

**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
REGULAR CITY COUNCIL MEETING
MONDAY, APRIL 12, 2021
(Electronic Remote Meeting)**

The Regular Meeting of the Grand Haven City Council was called to order at 7:32 p.m. by Mayor Bob Monetza. This meeting was held remotely due to the COVID-19 emergency.

Present: Council Members Mike Dora (Grand Haven), Ryan Cummins (Grand Haven), Dennis Scott (Grand Haven), Mike Fritz (Grand Haven), and Mayor Bob Monetza (Grand Haven).

Absent: None.

Others Present: City Manager Patrick McGinnis, City Clerk Linda L. Browand, Assistant to the City Manager Ashley Latsch, Public Works Director Derek Gajdos, Public Safety Director Jeff Hawke, Neighborhood Development Coordinator Rhonda Kleyn, Public Safety Lieutenant Joe Boyle, Streets & Utilities Manager Matt Wade, Water Filtration Plant Manager Eric Law, and Community Development Coordinator Jennifer Howland.

MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

A moment of silence was led by Mayor Monetza and followed by the Pledge of Allegiance.

APPOINTMENTS TO BOARDS & COMMISSIONS

21-078 Moved by Council Member **Fritz**, seconded by Council Member **Dora**, to appoint Kerry Bridges to the Zoning Board of Appeals with term ending June 30, 2022; Robyn Vandenberg to the Historic Conservation District Commission with term ending June 30, 2023; Linda Weavers to the EDC/BRA with term ending March 31, 2027; Paul Koons to the Harbor Board with term ending June 30, 2024; and Lynn Groothuis to the Parks & Recreation Board with term ending June 30, 2023. This motion carried unanimously.

PRESENTATION

City Manager McGinnis was congratulated on receiving the Community Builder Award from the Michigan Municipal League.

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APPROVAL OF CONSENT AND REGULAR AGENDAS

21-079 Moved by Council Member **Fritz**, seconded by Council Member **Cummins**, to approve the consent and regular agendas, as presented. This motion carried unanimously.

CALL TO AUDIENCE

Mayor Monetza made a call to the audience, allowing audience members to address Council on any issue.

Calls:

- Calls were received from Mr. Kent Blohm – 1820 Pine Ct., Ms. Kristal Boyde – 1855 Colfax, Ms. Cathy McNally – 100 Franklin Ave., Mr. Andrew Blauvelt – 1844 Doris, and Ms. Pam Tongue – 820 Lake Ave. all stated the BLP was moving too quickly for the Harbor Island Project. The City and BLP should hear from independent counsel.
- Ms. Lisa Royce, property owner next to Burzurk Brewery, did not feel that the brewery was not a good place to have outside service. Her tenants have lost parking and there is a lot of noise.

Facebook:

- Mr. Mark Bancuk, 810 S. Hopkins Street, was pleased to see corrections made in the Beyond the Pier report. He was not in favor of a downtown parking structure.
- Ms. Gayle Parmelee, 215 Howard Ave., was also opposed to a downtown parking structure and infill.

CONTINUATION OF WORK SESSION

Water Shut Off and Utility Billing Policy Update

- Derek Gajdos, DPW Director

DPW Director Gajdos reviewed the information in the agenda packet.

Council Member Cummins trusted staff judgement regarding billing. He felt that the City was getting to the point that it would need to start charging penalties, possibly in June.

Council Member Fritz added that vaccines were coming out, but COVID was spiking. He felt that penalties should be set aside and customers start with a “clean slate.”

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Council Members Scott and Dora were not in favor of forgiving penalties. The City should continue to work with customers that were behind, possibly with a payment plan. June 1 sounded like a reasonable date to start charging penalties.

Mayor Monetza agreed that the bills and penalties eventually needed to be resolved. The consensus of Council was not to move too quickly.

DPW Director Gajdos stated he would bring a plan back to Council sometime in early June.

City Manager McGinnis noted that next month any accounts 6 months past due would be placed on the tax rolls. These bills would then not be used for shutoff consideration.

