

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
MONDAY, APRIL 26, 2021  
(Electronic Remote Meeting)**

The Regular Meeting of the Grand Haven City Council was called to order at 7:31 p.m. by Mayor Bob Monetza. This meeting was held remotely due to the COVID-19 emergency.

**Present:** Council Members Mike Dora (Grand Haven), Ryan Cummins (Grand Haven), Dennis Scott (Grand Haven), Mike Fritz (Grand Haven), and Mayor Bob Monetza (Grand Haven).

**Absent:** None.

**Others Present:** City Manager Patrick McGinnis, City Clerk Linda L. Browand, Assistant to the City Manager Ashley Latsch, Community Development Manager Jennifer Howland, Human Resources Manager Zac VanOsdol, Finance Director/Treasurer Amy Bessinger, and Community Affairs Manager Char Seise.

**MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE**

A moment of silence was led by Mayor Monetza and followed by the Pledge of Allegiance.

**APPROVAL OF CONSENT AND REGULAR AGENDAS**

**21-094** Moved by Council Member **Fritz**, seconded by Council Member **Dora**, to approve the consent and regular agendas, as amended. This motion carried unanimously.

Items moved from Consent to New Business:

- Item regarding the placement of delinquent invoices for missed rental inspections, annual snowmelt maintenance, delinquent water/sewer bills, and delinquent BLP electric bills on the 2021 property tax bills with 8% penalty.
- Item regarding approval of the Coast Guard Craft Show.

**CALL TO AUDIENCE**

Mayor Monetza made a call to the audience, allowing audience members to address Council on any issue.

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Facebook:

- Ms. Gayle Parmelee, 215 Howard, was opposed to the rezoning of 319 S. 1<sup>st</sup> Street as the proposed use did not fit the site and residential neighborhood.
- Jeremy Swiftney, Main Street Director, thanked the Department of Public Works for cleaning the sidewalks and the Department of Public Safety for placing the barricades for the area restaurants.

**CONSENT AGENDA**

**21-095** Moved by Council Member **Cummins**, seconded by Council Member **Fritz**, to approve Council electronic remote meeting minutes of the Special Work Session (amended) and Regular Meeting of April 12, 2021. This motion carried unanimously.

Additional information regarding the Public Works Memorial was added to the work session minutes.

**21-096** Moved by Council Member **Cummins**, seconded by Council Member **Fritz**, to approve the bills memo in the amount of \$905,243.09. This motion carried unanimously. (Attachment A)

**21-097** Moved by Council Member **Cummins**, seconded by Council Member **Fritz**, to approve a temporary use permit application for a smoothie hut, tables, and chairs from May 1, 2021 to October 31, 2021, at 233 Washington Avenue (Sherwood Forest). This motion carried unanimously.

**21-098** Moved by Council Member **Cummins**, seconded by Council Member **Fritz**, to approve the Sun Sport License Agreement for the rental of Slips, 54, 55, & 56 at the Grand Haven Municipal Marina from May 24, 2021, through September 7, 2021, at a cost of \$3,000 per slip; approve the License Agreement for the Sun Sport Kiosk at a cost of \$2,000; and authorize the Mayor and City Clerk to execute the necessary documents. This motion carried unanimously.

**21-099** Moved by Council Member **Cummins**, seconded by Council Member **Fritz**, to approve the seasonal slip rental agreement for Slip 26 with Bryan and Jenanne Voss in the amount of \$4,180 for use from May 12, 2021 through October 12, 201, and authorize the Mayor and City Clerk to execute the necessary documents. This motion carried unanimously.

**21-100** Moved by Council Member **Cummins**, seconded by Council Member **Fritz**, to approve the seasonal slip rental agreement for Slip 28 with Gene and Caroline Merz in

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the amount of \$2,820 for use from May 12, 2021 through October 12, 2021, and authorize the Mayor and City Clerk to execute the necessary documents. This motion carried unanimously.

