

**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
REGULAR CITY COUNCIL MEETING
MONDAY, MAY 15, 2023**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Catherine M. McNally in the Council Chambers of City Hall, 519 Washington Ave.

Present: Council Members Karen Lowe, Kevin McLaughlin, Ryan Cummins, and Mayor Catherine McNally.

Absent: Council Member Mike Fritz.

Others Present: City Manager Ashley Latsch, City Clerk Maria Boersma, City Attorney Ron Bultje, Department of Public Works Director Derek Gajdos, and City Planner Brian Urquhart.

INVOCATION/PLEDGE OF ALLEGIANCE

Pastor Nathan Strom, Grand Haven Church of God.

APPOINTMENTS TO BOARDS & COMMISSIONS

APPROVAL OF CONSENT AND REGULAR AGENDAS

Council Member **McLaughlin** moved, seconded by Council Member **Lowe** to approve the agendas, as presented.

23-125 Council Member **Lowe** moved, seconded by Council Member **McLaughlin** to amend the agenda and remove Consent Agenda Item F.

Roll Call Vote:

This motion carried unanimously.

23-126 Council Member **McLaughlin** moved, seconded by Council Member **Lowe** to approve the agendas as amended.

Roll Call Vote:

This motion carried unanimously.

FIRST CALL TO AUDIENCE

16 individuals commented on the Pride Festival Special Event.

Jim Hagen, 400 Lake: Commented on creating a community solar project.

CONSENT AGENDA

23-127 Approve the bills memo in the amount of \$630,382.47.

Attachment A

23-128 Approve a resolution proclaiming the week of May 21-27, 2023, as "National Public Works Week" in the City of Grand Haven.

Attachment B

23-129 Approve a resolution to direct the Finance Director/City Treasurer to issue FY2022/23 snowmelt billings in the total amount of \$84,748 to the applicable downtown snowmelt customers as designated on the Annual Snowmelt Billing 2023 list provided.

23-130 Approve a resolution to accept the low bid and approve the Contractor Services Agreement with Advanced Pavement Marking, of West Olive, MI, in the amount of \$24,000 for City-wide Pavement Marking and Striping.

23-131 Approve the terms of a five-year contract renewal with Skydive Grand Haven at a monthly rate of \$1,002.99 per month and authorize the mayor and clerk to execute the necessary documents.

23-132 Approve a resolution to execute a Shared Services Agreement extension with Grand Haven Area Public Schools for IT services, extending June 30, 2023 through June 30, 2024.

Council Member **Lowe** moved, seconded by Council Member **McLaughlin** to approve the Consent Agenda as amended.

Roll Call Vote:

This motion carried unanimously.

PUBLIC HEARING

The Mayor opened the Public Hearing regarding the Brownfield Plan Amendment for the 815 Verhoeks Street Phase II project, located at 815 Verhoeks Street, Grand Haven, MI 49417, for a period of 10 years.

The Mayor closed the Public Hearing after hearing no further comments.

23-133 Mayor pro-tem **Cummins** moved, seconded by Council Member **McLaughlin**, to approve a resolution and adopt the Brownfield Plan Amendment for the 815 Verhoeks Street Phase II project, located at 815 Verhoeks Street, Grand Haven, MI 49417, for a period of 10 years.

Roll Call Vote:

This motion carried unanimously.

NEW BUSINESS

23-134 Council Member **Lowe** moved, seconded by Council Member **McLaughlin** to approve a resolution to waive the City's Right of First Refusal and consent to the sale of property located at 6 Sherman Avenue, Grand Haven, MI, and authorize the mayor and clerk to execute the necessary documents.

Roll Call Vote:

This motion carried unanimously.

23-135 Council Member **McLaughlin** moved, seconded by Council Member **Lowe**, to approve a resolution of intent to vacate an unnamed street through the west side of 6 Sherman (parcel #70-03-20-299-005) as part of the sale to the Grand Haven Area Community Foundation.

Roll Call Vote:

This motion carried unanimously.

Council Member **McLaughlin** moved, seconded by Council Member **Lowe** to approve a resolution to approve the Proposed Budget, millage rates, 1 % tax administration fee, Fee Schedule and Capital Plan for the City of Grand Haven fiscal year beginning July 1, 2023, and ending June 30, 2024.

23-136 Council Member **Lowe** moved, seconded by Council Member **McLaughlin** to amend the proposed budget to increase the City Operating Millage by 0.572 mills for the 2023/2024 fiscal year.

Roll Call Vote:

Ayes: Lowe, McLaughlin, McNally

Nays: Cummins

This motion carried

23-137 Council Member **McLaughlin** moved, seconded by Council Member **Lowe** to approve a resolution to approve the Proposed Budget, millage rates, 1 % tax administration fee, Fee Schedule and Capital Plan for the City of Grand Haven fiscal year beginning July 1, 2023, and ending June 30, 2024 as amended.