Neighborhood Development Coordinator Kleyn reminded everyone that there was help available through the Housing Department and she would forward that information to the Department of Public Works.

Council Member Cummins commented on a previous topic from the preceding work session. He suggested there be a board or commission with an advisory role in regarding the proposed public works monument.

CONSENT AGENDA

21-080 Moved by Council Member **Dora**, seconded by Council Member **Fritz**, to approve Council electronic remote meeting minutes of the Special Work Session and Regular Meeting of March 15, 2021, Special Joint Work Session minutes of March 22,2021, and Closed Session minutes of March 22, 2021. This motion carried unanimously.

21-081 Moved by Council Member **Dora**, seconded by Council Member **Fritz**, to approve the bills memo in the amount of \$844,365.77. This motion carried unanimously. (Attachment A)

21-082 Moved by Council Member **Dora**, seconded by Council Member **Fritz**, to approve the MPPA Capacity Agreement as proposed by the BLP and authorize necessary BLP signatures on the letter of authorization for the period from Planning Year 2026 o 2035 pursuant to Section 14.3(b). This motion carried unanimously.

21-083 Moved by Council Member **Dora**, seconded by Council Member **Fritz**, to accept the low bid and approve the Contractor Services Agreement with Advanced Pavement Marking, West Olive, Michigan, in the amount of \$32,678.88, for City-wide pavement markings and striping and authorize the Mayor and City Clerk to execute the necessary documents. This motion carried unanimously.

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Streets & Utilities Manager Wade reported the bid was within the expected range.

21-084 Moved by Council Member **Dora**, seconded by Council Member **Fritz**, to approve the purchase of 16 large meters from Etna Supply, Grand Rapids, Michigan, for a total amount of \$56,480.00. This motion carried unanimously.

These water meters would replace meters that had been needed for the past 7 years.

21-085 Moved by Council Member **Dora**, seconded by Council Member **Fritz**, to approve the bid proposal of \$32,500 for the proposed scheduled service periods of 2021 and 2022, including emergency services, from Equity Marine Construction, LLC, Fruitport, Michigan, to maintain and clean the Northwest Ottawa Water System Lake Michigan North and South infiltration beds, and authorize the Mayor and City Clerk to execute the necessary documents. This motion carried unanimously.

21-086 Moved by Council Member **Dora**, seconded by Council Member **Fritz**, to accept the 2021 Neighborhood Enhancement Program grant funds in the amount of \$29,000 awarded by MSHDA. This motion carried unanimously.

21-087 Moved by Council Member **Dora**, seconded by Council Member **Fritz**, to approve a request from the Human Relations Commission for a \$1,000 sponsorship of the 2021 Grand Haven Hispanic Heritage Fiesta set to take place in September 2021. This motion carried unanimously.

21-088 Moved by Council Member **Dora**, seconded by Council Member **Fritz**, to approve a Temporary Use Permit for Burzurk Brewing, located at 1442 Washington Avenue, Tuesdays through Sundays, 12:00 p.m. to 11:00 p.m., from April 30 through October 31, 2021. This motion carried unanimously.

City Manager McGinnis and Public Safety Director Jeff Hawke were not aware of any complaints received last year.

21-089 Moved by Council Member **Dora**, seconded by Council Member **Fritz**, to approve a Temporary Use Permit for Tip 2, located at 102 S. Harbor Avenue, seven days a week, from 11:00 a.m. to 11:00 p.m., from April 30 through October 31, 2021. This motion carried unanimously.

21-090 Moved by Council Member **Dora**, seconded by Council Member **Fritz**, to assign the remaining License Agreement of Charter Slip #6 with a term ending October 31, 2023, to Josh Haverkamp of Dutchman Charter Service, LLC, and authorize the mayor and City Clerk to execute the necessary documents. This motion carried unanimously.

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21-091 Moved by Council Member **Dora**, seconded by Council Member **Fritz**, to assign the remaining License Agreement of Charter Slip #2 with a term ending October 31, 2023, to Cory Melvin of Fish On Charters, and authorize the mayor and City Clerk to execute the necessary documents. This motion carried unanimously.

