

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
MONDAY, JULY 03, 2023**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Catherine M. McNally in the Council Chambers of City Hall, 519 Washington Ave.

**Present:** Council Members Mike Fritz, Karen Lowe, Kevin McLaughlin, Mayor Pro-tem Ryan Cummins, and Mayor Catherine McNally.

**Absent:**

**Others Present:** City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Tim Price, and Streets & Utilities Manager Matt Wade.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Pastor Don McGee, Grand Haven Community Baptist

**APPOINTMENTS/REAPPOINTMENTS TO BOARDS & COMMISSIONS**

Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to reappoint and appoint the following individuals:

**Reappointments:**

Tamera Owens to Planning Commission with a term ending 6/30/2026  
Burton Brooks to Loutit District Library with a term ending 6/30/2023

**Appointments:**

Jessica Robinson to Human Relations Commission with a term ending 6/30/2025  
Andrew Villanueva to Human Relations Commission with a term ending 6/30/2024  
Emmett Brown to Human Relations Commission with a term ending 6/30/2026  
John Morgan to MSDDA with the term ending 6/30/2027

**23-165** Council Member **Lowe** moved, seconded by Council Member **McLaughlin** to remove John Morgan from the list of motioned appointments.

Roll Call Vote

Ayes: Lowe, McLaughlin, Cummins.

Nays: Fritz, McNally.

**This motion carried.**

**23-166** Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to reappoint and appoint the list of individuals as amended with the removal of John Morgan from the list.

Roll Call Vote:

**This motion carried unanimously.**

Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to appoint John Morgan to the MSDDA with a term ending 6/30/2027.

**23-167** Mayor Pro-tem **Cummins** moved, seconded by Council Member **Lowe** to postpone the motion to appoint John Morgan.

Roll Call Vote:

Ayes: Cummins, Lowe, McLaughlin.

Nays: Fritz, McNally

**This motion carried.**

## PRESENTATION

Jean Madden, Sustainability and Energy Commission Member and Forest Management Sub-Committee member, presented on how the Forest Management Sub-Committee is working to implement the Forest Management Plan that was passed earlier this year. With the creation of the fund at the Grand Haven Area Community Foundation, the hope is to fundraise to implement the forest management plan and educate the community on the 200 acres of forest that include Duncan Woods, Lake Forest Cemetery, and Mulligans Hollow.

## APPROVAL OF CONSENT AND REGULAR AGENDAS

Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to approve the agendas as presented.

**23-168** Council Member **Lowe** moved, seconded by Council Member **Fritz** to amend the agenda to add a settlement agreement between the City of Grand Haven and WGHN Inc. to New Business.

Roll Call Vote:

**This motion carried unanimously.**

**23-169** Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to approve the agendas as amended.

Roll Call Vote:

**This motion carried unanimously.**

## FIRST CALL TO AUDIENCE

**Jeff Miller, 1120 S Harbor Dr:** Commented on BLPCCC petition, and the BLP environmental surcharge.

**Payton Brill, Grand Haven Resident:** Commented on Special Needs Day at the Coast Guard Festival.

**Roger VanderMolen:** Commented on parking on the 300 block of First street.

**Jim Hagen, 400 Lake:** Commented on Harbor Island.

**Josh Bruegger, 626 Slayton:** Commented on consent agenda item for the Salvation Army.

#### **CONSENT AGENDA**

**23-170** Approval of Special Work Session and Regular Council Meeting Minutes of June 20, 2023.

**23-171** Approve the bills memo in the amount of \$634,935.63.

**Attachment A**

**23-172** Approve a resolution in support of the Salvation Army's 2023 MSHDA grant application.

**Attachment B**

**23-173** Approve the purchase of one Police K9 Chevrolet Tahoe with funds raised by the Department of Public Safety in the not to exceed price of \$40,725 from Berger Chevrolet of Grand Rapids, MI.

**23-174** Approve the purchase of a seven (7) foot mid-mount wing plow in the not to exceed price of \$23,228 from Truck & trailer Specialties of Dutton, MI.

