

**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
REGULAR CITY COUNCIL MEETING
MONDAY, JUNE 20, 2023**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Catherine M. McNally in the Council Chambers of City Hall, 519 Washington Ave.

Present: Council Members Mike Fritz, Karen Lowe, Kevin McLaughlin, Mayor Pro-tem Ryan Cummins, and Mayor Catherine McNally.

Absent:

Others Present: City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Tim Price, Finance Director Emily Greene, Department of Public Works Director Derek Gajdos, City Planner Brian Urquhart, and Special Events/Project Manager Dana Kollewehr.

INVOCATION/PLEDGE OF ALLEGIANCE

Reverend Emmett Brown, Trinity Reformed Church of Grand Haven.

APPOINTMENTS TO BOARDS & COMMISSIONS

23-150 Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to appoint the following individuals:

Tricia Harrell, Airport Board, term ending June 30, 2028

Larry Burns, Duncan Park Commission, term ending June 30, 2026

Greta Fuller, Human Relations Commission, term ending June 30, 2024 (student)

Sydney Kroll, Human Relations Commission, term ending June 30, 2024 (student)

Roll Call Vote:

This motion carried unanimously.

PRESENTATION

Lara Zawaideh, Wendy Michael, Molly Reeves, and Matt Reeves from HDR gave an update on Harbor Island. The presentation and date reporting can be found on grandhaven.org/renew-harbor-island.

APPROVAL OF CONSENT AND REGULAR AGENDAS

Mayor Pro-tem **Cummins** moved, seconded by Council Member **Fritz** to approve the agendas as presented.

23-151 Council Member **Lowe** moved, seconded by Council Member **Fritz** to amend the agenda by moving Consent Agenda item H to New Business item D.

Roll Call Vote:

This motion carried unanimously.

23-152 Mayor Pro-tem **Cummins** moved, seconded by Council Member **Fritz** to approve the agendas as amended.

Roll Call Vote:

This motion carried unanimously.

FIRST CALL TO AUDIENCE

Jim Hagen, 400 Lake: Commented on Harbor Island presentation.

Cecil Bradshaw, 31 Sherman Ave: Commented on Diesel Plant.

Pete Pedro, Pedro's Pig Roast Sponsor: Commented on Pedro's Pig Roast Special Event on Agenda.

Bob Smith, Ferrysburg Resident: Commented on Harbor Island remediation and development.

Doug Vance, 100 Washington: Commented on Harbor Island presentation and snowmelt bill.

Steve Miller, 1540 Pennoyer: Commented on an upcoming Howard Street road project.

Danielle Martin, speaking as a private citizen: Commented on BLPCCC charter amendment.

Dave Klassen, 19 Sherman: Commented on Diesel Plant.

CONSENT AGENDA

23-153 Approval of Regular Council Meeting Minutes of May 1, May 15, and June 5, and Special Work Session Meeting Minutes of May 15.

23-154 Approve the bills memo in the amount of \$1,004,168.

Attachment A

23-155 Approve a special event request to hold Pedro's Pig Roast at Grand Haven City Beach on Saturday, August 19, 2023, from 11:00 a.m. to 6:00 p.m., and waive the sound ordinance.

23-156 Approve a special event request to hold Rotary D’Vine event at Chinook Pier on Thursday, June 29, 2023, from 5:00 p.m. until 9:00 p.m., allowing alcohol to be sold and served during event hours, waiver of the sound ordinance and apply up to a \$500 discount to the rental fee as outlined in the City of Grand Haven’s special event policy.

23-157 Approve a Community Service Fund Letter Agreement between the City of Grand Haven and the Grand Haven Area Community Foundation establishing a temporary Community Service Fund to be utilized for ecosystem restoration as outlined within the City approved Forest Management Plan, and authorize the Mayor and Clerk to execute the necessary documents.

23-158 Accept the proposal from Jackson Merkey Contractors of Muskegon, Michigan, in the not-to-exceed amount of \$744,892.50, for the Industrial Drive Lift Station Reconstruction Project, and authorize the Mayor and Clerk to execute the necessary documents.

