

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
MONDAY, APRIL 15, 2024**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Bob Monetza in the Council Chambers of City Hall, 519 Washington Ave.

**Present:** Council Members Mike Fritz, Karen Lowe, Kevin McLaughlin, Mayor Pro-tem Ryan Cummins, and Mayor Bob Monetza.

**Absent:**

**Others Present:** City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Tim Price, and Special Events/Project Manager Dana Kollewehr.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Pastor Marshall Hotvluwer, Covenant Life Church.

**APPOINTMENTS TO BOARDS & COMMISSIONS**

**APPROVAL OF CONSENT AND REGULAR AGENDAS**

**24-067** Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve the agendas as presented.

Roll Call Vote:

**This motion carried unanimously.**

**FIRST CALL TO AUDIENCE**

**Mike Weavers:** Commented on Paid Parking Request for Proposals.

**CONSENT AGENDA**

**24-068** Approve Council Regular Meeting Minutes of March 4<sup>th</sup> and March 18<sup>th</sup>, 2024.

**24-069** Approve the bills memo in the amount of \$2,255,743.13

**Attachment A**

**24-070** Approve an existing Grand Haven Area Community Foundation fund, the Memorial Airport Immediate Needs Fund, which was established in March 2021 without applicable signatures required for execution of the Agreement.

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**24-071** Approve and adopt a proclamation declaring April 26, 2024 as Arbor Day in the City of Grand Haven.

**24-072** Approve an agreement between WZZM13 and the City of Grand Haven for the installation of a camera at the City Beach vendor kiosk to provide a live view of Grand Haven City Beach.

**24-073** Approve the Carpe Diem Grand Haven Open on Saturday, May 18, 2024 from 8:00 a.m. until 8:00 p.m. at Mulligan's Hollow Pickleball and Tennis Courts, and apply up to a \$500 discount to the facility rental as outlined in the special event policy.

Mayor Pro-tem **Cummins** moved, seconded by Council Member **Lowe** to approve the consent agenda as presented.

Roll Call Vote:

**This motion carried unanimously.**

**PUBLIC HEARING**

Mayor Monetza opened a public hearing concerning the approval of an On-Premises Tasting Room License and Permit Application for Off the Chain Brewstillery, LLC, Grand Haven, MI at their 1434 Colfax Avenue location.

After hearing no Public Comment, Mayor Monetza closed the Public Hearing.

**24-074** Council Member **McLaughlin** moved, seconded by Council Member **Fritz** to approve an On-Premises Tasting Room Licenses and Permit Application for Off the Chain Brewstillery, LLC, Grand Haven, MI at their 1434 Colfax Avenue location.

Roll Call Vote:

**This motion carried unanimously.**

Mayor Monetza opened a public hearing concerning the approval of an On-Premises Tasting Room License and Permit Application for New Holland Brewing Company LLC, Grand Haven, MI at their 24 Washington Avenue, Suite 22 location.

After hearing no Public Comment, Mayor Monetza closed the Public Hearing.

**24-075** Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to approve an On-Premises Tasting Room License and Permit Application for New Holland Brewing Company LLC, Grand Haven, MI at their 24 Washington Avenue, Suite 22 location.

Roll Call Vote:

**This motion carried unanimously.**

**NEW BUSINESS.**

**24-076** Council Member McLaughlin moved, seconded by Council Member Lowe to approve an Amendment to the Purchase Agreement dated December 21, 2023 with Capstone Real Estate LLC, for the purchase of property located at 18-20 N 5<sup>th</sup> Street.

Roll Call Vote:

**This motion carried unanimously.**

**24-077** Mayor Pro-tem Cummins moved, seconded by Council Member McLaughlin to approve a special event request to hold the 2024 Coast Guard Festival, to begin on Friday, July 26, 2024, through Saturday, August 3, 2024.

Roll Call Vote:

**This motion carried unanimously.**

**24-078** Council Member Fritz moved, seconded by Council Member McLaughlin to approve a special event request to hold the Lakeshore Elemental Experience Celebration of Service from 5:00 p.m. until 10:00 p.m. on Friday, June 7<sup>th</sup> and from 4:00 p.m. until 10:00 p.m. on Saturday, June 8, 2024 at Mulligan's Hollow, including use of the rear parking lot, and apply up to a \$500 discount to the park rental fee as outlined in the City of Grand Haven's special event policy.

