

**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
REGULAR CITY COUNCIL MEETING
MONDAY, MAY 6, 2024**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Bob Monetza in the Council Chambers of City Hall, 519 Washington Ave.

Present: Council Members Mike Fritz, Karen Lowe, Kevin McLaughlin, Ryan Cummins, and Mayor Bob Monetza.

Absent:

Others Present: City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Tim Price, City Planner Brian Urquhart, and Special Events/Project Manager Dana Kollewehr.

INVOCATION/PLEDGE OF ALLEGIANCE

Pastor Nathan Strom, Grand Haven Church of God.

APPOINTMENTS TO BOARDS & COMMISSIONS

24-090 Council Member **Lowe** moved, seconded by Council Member **Fritz** to appoint Joe Middleton to the Duncan Park Commission with a term end of June 30, 2026.

Roll Call Vote:

This motion carried unanimously.

APPROVAL OF CONSENT AND REGULAR AGENDAS

24-091 Council Member **Fritz** moved, seconded by Council Member **Lowe** to move Consent Agenda Item G to New Business C and approve the agendas as amended.

Roll Call Vote:

This motion carried unanimously.

FIRST CALL TO AUDIENCE

Jeffrey Miller, 1120 S Harbor: Commented on the Grand Haven Area Public Schools Millage Renewal being voted on at the May 7, 2024 election, and commented on the Community Visioning meetings happening for Harbor Island during the upcoming week.

PRESENTATION

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Mayor Monetza presented a Mayoral Proclamation for Public Works Week.

CONSENT AGENDA

24-092 Approve Council Regular Meeting minutes of April 15 and 22, 2024.

24-093 Approve Special Work Session minutes of April 17, 2024.

24-094 Approve the bills memo in the amount of \$797,635.22.

Attachment A

24-095 Approve a resolution proclaiming the week of May 19-25, 2024, as the “National Public Works Week” in the City of Grand Haven.

Attachment B

24-096 Approve a resolution approving the MDOT AERO #2024-0507 Grant for the Design and Rehabilitation of Runway 18/38 (north/south) in the amount of \$48,000.

24-097 Approve a resolution to place delinquent invoices in the amount of \$7,006.95 for court ordered property clean up (\$340.40), annual snowmelt maintenance (\$4,490.43), delinquent water/sewer bills (\$105.67), delinquent BLP electric bills (\$2,189.37) on the 2024 property tax bills with an % penalty as Single Lot Special Assessment Roll 599, in accordance with Section 31-13 of the City’s Code of Ordinances.

Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve the consent agenda as presented.

Roll Call Vote:

This motion carried unanimously.

PUBLIC HEARING

Mayor Monetza opened the public hearing regarding the Proposed Budget, millage rates, 1% tax administration fee, Fee Schedule, and Capital Plan for the City of Grand Haven fiscal year beginning July 1, 2024, and ending June 30, 2025.

Jeffrey Miller, 1120 S Harbor Dr: Commented that he would like Harbor Island Remediation and Invasive Species to be listed higher on the priorities list, and would also like the pension liability listed.

After hearing no further comments Mayor Monetza closed the Public Hearing.

NEW BUSINESS.

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24-098 Council Member **McLaughlin** moved, seconded by Council Member **Fritz** to approve an introductory resolution for a zoning text amendment to Sec. 40-420.02. B to allow commercial child care centers in the Industrial District as a Special Land Use.

Roll Call Vote:

This motion carried unanimously.

24-099 Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve the Fulton Avenue Reconstruction Project 2nd Street Sewer change order with Abonmarche Engineering, in the not to exceed amount of \$41,000, for professional service fees to address sanitary sewer elevation issues discovered during design of the Fulton Avenue project and authorize the Mayor and City Clerk to execute the necessary documents.

Roll Call Vote:

This motion carried unanimously.

Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve a two-year cooperative agreement of shared information technology services between the City of Grand Haven and the Grand Haven Area Public Schools with an initial annual budgeted amount of \$49,373.74.

24-100 Mayor Pro-tem **Cummins** moved, seconded by Council Member **McLaughlin** to correct the budgeted amount to \$51,743.26.

Roll Call Vote:

This motion carried unanimously.

24-101 Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve a two-year cooperative agreement of shared information technology services between the City of Grand Haven and the Grand Haven Area Public Schools with an initial annual budgeted amount of \$51,743.26 as amended.

Roll Call Vote:

This motion carried unanimously.

REPORT BY CITY COUNCIL

Council Member Fritz shared that City Council and City Staff attended a 3rd Grade Class at Mary A. White to hear their proposals for Harbor Island.

Council Member McLaughlin shared that the first ever Beer and Mac Festival took place over the past weekend and congratulated City Manager Latsch on winning the Chamber of Commerce Young Professional Award.

