

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
MONDAY, JUNE 5, 2023**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Catherine M. McNally in the Council Chambers of City Hall, 519 Washington Ave.

**Present:** Council Members Mike Fritz, Karen Lowe, Kevin McLaughlin, Ryan Cummins and Mayor Catherine McNally.

**Absent:**

**Others Present:** City Manager Ashley Latsch, City Clerk Maria Boersma, Special Events/Project Manager Dana Kollewehr, and Community Affairs Manager Char Seise.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Reverend Troy Hauser-Brydon, First Presbyterian Church of Grand Haven

**APPOINTMENTS & REAPPOINTMENTS TO BOARDS & COMMISSIONS**

**23-139** Council Member **McLaughlin** moved, seconded by Council Member **Fritz** to reappoint and appoint the following individuals:

**Reappointments**

John Williams, Duncan Park, June 30, 2028  
Erik Bye, Historic Conservation District Commission, June 30, 2026  
Pat Qua, Historic Conservation District Commission, June 30, 2026  
Robyn Vandenberg, Historic Conservation District Commission, June 30, 2026  
Kelly Larson, Main Street Downtown Development Authority, June 30, 2027  
Ryan Galligan, Planning Commission, June 30, 2026  
David Skelly, Planning Commission, June 30, 2026  
Casey Vinton, Board of Review, June 30, 2026  
Dan Borchers, Compensation Commission, December 31, 2027

**Appointments**

Timothy O'Connell, Compensation Commission, December 31, 2027  
Kirk Briggs, Construction Board of Appeals, December 31, 2024  
Larry Kallio, Construction Board of Appeals, December 31, 2024  
Amber Mendiola-Suarez, Human Relations Commission, June 30, 2026

Roll Call Vote:

**This motion carried unanimously.**

**APPROVAL OF CONSENT AND REGULAR AGENDAS**

**23-140** Council Member **Lowe** moved, seconded by Council Member **Fritz** to approve the agendas as presented.

Roll Call Vote:

**This motion carried unanimously.**

### **FIRST CALL TO AUDIENCE**

**29 individuals commented on the Pride Festival Special Event.**

### **CONSENT AGENDA**

**23-141** Approval of Regular Council Meeting Minutes of April 17 and Special Joint Council/BLP Meeting Minutes of April 26, 2023.

**23-142** Approve the bills memo in the amount of \$960,657.06.

**Attachment A**

**23-143** Approve a resolution to increase the not to exceed contract amount with Plummer's Environmental Services for the FY 22-23 Sanitary and Storm Sewer Rehabilitation Project to \$197,358.65, and authorize the mayor and clerk to execute the necessary documents.

**23-144** Approve a special event request to hold the Eagles Coast Guard Entertainment Tent to begin on Friday, July 28 through Saturday, August 5, 2023, on Eagles property and the 2nd Street parking spaces adjacent to 20 N Second Street, allowing alcohol to be sold and served during event hours, waiving the sound ordinance during event hours.

**23-145** Approve a special event request to hold the Otono 5K Run on City streets on Saturday, September 16, 2023, from 8:30 a.m. to 10:30 a.m.

**23-146** Approve the License Agreement with Haven Financial to place an ATM on public property, located at 301 N. Harbor Dr., for a term of May 1 through October 31, from 2023-2024, in the annual amount of \$300.

**23-147** Approve a grant application to the Michigan Arts and Culture Council, in an amount not to exceed \$35,000 to replace the stage floor and theater lighting with LED lighting, with match funds coming from the approved FY 2023/24 capital budget and authorize the mayor and clerk to execute the necessary documents.

Council Member **Lowe** moved, seconded by Council Member **Fritz** to approve the Consent Agenda as presented.

Roll Call Vote:

**This motion carried unanimously.**

### NEW BUSINESS

**23-148** Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve a special event request to hold the 2023 Coast Guard Festival, to begin on Friday, July 28 through Saturday, August 5, 2023, in compliance with the recommendations made by the Department of Public Safety.

Roll Call Vote:

**This motion carried unanimously.**

Council Member **McLaughlin** moved, seconded by Council Member **Lowe**, to approve a resolution to approve the implementation of Waterfront paid parking during the 2024 season, running from May through October, Monday through Sunday, from 9:00 a.m. to 9:00 pm, exempting City of Grand Haven residents.

Council Members attempted to amend the motion, but could not come to a consensus on wording.