Roll Call Vote:

**This motion carried unanimously.**

**REPORT BY CITY COUNCIL**

Mayor Pro-tem Cummins thanked the Department of Public Safety for their work on some recent difficult incidents.

Council Member Fritz also thanked the Department of Public Safety for their work, and HDR did a great presentation on the Harbor Island remediation projected hosted on Harbor Island.

Council Member McLaughlin thanked the Sustainability and Energy Commission for their work on the "Tree City of the World" designation, and he thanked the Eagles for hosting the fundraiser for the Save our Forest Fund.

Council Member Lowe thanked the Eagles and everyone who attended the fundraiser for the Save our Forest Fund.

Mayor Monetza commented on the HDR presentation and the upcoming events for public input on Harbor Island. Mayor Monetza also announced the Budget Work Session being held on

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Wednesday April 17. Mayor Monetza encouraged residents to apply for the open NORA board seat.

**CITY MANAGER REPORT**

City Manager Latsch gave an update on fundraising and planned upgrades for the boardwalk. City Manager Latsch announced the Budget Work Session being held on April 17, 2024.

**CALL TO AUDIENCE SECOND OPPORTUNITY**

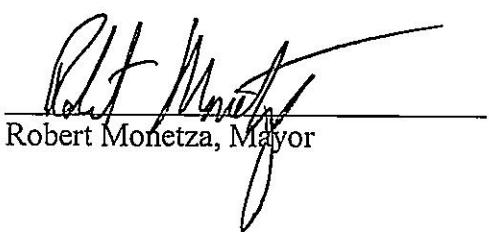
**Mike Weavers:** Commented on the Paid Parking Presentation.

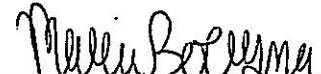
**Jamal Steward:** Commented on the Paid Parking Presentation.

**Tony Noto, 1223 S Harbor:** Commented on the Paid Parking Presentation.

**ADJOURNMENT**

After hearing no further business, Mayor Monetza adjourned the meeting at 8:50 p.m.

  
Robert Monetza, Mayor

  
Maria Boersma, City Clerk

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Attachment A

To: Ashley Latsch, City Manager  
 From: Emily Greene, Finance Director  
 CM Date: *ELG*  
 RE: Bills From Payables Warrant