**23-175** Approve the purchase of the replacement of three mowers in the not to exceed price of \$39,837 from Wolf Kubota of Byron Center, MI

**23-176** Approve a resolution recognizing BErista as a nonprofit organization operating in the City of Grand Haven for the purpose of obtaining a charitable gaming license from the State of Michigan.

Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to approve the Consent Agenda.

Roll Call Vote:

**This motion carried unanimously.**

#### **PUBLIC HEARING**

The Mayor opened a public hearing regarding the vacation of an unnamed street though the west side of 6 Sherman (parcel #70-03-20-299-005) as part of the sale to Grand Haven Area Community Foundation.

**Jim Hagen, 400 Lake:** Expressed concerns about the building encroaching on the neighboring parcel.

The Mayor closed the Public Hearing.

**23-177** Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to approve a resolution to vacate an unnamed street through the west side of 6 Sherman (parcel #70-03-20-299-005) as part of the sale to Grand Haven Area Community Foundation. **Attachment C**

Roll Call Vote:

**This motion carried unanimously.**

#### NEW BUSINESS

**23-178** Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to approve a resolution to approve a Settlement Agreement between the City of Grand Haven and WGHN Inc.

Roll Call Vote:

**This motion carried unanimously.**

#### REPORT BY CITY COUNCIL

Council Member Fritz commented on how great the Rotary D'Vine and the Party in the Park events were. Council Member Fritz thanked State Senator Roger Victory and State Representative Greg VanWoerkom for their work on appropriating 2.5 million dollars for Harbor Island in the State Budget.

Council Member McLaughlin apologized for not standing-up more for the event at the Coast Guard Festival Carnival set aside for people with special needs. Council Member McLaughlin commented on how wonderful the 4<sup>th</sup> of July fireworks show was.

Council Member Lowe thanked State Senator Roger Victory and State Representative Greg VanWoerkom for their work on appropriating 2.5 million dollars for Harbor Island in the State Budget. Council Member Lowe gave an update on the Sustainability and Energy Commission Steering Committee meetings.

Mayor Pro-tem Cummins thanked State Senator Roger Victory and State Representative Greg VanWoerkom for their work on appropriating 2.5 million dollars for Harbor Island in the State

Budget. Mayor Pro-tem Cummins thanked staff and volunteers for the 4<sup>th</sup> of July fireworks show.

### **CITY MANAGER REPORT**

City Manager Latsch thanked the Department of Public Safety, the Department of Public Works, and the Musical Fountain operators for their work on the 4<sup>th</sup> of July firework show.

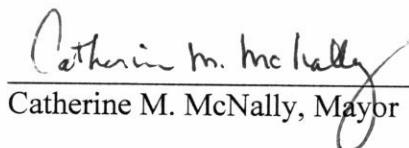
### **CALL TO AUDIENCE SECOND OPPORTUNITY**

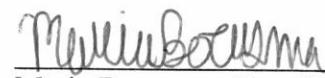
**Jeff Miller, 1120 S Harbor Dr:** Commented on WGN settlement.

**Jim Hagen, 400 Lake:** Commented on John Morgan appointment.

### **ADJOURNMENT**

After hearing no further business, Mayor McNally adjourned the meeting at 8:53 p.m.

  
\_\_\_\_\_  
Catherine M. McNally, Mayor

  
\_\_\_\_\_  
Maria Boersma, City Clerk

**Attachment A**

To: Ashley Latsch, City Manager  
 From: Emily Greene, Finance Director  
 CM Date: 07.03.23  
 RE: Bills From Payables Warrant