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Council Member Lowe congratulated City Manager Latsch on winning the Chamber of Commerce Young Professional Award.

Mayor Pro-tem Cummins congratulated City Manager Latsch on winning the Chamber of Commerce Young Professional Award.

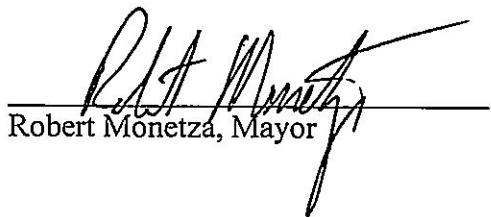
Mayor Monetza congratulated City Manager Latsch and Assistant Manager Tim Price, and shared results from GHHS Science Olympiad competition.

CITY MANAGER REPORT

CALL TO AUDIENCE SECOND OPPORTUNITY

ADJOURNMENT

After hearing no further business, Mayor Monetza adjourned the meeting at 8:29 p.m.



Robert Monetza, Mayor



Maria Boersma

Maria Boersma, City Clerk

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Attachment A

To: Ashley Latsch, City Manager
 From: Emily Greene, Finance Director *24*
 CM Date: 05.06.24

RE: Bills From Payables Warrant

NEW FUND NUMBER	FUND NAME	WARRANT 04.24.24	ACH WARRANT 05.01.24	WARRANT 05.01.24	VOIDS	TOTALS
101	General Fund	\$18,158.57	\$23,589.38	\$44,788.44	\$0.00	\$86,546.39
151	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
202	Major Street Fund	\$2,101.50	\$834.25	\$616.23	\$0.00	\$3,551.98
203	Local Street Fund	\$2,350.58	\$818.94	\$130.35	\$0.00	\$3,299.87
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
242	Brfd LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
243	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
244	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$75,000.00	\$0.00	\$75,000.00
245	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
246	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
248	Main St Dist Dev	\$0.00	\$0.00	\$775.09	\$0.00	\$775.09
272	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
273	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
274	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276	LightHouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
278	Community Land Trust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
372	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
373	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
374	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
384	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
394	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$0.00	\$10,040.00	\$14,476.24	\$0.00	\$24,516.24
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410	Harbor Island	\$0.00	\$18,548.77	\$0.00	\$0.00	\$18,548.77
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	Sewer Authority Operations	\$4,274.30	\$7,088.51	\$376,694.79	\$0.00	\$387,057.60
509	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Operating	\$8,614.07	\$362.38	\$23,403.32	\$0.00	\$32,379.77
510	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
535	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
572	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
581	Airpark Fund	\$239.06	\$0.00	\$861.77	\$0.00	\$1,100.83
590	City Sewer Fund	\$99,423.83	\$3,983.82	\$1,351.93	\$0.00	\$104,759.58
591	City Water Fund	\$13,100.55	\$7,775.93	\$2,157.44	\$0.00	\$23,033.92
594	City Marina Fund	\$1,450.45	\$296.54	\$2,018.14	\$0.00	\$3,765.13
597	City Boat Launch Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
661	Motorpool Fund	\$5,651.03	\$6,130.37	\$15,740.81	\$0.00	\$27,522.21
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
678	OPEB/Retiree Benefits Fund	\$691.16	\$0.00	\$0.00	\$0.00	\$691.16
679	Health Benefit Fund	\$0.00	\$139.50	\$0.00	\$0.00	\$139.50
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$2,098.87	\$0.00	\$2,848.31	\$0.00	\$4,947.18
704	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$158,153.97	\$79,608.39	\$559,872.86	\$0.00	\$797,635.22

\$797,635.22 Total Approved Bills

\$5,777.84 Minus eligible bills for release without prior approval; Including Utility,
 \$791,857.38 Retirement, Insurance, Health Benefit, and Tax Collection Funds

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Attachment B

CITY OF GRAND HAVEN, MICHIGAN
NATIONAL PUBLIC WORKS WEEK
PROCLAMATION

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and the public health, high quality of life and well-being of the people of Grand Haven; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment, solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

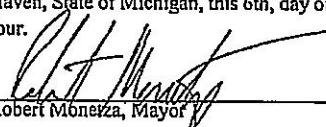
WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Grand Haven to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction are vitally dependent upon the efforts and skills of public works officials, and;

WHEREAS, the year 2024 marks the 64th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now.

NOW, THEREFORE, I, Robert Monetza, Mayor of the City of Grand Haven, do hereby proclaim the week May 19–25, 2024 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF under my signature and Seal of the City of Grand Haven, State of Michigan, this 6th, day of May, in the year two thousand twenty-four.


Robert Monetza, Mayor