**21-101** Moved by Council Member **Cummins**, seconded by Council Member **Fritz**, to assign the remaining License Agreement of Charter Slip #9, with a term ending October 31, 2023, to Aaron Nykamp of X-treme Charters and authorize the Mayor and City Clerk to execute the necessary documents. This motion carried unanimously.

**21-102** Moved by Council Member **Cummins**, seconded by Council Member **Fritz**, to approve the Grand Haven High School senior banquet to be held at Lynne Sherwood Waterfront Stadium on Tuesday, May 25, from 6:00 p.m. to 9:00 p.m., and waive \$550 in fees provided the applicant complies with all pandemic-related restrictions and limitations in place at time of the event as determined by the Department of Public Safety. This motion carried unanimously.

**21-103** Moved by Council Member **Cummins**, seconded by Council Member **Fritz**, to approve the VFW Ribfest to be held on N. 1<sup>st</sup> Street and the VFW parking lot on Friday, May 28, 2021 and Saturday, May 29, 2021, from 5:00 p.m. to 12:00 a.m., and allow alcohol consumption and amplified sound provided the applicant complies with all pandemic-related restrictions and limitations in place at time of the event as determined by the Department of Public Safety. This motion carried unanimously.

**21-104** Moved by Council Member **Cummins**, seconded by Council Member **Fritz**, to approve the Grand Haven Offshore Fishing Tournament to be held at Lynne Sherwood Waterfront Stadium and Grand Haven Municipal Marina on Thursday, June 3 through Sunday, June 6, provided the applicant complies with all pandemic-related restrictions and limitations in place at time of the event as determined by the Department of Public Safety. This motion carried unanimously.

**21-105** Moved by Council Member **Cummins**, seconded by Council Member **Fritz**, to approve the Music on the Grand special event to be held on Wednesdays from 6:30 p.m. to 9:00 p.m. from June 9 through August 25 (with the exception of August 4) and waive \$4,400 in park rental fees, provided the applicant complies with all pandemic-related restrictions and limitations in place at time of the event as determined by the Department of Public Safety. This motion carried unanimously.

**21-106** Moved by Council Member **Cummins**, seconded by Council Member **Fritz**, to approve the Kiwanis Circus event to be held on Harbor Island on Saturday, June 26, 2021, with shows at 2:00 p.m. and 4:30 p.m. and waive fees in the amount of \$875, provided the applicant complies with all pandemic-related restrictions and limitations in place at time of the event as determined by the Department of Public Safety. This motion carried unanimously.

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**21-107** Moved by Council Member **Cummins**, seconded by Council Member **Fritz**, to approve the Grand Haven Art Festival, taking place on Washington Avenue from Harbor to 4<sup>th</sup> Street, on Saturday, June 26 and Sunday, June 27, from 10:00 a.m. to 5:00 p.m., provided the applicant complies with all pandemic-related restrictions and limitations in place at time of the event as determined by the Department of Public Safety. This motion carried unanimously.

**21-108** Moved by Council Member **Cummins**, seconded by Council Member **Fritz**, to approve the Chamber of Commerce Celebration at the Lynne Sherwood Waterfront Stadium on Tuesday, July 27, 2021, from 6:00 p.m. to 8:00 p.m. and waive fees in the amount of \$550, provided the applicant complies with all pandemic-related restrictions and limitations in place at time of the event as determined by the Department of Public Safety. This motion carried unanimously.

**21-109** Moved by Council Member **Cummins**, seconded by Council Member **Fritz**, to approve the VFW Coast Guard Entertainment Tent on Friday, August 6, 2021, from 3:00 p.m. to 12:00 a.m. and Saturday, August 7, 2021, from 11:00 a.m. to 1:00 a.m. on Sunday, August 8, and allow amplified music and consumption of alcohol, provided the applicant complies with all pandemic-related restrictions and limitations in place at time of the event as determined by the Department of Public Safety. This motion carried unanimously.

**21-110** Moved by Council Member **Cummins**, seconded by Council Member **Fritz**, to approve a final payment to the King Company in the amount of \$31,258.80 for work done on the south pier catwalk to satisfy all outstanding expenses. This motion carried unanimously.