23-159 Approve a resolution recognizing Kenzie’s Be Café as a nonprofit organization operating in the City of Grand Haven for the purpose of obtaining a charitable gaming license from the State of Michigan.

Council Member **Lowe** moved, seconded by Council Member **Fritz** to approve the Consent Agenda as amended.

Roll Call Vote:

This motion carried unanimously.

PUBLIC HEARING

The Mayor opened a public hearing regarding establishing an Obsolete Property Rehabilitation District at 518 S. Harbor Dr. and to establish a finding that it is an obsolete property in an area characterized by obsolete commercial or commercial housing property.

Brian Urquhart introduced the request for an Obsolete Property Rehabilitation District for 518 S Harbor Dr.

Carol Lecocq, 78 Grand Ave: Commented on a survey conducted earlier regarding saving the diesel plant building, and does not want Council to approve district.

Cecil Bradshaw, 31 Sherman Ave: Does not want Council to approve district, believes property does not meet qualifications.

Elizabeth Butler, Chamber of Commerce: Spoke on behalf of developers and their request, developer wants to create district due to environmental clean-up costs.

Jim Hagen, 400 Lake: Does not want Council to approve district due to financial cost to city.

Grant Cohen, Grant Power Works: Welcomed Council questions.

Jacob Welch, 625 Franklin Ave: Would like Council to approve the creation of the district, due to preserving building and future financial benefit to city.

The Mayor closed the Public Hearing.

Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to approve a resolution to establish the Obsolete Property Rehabilitation District at 518 S. Harbor Dr. and to establish a finding it is an obsolete property in an area characterized by obsolete commercial property or commercial housing property pursuant to Section 3(1)a of the Obsolete Property Rehabilitation Act (PA146 od 200).

23-160 Mayor **McNally** moved, seconded by Council Member **Fritz** to postpone the discussion until the meeting following the submittal of additional financial information from the developer on costs for redevelopment.

Roll Call Vote:

This motion carried unanimously.

NEW BUSINESS

23-161 Council Member **McLaughlin** moved, seconded by Council Member **Fritz** to approve a resolution to appoint Abonmarche of Benton Harbor, Michigan, as the City's Engineer of Record through 2026, with up to two one-year extensions by mutual agreement.

Roll Call Vote:

This motion carried unanimously.

23-162 Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to approve a resolution to authorize the submission of a Revitalization and Placemaking Grant application for infrastructure improvements along Harbor Drive in the amount of \$1,000,000 and commit the required local match and authorize the Mayor and Clerk to execute the necessary documents.

Roll Call Vote:

This motion carried unanimously.

23-163 Council Member **McLaughlin** moved, seconded by Council Member **Lowe** to approve a resolution to direct staff to conduct stakeholder meetings and release a Request for Proposals for a paid parking evaluation and potential implementation in 2024 at the Waterfront, Beach, and a portion of Lake Avenue, to be presented back to City Council for adoption.

Roll Call Vote:

This motion carried unanimously.

23-164 Council Member **Fritz** moved, seconded by Council member **McLaughlin** to approve the budget amendments for the General Fund (Fund 101), Major Streets Fund (Fund 202), and Local Streets Fund (Fund 203).

Roll Call Vote:

This motion carried unanimously.

REPORT BY CITY COUNCIL

Council Member Fritz inquired about Public Works tasks throughout the city.

Council Member Lowe congratulated City Clerk Maria Boersma on earning her Michigan Professional Municipal Clerk (MiPMC) certification.

Mayor Pro-tem Cummins congratulated Clerk Boersma and thanked the Pride Festival Committee. Mayor Pro-tem Cummins also discussed his upcoming work with BLP Member Gerry Witherell on creating the agenda for the upcoming joint meeting.

Mayor McNally congratulated Clerk Boersma and thanked Lt. Governor Gilchrest for attending the Pride Festival. Mayor McNally also discussed her participation in the Girl Scouts facility ribbon cutting, Tri-Cities Habitat for Humanity luncheon, and the Women League of Voters Mayoral Forum. Mayor McNally encouraged everyone to attend Art Festival.