FUND NUMBER	FUND NAME	WARRANT 06.21.23	WARRANT 06.28.23	ACH WARRANT 06.28.23	TOTALS	
101	General Fund	\$19,382.65	\$36,474.42	\$9,993.06	\$65,850.13	
202	Major Street Fund	\$30,464.73	\$13,245.69	\$5,431.31	\$49,141.73	
203	Local Street Fund	\$3,285.51	\$592.08	\$4,693.79	\$8,571.38	
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	
236	Main St Dist. Dev	\$2,750.00	\$6,461.52	\$5,535.83	\$14,747.15	
251	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	
252	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$176,507.58	\$176,507.58	
252	<b>BRA Peerless Flats EGLE Loan</b>	\$0.00	\$0.00	\$0.00	\$0.00	
253	Brfd LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00	
254	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	
255	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	
256	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	
257	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	
258	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	
275	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	
276	LightHouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$0.00	
278	Community Land Trust	\$0.00	\$0.00	\$0.00	\$0.00	
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	
353	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	
356	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	
357	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	
358	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	
360	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	
401	Public Improvements Fund	\$0.00	\$14,504.00	\$1,470.20	\$15,974.20	
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$0.00	
581	Airpark Fund	\$126.88	\$578.14	\$0.00	\$702.82	
582	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	
590	City Sewer Fund	\$208.90	\$169,958.86	\$10,812.41	\$180,980.17	
591	City Water Fund	\$468.86	\$19,120.34	\$31,140.17	\$50,729.37	
594	City Marina Fund	\$3,619.09	\$528.82	\$67.59	\$4,215.50	
597	City Boat Launch Fund	\$158.97	\$0.00	\$980.00	\$1,138.97	
661	Motorpool Fund	\$2,153.90	\$5,439.21	\$2,214.47	\$9,807.58	
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	
678	OPEB/Retiree Benefits Fund	\$0.00	\$83.18	\$0.00	\$83.18	
679	Health Benefit Fund	\$0.00	\$1,438.97	\$132.75	\$1,571.72	
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	
703	Tax Collection Fund	\$0.00	\$617.50	\$135.91	\$753.41	
711	Cemetery Fund	\$0.00	\$600.00	\$0.00	\$600.00	
750	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	
800	Sewer Authority Operations	\$793.90	\$22,280.54	\$1,779.49	\$24,853.93	
800	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	
800	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	
800	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	
800	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	
800	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	
800	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	
810	NOWS Operating	\$4,177.32	\$8,255.54	\$16,273.95	\$28,706.81	
810	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	
810	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	
		<b>\$67,590.51</b>	<b>\$300,176.81</b>	<b>\$267,168.31</b>	<b>\$634,935.63</b>	

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:

**\$634,935.63 Total Approved Bills**

**\$2,408.31 Minus eligible bills for release without prior approval: inclu**

**\$632,527.32 Retirement, Insurance, Health Benefit, and Tax Collection**

**Attachment B**

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
RESOLUTION OF SUPPORT  
SALVATION ARMY OF GRAND HAVEN  
2023 MSHDA GRANT APPLICATION  
RESOLUTION 23-172**

Council Member Fritz moved, seconded by Council Member McLaughlin to adopt the following resolution:

**WHEREAS**, the City of Grand Haven has identified housing affordability and attainability as a significant challenge facing residents; and

**WHEREAS**, the City of Grand Haven values the importance of keeping families together in the event of a housing crisis; and

**WHEREAS**, the United Way of Ottawa and Allegan County has identified that 31% of the County's population as Asset Limited Income Constrained (ALICE); struggling to make ends meet; and

**WHEREAS**, for over 100 years, the Salvation Army, a valuable nonprofit organization in Grand Haven, has been helping meet the needs of families by providing emergency and transitional housing within the community; and

**WHEREAS**, the Salvation Army of Grand Haven is seeking outside funding to assist in the construction of much needed ADA accessible, emergency housing for families in crisis that will support the mission to keep families together and prevent educational disruptions for school-aged children; and

**NOW THEREFORE BE IT RESOLVED**, the City of Grand Haven fully supports the Salvation Army of Grand Haven's funding request to the Michigan State Housing Authority (MSHDA), in the amount of \$1.5 million to further support and meet the housing needs of the Grand Haven Area.

Yea: Council member: Fritz, McLaughlin, Lowe, Cummins, McNally.

Nay: Council member: None.

Abstain: Council member: None.

Absent: Council member: None.