| NEW<br>FUND<br>NUMBER | FUND<br>NAME                     | WARRANT<br>03.20.24 | ACH                 |                     | ACH                 |                     | CREDIT CARD         |                     | TOTALS         |
|-----------------------|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------|
|                       |                                  |                     | WARRANT<br>03.20.24 | WARRANT<br>03.27.24 | WARRANT<br>04.03.24 | WARRANT<br>04.10.24 | WARRANT<br>04.10.24 | WARRANT<br>04.09.24 |                |
| 101                   | General Fund                     | \$31,614.82         | \$0.00              | \$51,616.58         | \$46,163.42         | \$57,947.25         | \$39,134.67         | \$5,834.18          | \$232,310.92   |
| 151                   | Cemetery Fund                    | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 202                   | Major Street Fund                | \$519.52            | \$0.00              | \$2,158.18          | \$5,782.63          | \$918.14            | \$27,942.78         | \$0.00              | \$37,321.25    |
| 203                   | Local Street Fund                | \$337.52            | \$0.00              | \$1,696.29          | \$44,650.00         | \$261.00            | \$348.77            | \$0.00              | \$47,504.38    |
| 225                   | Land Acquisition Fund            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 242                   | Brid LSRRF TIF                   | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 243                   | Brownfield Redevelopment Fund    | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 243                   | BRA Peerless Flats EGLE Loan     | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 244                   | Econ. Dev. Corp. Fund            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 245                   | Downtown TIF                     | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 246                   | GLTIF Spec Rev Fund              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 248                   | Main St Dist Dev                 | \$1,748.77          | \$0.00              | \$39.00             | \$3,531.95          | \$2,646.42          | \$244.44            | \$1,258.33          | \$9,468.91     |
| 272                   | UTGO Inf Spec Rev Fund           | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 273                   | LTGO Bond Rev Fund               | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 274                   | 2015 UTGO Bond Rev               | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 276                   | Light-House Maintenance Fund     | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 278                   | Community Land Trust             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 310                   | Assessment Bond Fund             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 351                   | Operating Debt Fund              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 352                   | Brownfield TIF Debt              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 355                   | GLTIF Debt Serv Fund             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 369                   | Building Auth Debt Fund          | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 372                   | UTGO Inf Debt Fund               | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 373                   | LTGO Debt                        | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 374                   | 2015 UTGO Bond Debt Fund         | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 384                   | 2020 LTGO Bond - Warber Drain    | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 394                   | Downtown TIF Debt                | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 401                   | Public Improvements Fund         | \$0.00              | \$0.00              | \$13,019.42         | \$0.00              | \$0.00              | \$6,551.75          | \$292.44            | \$19,873.61    |
| 402                   | Fire Truck Replacement Fund      | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 403                   | Brownfield TIF Const             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 404                   | Downtown TIF Const               | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 410                   | Harbor Island                    | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$1,742.00          | \$0.00              | \$1,742.00     |
| 455                   | G/L TIF Construction Fund        | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 456                   | UTGO Inf Construction Fund       | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 457                   | LTGO Bond Construction Fund      | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 458                   | 2015 UTGO Bond Inf Fund          | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 469                   | Building Auth. Fund              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 508                   | North Ottawa Rec Authority       | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$487.17            | \$487.17       |
| 509                   | Sewer Authority Operations       | \$48,914.51         | \$0.00              | \$4,224.12          | \$50,384.48         | \$5,456.83          | \$5,653.88          | \$137.55            | \$114,771.37   |
| 509                   | Sewer Authority SL Force Mn      | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 509                   | Sewer Authority Plant Mod        | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 509                   | GH/SL SA-2013 Debt               | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 509                   | GH/SL SA-SLPS/Force Main Debt    | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 509                   | GH/SL SA-Local Lift Station Debt | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 509                   | GH/SL SA-2018 Plant Debt         | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 510                   | NOWS Operating                   | \$81.95             | \$0.00              | \$20,231.12         | \$47,817.74         | \$4,036.33          | \$3,025.73          | \$0.00              | \$75,182.87    |
| 510                   | NOWS Plant Debt                  | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 510                   | NOWS Replacement                 | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 535                   | Housing Fund                     | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 572                   | Chinook Pier Rental Fund         | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 581                   | Airpark Fund                     | \$1,326.05          | \$0.00              | \$1,108.61          | \$0.00              | \$309.68            | \$25.97             | \$0.00              | \$2,770.31     |
| 590                   | City Sewer Fund                  | \$170,400.73        | \$0.00              | \$8,050.68          | \$13,838.97         | \$874.69            | \$394,692.56        | \$0.00              | \$587,857.63   |
| 591                   | City Water Fund                  | \$7,621.20          | \$0.00              | \$407,808.81        | \$19,650.52         | \$43,610.92         | \$9,995.95          | \$370.24            | \$489,057.64   |
| 594                   | City Marina Fund                 | \$200.50            | \$0.00              | \$1,690.89          | \$76.84             | \$29,006.18         | \$150.99            | \$0.00              | \$31,125.40    |
| 597                   | City Boat Launch Fund            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$2,555.63          | \$54.20             | \$0.00              | \$2,639.83     |
| 661                   | Motorpool Fund                   | \$8,805.04          | \$0.00              | \$49,517.18         | \$8,335.24          | \$2,773.45          | \$24,047.26         | \$79.56             | \$93,559.13    |
| 677                   | Self Insurance Fund              | \$53,672.00         | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$53,672.00    |
| 678                   | OPEB/Retiree Benefits Fund       | \$43,759.29         | \$0.00              | \$0.00              | \$13,599.53         | \$43,105.49         | \$0.00              | \$0.00              | \$100,465.31   |
| 679                   | Health Benefit Fund              | \$0.00              | \$0.00              | \$0.00              | \$148,948.03        | \$0.00              | \$0.00              | \$0.00              | \$148,948.03   |
| 701                   | Trust & Agency Fund              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
| 703                   | Tax Collection Fund              | \$196,944.24        | \$10,021.14         | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$206,965.38   |
| 704                   | Payroll Fund                     | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00         |
|                       |                                  | \$565,947.14        | \$10,021.14         | \$561,160.88        | \$402,999.35        | \$193,533.81        | \$513,620.95        | \$8,459.87          | \$2,255,743.14 |

\$2,255,743.14  
 \$510,050.72  
 \$1,745,692.42

Total Approved Bills  
 Minus eligible bills for release without prior approval: Including Utility,  
 Retirement, Insurance, Health Benefit, and Tax Collection Funds