**NEW BUSINESS**

**21-111** Moved by Council Member **Fritz**, seconded by Council Member **Dora**, to approve an introductory resolution rezoning 101 S. Beacon Boulevard (parcel #70-03-21-363-014) from Office Services (OS) to Neighborhood Mixed Use (NMU) Zoning District. This motion carried unanimously. (Attachment B)

Community Development Manager Howland noted that the request was to use the property for a bridal shop. Traditional Neighborhood Mixed Use is to the north, which would support the NMU District. The property was right on the border of the Traditional Neighborhood Mixed Use future land use.

**21-112** Moved by Council Member **Cummins**, seconded by Council Member **Fritz**, to approve an introductory resolution rezoning 601 S. Beacon Boulevard (parcel #70-03-

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28-152-015) from Office Services (OS) to Commercial (C) Zoning District with a condition that the property not be used as an Automobile Gasoline Station. This motion carried unanimously. (Attachment C)

Community Development Manager Howland noted that the request was to use the property for the new location for Baker's Wife. The property was contiguous immediately to the south commercial district.

**21-113** Moved by Council Member **Dora**, seconded by Council Member **Scott**, to approve an introductory resolution rezoning 319 S. 1<sup>st</sup> Street (parcel #70-03-20-454-004) from Southside (S) to Waterfront 2 (WF-2) Zoning District with six (6) conditions:

1. Land uses on the property are limited to Multi-Family Dwellings;
2. Build no more than six (6) cottage buildings;
3. Buildings to have no less than 8.5 feet in-between cottages;
4. Build no more than 6,500 sq. ft. (at the foundation measurement);
5. Have no more than five (5) curb cuts (reduced to four (4) if site design allows); and
6. Keep landscape buffer as-is on western property line.

This motion failed unanimously.

Council appreciated the alternatives to the design, but were concerned with moving zoning boundaries around.

**21-114** Moved by Council Member **Fritz**, seconded by Council Member **Scott**, to place delinquent invoices in the amount of \$18,638.30 for missed rental inspections (\$120.00), annual snowmelt maintenance (\$825.82), delinquent water/sewer bills (\$15,344.20), and delinquent BLP electric bills (\$2,348.28) on the 2021 property tax bills with an 8% penalty as Single Lot Special Assessment Roll 599, in accordance with Section 31-13 of the City's Code of Ordinances. This motion carried unanimously.

Finance Director/Treasurer Bessinger reported that this was an annual request. Property owners and residents had been notified of amounts due. If anyone worked out payment plan the amount would not be added to the roll.

Public Works Director Gajdos noted that anyone could make payment arrangements for delinquent water bills.

Moved by Council Member Fritz, seconded by Council Member Dora, to approve the Coast Guard Craft Show to be held in Central Park, on August 6 and August 7, from 9:00 a.m. to 6:00 p.m., provided the applicant complies with all pandemic-related restrictions and limitations in place at time of the event as determined by the Department of Public Safety. This motion was postponed after Council discussion.

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**21-115** Moved by Council Member **Fritz**, seconded by Council Member **Dora**, to postpone until the May 3 Council meeting, approval of the Coast Guard Craft Show to be held in Central Park, on August 6 and August 7, from 9:00 a.m. to 6:00 p.m., provided the applicant complies with all pandemic-related restrictions and limitations in place at time of the event as determined by the Department of Public Safety. This motion carried unanimously.

**REPORTS BY CITY COUNCIL**

Council Member Dora attended many meetings including the first infrastructure meeting.

Council Member Fritz reported he had heard from people objecting to the idea of a snow plow for the public works monument.

Council Member Scott received several emails concerning parking lots, the power plant, and the public works monument. He noted there was a lot of information available on the BLP's website for those who had questions. The public input he had received was positive regarding the location of the public works monument.

Council Member Cummins attended meetings for Beyond the Pier, NORA, and the BLP. He noted that NORA had adapted quite well to the COVID restrictions. He felt that the BLP's 5-year plan should be presented to the public for comments. He was excited to see the outdoor seating for downtown and Washington Square restaurants.

