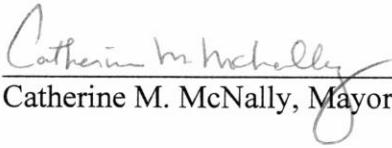
Roll Call Vote:

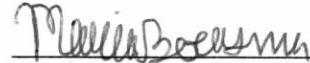
**This motion carried unanimously.**

Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to exit closed session at 10:46 p.m.

**ADJOURNMENT**

After hearing no further business, Mayor McNally adjourned the meeting at 10:47 p.m.

  
\_\_\_\_\_  
Catherine M. McNally, Mayor

  
\_\_\_\_\_  
Maria Boersma, City Clerk

Attachment A

To: Ashley Latsch, City Manager  
 From: Emily Greene, Finance Director  
 CM Date: 07.17.23  
 RE: Bills From Payables Warrant

FUND NUMBER	FUND NAME	WARRANT 07.05.23	WARRANT 07.12.23	ACH WARRANT 07.12.23	CREDIT CARD WARRANT 07.11.23	TOTALS
101	General Fund	\$37,455.57	\$24,271.56	\$24,052.85	\$8,023.58	\$93,803.56
202	Major Street Fund	\$1,693.81	\$279.70	\$3,558.33	\$220.10	\$5,751.94
203	Local Street Fund	\$944.52	\$67.63	\$1,084.60	\$0.00	\$2,096.75
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
236	Main St Dist Dev	\$3,320.46	\$2,350.00	\$0.00	\$211.61	\$5,882.07
251	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
252	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
252	BRA Peerless Flats EGLE Loan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
253	Brfd LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
254	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
255	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
256	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
257	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
258	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
275	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276	LighHouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
278	Community Land Trust	\$0.00	\$2,199.75	\$0.00	\$0.00	\$2,199.75
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
353	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
356	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
357	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
358	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
360	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$0.00	\$25,925.11	\$13,583.45	\$739.88	\$40,248.44
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$490.45	\$490.45
581	Airpark Fund	\$21,213.03	\$138.64	\$202.96	\$0.00	\$21,554.63
582	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
590	City Sewer Fund	\$843.11	\$1,049.60	\$0.00	\$0.00	\$1,892.71
591	City Water Fund	\$6,593.85	\$486,852.51	\$4.49	\$111.88	\$493,562.73
594	City Marina Fund	\$2,298.78	\$1,143.88	\$1,426.28	\$695.67	\$5,564.61
597	City Boat Launch Fund	\$0.00	\$5,395.00	\$0.00	\$0.00	\$5,395.00
661	Motorpool Fund	\$7,722.34	\$2,709.04	\$20,031.43	\$557.65	\$31,020.46
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
678	OPEB/Retiree Benefits Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
679	Health Benefit Fund	\$0.00	\$2,436.53	\$0.00	\$0.00	\$2,436.53
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$0.00	\$1,315.68	\$0.00	\$0.00	\$1,315.68
711	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
750	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Operations	\$85,294.80	\$3,960.06	\$484.09	\$394.45	\$90,133.40
800	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Operating	\$62,055.26	\$1,395.83	\$12,461.45	\$64.98	\$75,997.52
810	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$229,435.53	\$561,490.52	\$76,909.93	\$11,510.25	\$879,346.23

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:

\$879,346.23 Total Approved Bills

\$3,752.21 Minus eligible bills for release without prior approval: including Utility,

\$875,594.02 Retirement, Insurance, Health Benefit, and Tax Collection Funds

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**Attachment B**

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN**

**RESOLUTION 23-195**

Council Member Lowe moved, seconded by Council Member Cummins to adopt the following resolution:

**WHEREAS**, On June 7, 2023 a group known as the Board of Light and Power Charter Change Coalition submitted an initiatory petition to the City Clerk to amend the Grand Haven City Charter; and

**WHEREAS**, the City Clerk verified the group had collected enough signatures from at least 5% of registered voters in the City of Grand Haven and submitted the initiatory petition to the Michigan Attorney General's office on June 29, 2023; and

**WHEREAS**, the Attorney General's Office submitted a letter to the City Clerk stating the ballot language was not attached to each petition form on July 10, 2023; and

**WHEREAS**, the Home Rule City Act (HRCA), 1909 PA 279, MCL 117.1 assigns the responsibility for the wording of the ballot proposal to the city council if the ballot language is not included with the initiatory petition; and

**NOW THEREFORE BE IT RESOLVED** that the City of Grand Haven adopts the following ballot language as submitted to the City Clerk by the Board of Light and Power Charter Change Coalition:

**"AN AMENDMENT TO THE GRAND HAVEN CITY CHARTER TO DISSOLVE THE BOARD OF LIGHT AND POWER, TO TRANSFER THE CITY'S ELECTRIC UTILITY FACILITIES AND SERVICES TO THE CONTROL AND DIRECTION OF THE CITY COUNCIL, AND TO CREATE AN ENERGY SERVICES ADVISORY COMMISSION.**

Shall the Grand Haven City Charter be amended to dissolve the Board of Light and Power, to transfer the city electric utility facilities and services to the control and direction of the city council, and to create an energy services advisory commission?"

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Yeas: Lowe, Cummins, Fritz, McLaughlin, McNally.  
Nays: None.  
Abstain: None.  
Absent: None.

RESOLUTION DECLARED ADOPTED.

Maria Boersma  
Maria Boersma  
City Clerk  
City of Grand Haven

STATE OF MICHIGAN )  
COUNTY OF OTTAWA )  
ss. )

I, Maria Boersma, the duly qualified and acting Clerk of the City of Grand Haven, Ottawa County, Michigan (the "City") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on July 17, 2023, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 17th day of July, 2023.

Maria Boersma  
Maria Boersma  
City Clerk  
City of Grand Haven