Roll Call Vote:

This motion carried unanimously.

23-138 Council Member **McLaughlin** moved, seconded by Council Member **Lowe** to approve a resolution to approve the 2023 Master Plan update as recommended by Planning Commission.

Roll Call Vote:

This motion carried unanimously.

REPORT BY CITY COUNCIL

Mayor McNally discussed the National Public Worker's Week Proclamation. Mayor McNally encouraged residents to apply to be on one of the city's Boards & Commissions. Mayor McNally also discussed the signing of the papers to sell the Diesel Plant.

CITY MANAGER REPORT

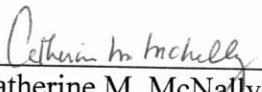
CALL TO AUDIENCE SECOND OPPORTUNITY

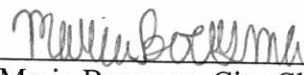
Jeffery Miller, 1120 S Harbor: Commented on the BPLCCC petition.

Jacob Welch, 625 Franklin: Commented on the Pride Festival Special Event.

ADJOURNMENT

After hearing no further business, Mayor McNally adjourned the meeting at 9:33 p.m.


Catherine M. McNally, Mayor


Maria Boersma, City Clerk

Attachment A

To: Ashley Latsch, City Manager
From: Emily Greene, Finance Director
CM Date: 05.15.23
RE: Bills From Payables Warrant

FUND NUMBER	FUND NAME	WARRANT 05.03.23	WARRANT 05.10.23	ACH WARRANT 05.10.23	CREDIT CARD WARRANT 05.09.23	TOTALS
101	General Fund	\$49,576.66	\$29,728.66	\$40,522.39	\$11,446.23	\$131,273.94
202	Major Street Fund	\$569.81	\$5,428.83	\$19.49	\$12.50	\$6,030.63
203	Local Street Fund	\$84.71	\$2,086.76	\$19.48	\$12.50	\$2,203.45
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
236	Main St Dist Dev	\$34.82	\$416.52	\$0.00	\$1,021.40	\$1,472.74
251	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
252	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00	\$187.38	\$187.38
252	BRA Peerless Flats EGLE Loan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
253	Brld LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
254	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
255	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
256	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
257	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
258	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
275	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276	LightHouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
278	Community Land Trust	\$0.00	\$7,810.00	\$4,115.00	\$0.00	\$11,925.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
353	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
356	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
357	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
358	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
360	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$9.98	\$0.00	\$9.98
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
581	Airpark Fund	\$950.91	\$129.55	\$150.00	\$1,532.65	\$1,532.65
582	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$1,230.46
590	City Sewer Fund	\$1,834.54	\$68,285.00	\$131.00	\$0.00	\$0.00
591	City Water Fund	\$5,874.26	\$43,183.32	\$310.00	\$0.00	\$70,250.54
594	City Marina Fund	\$1,158.09	\$1,364.54	\$147.99	\$184.49	\$49,552.07
597	City Boat Launch Fund	\$0.00	\$160.00	\$250.00	\$60.43	\$2,731.05
661	Motorpool Fund	\$3,199.00	\$1,352.23	\$15,073.57	\$0.00	\$410.00
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$19,624.80
678	OPEB/Retiree Benefits Fund	\$0.00	\$86.19	\$0.00	\$0.00	\$0.00
679	Health Benefit Fund	\$0.00	\$1,438.97	\$0.00	\$0.00	\$86.19
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$1,438.97
703	Tax Collection Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
711	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
750	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Operations	\$286,448.44	\$6,759.06	\$4,619.04	\$100.02	\$0.00
800	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$297,926.56
800	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Operating	\$23,663.80	\$7,478.27	\$353.99	\$0.00	\$0.00
810	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$31,496.06
810	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$373,395.04	\$175,707.90	\$66,721.93	\$14,557.60	\$630,382.47

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:

\$630,382.47
\$1,525.16
\$628,857.31

Attachment B

**CITY OF GRAND HAVEN, MICHIGAN
NATIONAL PUBLIC WORKS WEEK
PROCLAMATION**

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Grand Haven; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

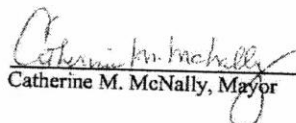
WHEREAS, it is in the public interest for the citizens, civic leaders and children in Grand Haven to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction are vitally dependent upon the efforts and skills of public works officials; and;

WHEREAS, the year 2023 marks the 63rd annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now.

NOW, THEREFORE, I, Catherine M. McNally, Mayor of the City of Grand Haven, do hereby proclaim the week May 21–27, 2023 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF under my signature and Seal of the City of Grand Haven, State of Michigan, this 15th, day of May, in the year two thousand twenty-three.


Catherine M. McNally, Mayor