Mayor Monetza attended many meetings and encouraged the public to also attend. He noted that the City listened to comments and questions. He received a complaint from someone regarding the partial closing of 2<sup>nd</sup> Street due to the placement of outdoor dining. He noted that some adjustments may need to be made. Council members felt it was not a concern right now and the City should give it a chance.

**REPORT BY CITY MANAGER**

**City Property Report**  
• Pat McGinnis, City Manager

The City owned a great deal of property and maps of the properties would be sent to Council.

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**Unfunded Accrued Liabilities**

- Pat McGinnis, City Manager

Issues and options were reviewed regarding these unfunded liabilities. Council action regarding the unfunded accrued liabilities would be on a future agenda in about a month.

**GENERAL BUSINESS/CALL TO AUDIENCE**

Mayor Monetza made a call to the audience, allowing audience members to address Council on any issue.

Calls:

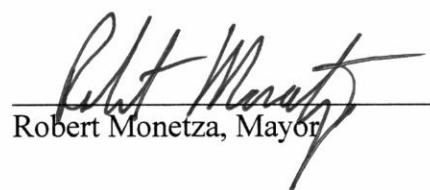
- Mr. Mike Weavers, 637 Lake Avenue, noted the blockage on 2<sup>nd</sup> Street caused people to use the alleys, which were not roads and there were no directional signs. He encouraged the City to re-open the road since the closure only benefitted one business.

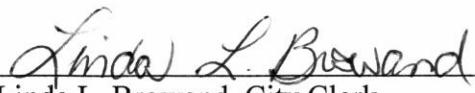
Facebook:

- Ms. Robyn Vandenberg, 1006 S. Harbor, said she navigated the streets every day. The 2<sup>nd</sup> Street setup was easy to adapt to.
- Ms. Kelly Larson, owner of Fortinos, felt that the City should give the Armory a chance with the 2<sup>nd</sup> Street setup.

**ADJOURNMENT**

After hearing no further business, Mayor Monetza adjourned the meeting at 9:20 p.m.

  
\_\_\_\_\_  
Robert Monetza, Mayor

  
\_\_\_\_\_  
Linda L. Browand, City Clerk

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**Attachment A**

To: Patrick McGinnis, City Manager  
From: Amy Bessinger, Finance Director  
CM Date: 4.26.2021  
RE: Bills From Payables Warrant

FUND NUMBER	FUND NAME	ACH	CREDIT CARD		4.14.2021 WARRANT	VOIDS	TOTALS
		4.21.2021 WARRANT	4.21.2021 WARRANT	4.14.2021 WARRANT			
101	General Fund	\$1,031.10	\$0.00	\$21,276.02	\$23,155.99	\$0.00	\$45,463.11
202	Major Street Fund	\$3,980.00	\$0.00	\$737.53	\$8,511.47	\$0.00	\$13,229.00
203	Local Street Fund	\$525.29	\$0.00	\$3,132.00	\$57.00	\$0.00	\$3,714.29
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
236	Main St Dist Dev	\$0.00	\$0.00	\$2,598.70	\$0.00	\$0.00	\$2,598.70
251	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
252	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
253	Brf LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
254	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
255	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
256	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
257	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
258	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
275	Housing Fund	\$0.00	\$0.00	\$1,343.20	\$40.21	\$0.00	\$1,383.41
276	LightHouse Maintenance Fund	\$2,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,100.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
353	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$87,472.83	\$0.00	\$87,472.83
356	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
357	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
358	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
360	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$0.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
581	Airpark Fund	\$0.00	\$0.00	\$4,417.72	\$487.12	\$0.00	\$4,884.84
582	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
590	City Sewer Fund	\$3.39	\$0.00	\$20,933.79	\$23.75	\$0.00	\$20,960.93
591	City Water Fund	\$5,003.40	\$0.00	\$17,917.25	\$34,244.13	\$0.00	\$57,164.78
594	City Marina Fund	\$0.00	\$0.00	\$549.40	\$122.86	\$0.00	\$672.26
661	Motorpool Fund	\$775.05	\$0.00	\$450,503.43	\$136,433.90	\$0.00	\$587,712.38
677	Self Insurance Fund	\$78,639.00	\$0.00	\$783.00	\$873.37	\$0.00	\$80,295.37
679	Health Benefit Fund	\$119.25	\$0.00	\$0.00	\$0.00	\$0.00	\$119.25
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
711	Cemetery Fund	\$0.00	\$0.00	\$435.00	\$0.00	\$0.00	\$435.00
678	Retirement Health Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
750	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Operations	\$135.06	\$0.00	\$5,661.21	\$35.66	\$0.00	\$5,831.93
800	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Operating	\$39.26	\$0.00	\$2,584.16	\$1,101.59	\$0.00	\$3,705.01
810	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$92,350.80	\$0.00	\$540,352.41	\$272,539.88	\$0.00	\$905,243.09