**23-149** Mayor Pro-tem **Cummins** moved, seconded by Council Member **McLaughlin** to postpone discussion until the next meeting on June 20, 2023

Roll Call Vote:

**This motion carried unanimously.**

### REPORT BY CITY COUNCIL

Mayor Pro-tem Cummins commented on the success of the Airport Drive-in event.

Council Member Lowe discussed the last of the Tuesday Forum Series.

Council Member Fritz discussed the ribbon cutting ceremonies for both Good Samaritan Services, and Kenzie B Café. Council Member Fritz also discussed the Memorial Day Service.

Mayor McNally discussed a news interview she did with City Manager Latsch to promote Grand Haven. Mayor McNally also encouraged residents to attend the Mayor Forum being conducted by the League of Women Voters of the Grand Haven Area.

### CITY MANAGER REPORT

City Manager Latsch introduced new Assistant City Manager Tim Price.

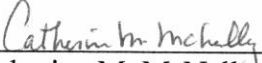
### CALL TO AUDIENCE SECOND OPPORTUNITY


**Bob Monetza, 945 Washington:** Commented on the Pride Festival Special Event, and the Ottawa County Board of Commissioners.

**Jim Hagen, 400 Lake:** Requested Council to be more specific with resolution wording in the future.

### ADJOURNMENT

After hearing no further business, Mayor McNally adjourned the meeting at 9:34 p.m.

  
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Catherine M. McNally, Mayor

  
\_\_\_\_\_  
Maria Boersma, City Clerk

Regular City Council Meeting Minutes  
Monday, June 5, 2023  
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Attachment A

To: Ashley Latsch, City Manager  
From: Emily Greene, Finance Director  
CM Date: 06.05.23  
RE: Bills From Payables Warrant

FUND NUMBER	FUND NAME	WARRANT 05.17.23	WARRANT 05.24.23	WARRANT 05.31.23	ACH WARRANT 05.31.23	TOTALS
101	General Fund	\$30,389.44	\$36,044.19	\$20,109.99	\$44,737.43	\$131,281.05
202	Major Street Fund	\$1,105.91	\$1,466.24	\$87,930.70	\$10,603.80	\$101,106.65
203	Local Street Fund	\$138.98	\$812.31	\$214.73	\$1,882.31	\$3,048.33
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
236	Main St. Dist. Dev	\$20.10	\$0.00	\$0.00	\$0.00	\$20.10
251	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
252	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00	\$66,132.12	\$66,132.12
252	BRA Peerless Flats EGLE Loan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
253	Brfd LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
254	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
255	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
256	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
257	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
258	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
275	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276	LightHouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
278	Community Land Trust	\$0.00	\$9,594.00	\$0.00	\$0.00	\$9,594.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
353	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
356	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
357	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
358	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
360	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$0.00	\$0.00	\$0.00	\$320.75	\$320.75
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
581	Airpark Fund	\$341.57	\$383.16	\$9,451.59	\$0.00	\$10,176.32
582	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
590	City Sewer Fund	\$449.86	\$112,759.95	\$29,603.67	\$4,560.80	\$147,374.28
591	City Water Fund	\$724.98	\$5,256.25	\$239,645.81	\$14,580.70	\$260,207.74
594	City Marina Fund	\$874.45	\$1,304.67	\$220.66	\$85.33	\$2,485.11
597	City Boat Launch Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
661	Motorpool Fund	\$3,355.80	\$24,427.43	\$613.77	\$645.36	\$29,042.36
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
678	OPEB/Retiree Benefits Fund	\$38,112.10	\$0.00	\$0.00	\$0.00	\$38,112.10
679	Health Benefit Fund	\$1,491.80	\$0.00	\$0.00	\$135.00	\$1,626.80
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$0.00	\$0.00	\$2,482.06	\$0.00	\$2,482.06
711	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
750	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Operations	\$20,366.42	\$119,791.00	\$0.00	\$6,814.66	\$146,972.08
800	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Operating	\$8,159.42	\$1,420.92	\$327.39	\$267.48	\$10,175.21
810	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$105,530.83	\$313,260.12	\$390,600.37	\$151,265.74	\$960,657.06

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:

\$960,657.06 Total Approved Bills  
\$42,220.96 Minus eligible bills for release without prior approval: including Utility,  
\$918,436.10 Retirement, Insurance, Health Benefit, and Tax Collection Funds