CITY MANAGER REPORT

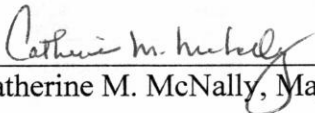
CALL TO AUDIENCE SECOND OPPORTUNITY


Doug Vance, 100 Washington: Commented on downtown parking.

Cecil Bradshaw, 31 Sherman: Commented on obsolete property district request.

ADJOURNMENT

After hearing no further business, Mayor McNally adjourned the meeting at 10:50 p.m.


Catherine M. McNally, Mayor


Maria Boersma, City Clerk

Regular City Council Meeting Minutes

Monday, June 20, 2023

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Attachment A

To: Ashley Latsch, City Manager
 From: Emily Greene, Finance Director
 CM Date: 06.20.23
 RE: Bills From Payables Warrant

FUND NUMBER	FUND NAME	WARRANT 06.07.23	WARRANT 06.14.23	ACH WARRANT 06.14.23	CREDIT CARD WARRANT 06.13.23	VOIDS	TOTALS
101	General Fund	\$63,869.13	\$75,803.10	\$28,169.24	\$8,174.32	\$89.97	\$175,925.82
202	Major Street Fund	\$3,187.61	\$172,450.87	\$760.79	\$2,113.74	\$0.00	\$178,513.01
203	Local Street Fund	\$2,195.73	\$246,220.71	\$760.78	\$294.06	\$0.00	\$249,471.28
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
236	Main St Dist Dev	\$446.98	\$8,603.32	\$0.00	\$1,271.81	\$0.00	\$10,322.11
251	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
252	Brownfield Redevelopment Fund	\$36,925.12	\$0.00	\$0.00	\$0.00	\$0.00	\$36,925.12
252	BRA Peerless Flats EGLE Loan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
253	Brid LSRF TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
254	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
255	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
256	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
257	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
258	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
275	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276	LightHouse Maintenance Fund	\$0.00	\$0.00	\$1,173.75	\$0.00	\$0.00	\$1,173.75
278	Community Land Trust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
353	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
356	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
357	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
358	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
360	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$0.00	\$1,400.00	\$14,567.47	\$0.00	\$0.00	\$15,967.47
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$525.85	\$0.00	\$525.85
581	Airpark Fund	\$15,363.24	\$59.74	\$405.29	\$0.00	\$0.00	\$15,828.27
582	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
590	City Sewer Fund	\$2,095.42	\$1,302.80	\$1,022.89	\$0.00	\$0.00	\$4,421.11
591	City Water Fund	\$74,566.81	\$1,043.48	\$1,141.27	\$304.68	\$0.00	\$77,056.24
594	City Marina Fund	\$2,671.23	\$238.73	\$1,031.09	\$75.50	\$0.00	\$4,016.55
597	City Boat Launch Fund	\$160.00	\$15.00	\$315.99	\$15.00	\$0.00	\$505.99
661	Motorpool Fund	\$693.42	\$1,870.13	\$18,496.58	\$288.94	\$0.00	\$21,349.07
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
678	OPEB/Retiree Benefits Fund	\$38,187.11	\$0.00	\$0.00	\$0.00	\$0.00	\$38,187.11
679	Health Benefit Fund	\$1,530.77	\$1,312.00	\$0.00	\$0.00	\$0.00	\$2,842.77
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$38,578.67	\$0.00	\$47,038.44	\$0.00	\$0.00	\$85,617.11
711	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
750	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Operations	\$5,066.81	\$26,670.23	\$2,784.86	\$174.52	\$0.00	\$34,696.42
800	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Operating	\$31,360.24	\$6,881.90	\$12,580.81	\$0.00	\$0.00	\$50,822.95
810	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$316,898.29	\$543,872.01	\$130,249.25	\$13,238.42	\$89.97	\$1,004,168.00

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:

\$1,004,168.00 Total Approved Bills

\$126,646.99 Minus eligible bills for release without prior approval: including Utility,

\$877,521.01 Retirement, Insurance, Health Benefit, and Tax Collection Funds