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:

\$905,243.09  
\$80,414.62  
\$824,628.47



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**Attachment B**

**CITY COUNCIL  
CITY OF GRAND HAVEN  
OTTAWA COUNTY, MICHIGAN**

Councilmember \_\_\_\_\_, supported by Councilmember \_\_\_\_\_, moved the adoption of the following Ordinance:

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO AMEND THE ZONING MAP**

**THE CITY OF GRAND HAVEN ORDAINS:**

**Section 1.** Amendment to Zoning District Map of the City of Grand Haven. The Zoning District Map approved January 4, 2021 is hereby amended by rezoning 101 South Beacon Boulevard (parcel #70-03-21-363-014) from OS, Office-Service District to NMU, Neighborhood Mixed Use District.

**Section 2.** Effective Date. This Ordinance shall take effect twenty (20) days after its adoption or upon its publication in a newspaper of general circulation in the City, whichever occurs later.

YEAS: Councilmember(s) \_\_\_\_\_

NAYS: Councilmember(s) \_\_\_\_\_

ABSTAIN: Councilmember(s) \_\_\_\_\_

ABSENT: Councilmember(s) \_\_\_\_\_

APPROVED: \_\_\_\_\_, 2021

I certify that this ordinance was adopted at a meeting of the Grand Haven City Council held on \_\_\_\_\_, 2021.

\_\_\_\_\_  
Linda Browand, City Clerk

Introduced: \_\_\_\_\_

Adopted: \_\_\_\_\_

Published: \_\_\_\_\_

Effective: \_\_\_\_\_

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**Attachment C**

**CITY COUNCIL  
CITY OF GRAND HAVEN  
OTTAWA COUNTY, MICHIGAN**

Councilmember \_\_\_\_\_, supported by Councilmember \_\_\_\_\_, moved the adoption of the following Ordinance:

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO AMEND THE ZONING MAP**

**THE CITY OF GRAND HAVEN ORDAINS:**

**Section 1.** Amendment to Zoning District Map of the City of Grand Haven. The Zoning District Map approved January 4, 2021 is hereby amended by rezoning 601 South Beacon Boulevard (parcel #70-03-28-152-015) from OS, Office-Service District to C, Commercial District with the condition that an Automobile Gasoline Station shall be prohibited.

**Section 2.** Effective Date. This Ordinance shall take effect twenty (20) days after its adoption or upon its publication in a newspaper of general circulation in the City, whichever occurs later.

YEAS: Councilmember(s) \_\_\_\_\_

NAYS: Councilmember(s) \_\_\_\_\_

ABSTAIN: Councilmember(s) \_\_\_\_\_

ABSENT: Councilmember(s) \_\_\_\_\_

APPROVED: \_\_\_\_\_, 2021

I certify that this ordinance was adopted at a meeting of the Grand Haven City Council held on \_\_\_\_\_, 2021.

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Linda Browand, City Clerk

Introduced: \_\_\_\_\_

Adopted: \_\_\_\_\_

Published: \_\_\_\_\_

Effective: \_\_\_\_\_