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RESOLUTION DECLARED ADOPTED.

Peter Boersma

Maria Boersma  
City Clerk  
City of Grand Haven

STATE OF MICHIGAN )  
COUNTY OF OTTAWA )  
 ) ss.

I, Maria Boersma, the duly qualified and acting Clerk of the City of Grand Haven, Ottawa County, Michigan (the "City") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on July 3, 2023, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 3rd day of July, 2023.

Maria Boerme  
Maria Boerme

Maria Boersma  
City Clerk  
City of Grand Haven

**Attachment C**

**CITY COUNCIL  
CITY OF GRAND HAVEN  
Ottawa County, Michigan**

Council Member Fritz moved, seconded by Council Member Cummins to adopt the following resolution:

**RESOLUTION 2023-177**

**A RESOLUTION TO VACATE AN UNNAMED STREET LOCATED ON THE WEST SIDE OF 6 SHERMAN ON PARCEL #70-03-20-399-005, AS PART OF THE SALE OF 6 SHERMAN STREET TO THE GRAND HAVEN AREA COMMUNNITY FOUNDATION AT 6 SHERMAN STREET**

WHEREAS, the City of the Grand Haven initiated the petition to vacate an unnamed right-of-way located at 6 Sherman St. on parcel #70-30-20-399-005 as part of the sale to the Grand Haven Area Community Foundation, and

WHEREAS, Chapter 32 of the City of Grand Haven Code of Ordinances sets forth the process for considering and approving or denying requests to vacate streets in the City of Grand Haven, and

WHEREAS, on May 15, 2023, the City Council passed a resolution of intent to vacate the unnamed right-of-way located near the west side of 6 Sherman St. on parcel #70-03-20-399-005, and

WHEREAS, on June 13, 2023, the Grand Haven Planning Commission held a public hearing, with proper notice, as required by ordinance, and has recommended that the above described lands be vacated, and

WHEREAS, on July 3, 2023, the City Council held a public hearing to consider the proposed vacation, and after hearing no objections, passed a resolution to vacate the above described lands, and

NOW, THEREFORE, BE IT RESOLVED, that the following described lands are herein vacated and abandoned:

**DESCRIPTION OF RIGHT-OF-WAY TO BE VACATED**

The unnamed roadway lying between Blocks 4 and 5 of Campus Addition to the City of Grand Haven, Ottawa County, Michigan, as recorded in Liber 1, Page 7, Ottawa County records, EXCEPT the North 26 feet thereof and also the South 33 feet thereof.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be recorded within thirty (30) days of the date hereof with the Ottawa County Register of Deeds' office and a certified copy hereof be forwarded by certified mail, return receipt requested, to the Treasurer of the State of Michigan;

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BE IT FURTHER RESOLVED that title to said vacated right-of-way shall vest to the property, known as 6 Sherman St., parcel #70-03-20-399-005), which has a current legal description of LOTS 3 THRU 6 BLK 5 & UNNAMED R/W BETWEEN BLKS 4 & 5, EXC N 26 FT THEREOF & EXC S 33 FT THEREOF. CAMPAUS ADD as provided by applicable law and in accordance with the ordinance governing the matter of vacating streets.

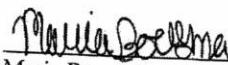
Yea: Council member: Fritz, Cummins, Lowe, McLaughlin, McNally.

Nay: Council member: None.

Abstain: Council member: None.

Absent: Council member: None.

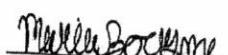
RESOLUTION DECLARED ADOPTED.

  
\_\_\_\_\_  
Maria Boersma  
City Clerk  
City of Grand Haven

STATE OF MICHIGAN )  
 ) ss.  
COUNTY OF OTTAWA )

I, Maria Boersma, the duly qualified and acting Clerk of the City of Grand Haven, Ottawa County, Michigan (the "City") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on July 3, 2023, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 3rd day of July, 2023.

  
\_\_\_\_\_  
Maria Boersma  
City Clerk  
City of Grand Haven