NEW BUSINESS

21-092 Moved by Council Member **Cummins**, seconded by Council Member **Fritz**, to approve the pedicab business and operator's license for Dylan Hegedus to operate Shoreline Rides in the downtown area on a designated route designed and approved by the Department of Public Safety, conditional upon the purchase and safety inspection of pedicab and obtaining insurance as required by ordinance, and authorize the Mayor and City Clerk to execute the necessary documents. This motion carried unanimously.

Public Safety Lieutenant Boyle reviewed the information in the agenda packet.

Council expressed no concerns as long as a designated route was used.

Moved by Council Member Dora, seconded by Council Member Cummins to waive water tap fees in the amount of \$20,000 and sewer tap fees in the amount of \$20,000 (\$40,000 total fee waiver) for a five-unit condominium project on Franklin, between 3rd and 4th Streets. This motion was amended after council discussion.

After review of the information, Council was not in favor of waiving tap fees but noted something may be negotiated.

Mayor Monetza stated the City had been told that the tap fees are too high. He questioned if there was any possibility of an adjustment.

City Manager McGinnis noted that tap fees were already planned to be discussed during the budget process. There was a possibility that they could be lower.

Mr. TenCate stated that he did not want to wait and wanted an answer immediately.

21-093 Moved by Council Member **Scott**, seconded by Council Member **Cummins**, to amend the previous motion by requiring only three sets of tap fees in the amount of \$15,000 for water and \$15,000 for sewer for a five-unit condominium project on Franklin, between 3rd and 4th Streets. This motion carried unanimously.

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21-094 Moved by Council Member **Dora**, seconded by Council Member **Cummins**, to require only three sets of tap fees in the amount of \$15,000 for water and \$15,000 for sewer for a five-unit condominium project on Franklin, between 3rd and 4th Streets. This motion carried unanimously.

21-095 Moved by Council Member **Fritz**, seconded by Council Member **Cummins**, to approve a parking exemption request related to a proposed expansion to Tip-A-Few at 102 S. Harbor Drive. This motion carried unanimously.

Community Development Coordinator Howland reported that Tip-A-Few was looking to make a permanent expansion into the Wessels' property. No new parking spaces would be added so the requested exemption was for 50 parking spaces. The plan was to just use the public parking lots.

Mayor Monetza stated that Council's standard practice was to not require additional parking for commercial property additions, just residential additions.

21-096 Moved by Council Member **Cummins**, seconded by Council Member **Fritz**, to approve an electric scooter storage agreement with Collin Reenders of Wave Co. LLC, from April 12, 2021 until October 31, 2022, and authorize the Mayor and City Clerk to execute the necessary documents. This motion carried unanimously.

Mr. Reenders noted that the preferred placement for the River Watch location would be in the corner to allow for a double unit. He also noted that all rules would be displayed on the main screen of the app.

City Manager McGinnis stated that Council had requested that the scooters be kept off of the boardwalk. Signs would be placed at each of the hub locations with state laws, regulations, and safety issues. Public Safety Director Hawke added that users under the age of 19 would be required to wear a helmet.

Assistant to the City Manager Latsch reported that technology allowed for the scooters to be “geo fenced” to prevent them from operating outside the allowed boundaries, including the boardwalk.

Council members thanked Mr. Reenders for doing a great job and being prepared. Problems had been solved every year.

Moved by Council Member Scott, seconded by Council Member Fritz, to direct the City Manager, Attorney, and City Clerk to develop language for proposals to be placed on the November 2, 2021, ballot to eliminate obsolete language regarding the municipal hospital, municipal court, and City library and to amend the Charter to require the availability of the City

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Attorney during all meetings as opposed to physical presence. This motion was amended after council discussion.

It was noted that references to County Supervisors should also be removed from the Charter. Council also felt that there needed to be a provision added to allow Council to meet at an alternate location.

21-097 Moved by Council Member **Dora**, seconded by Council Member **Fritz**, to amend the previous motion to direct staff to develop ballot language, as discussed. This motion carried unanimously.

21-098 Moved by Council Member **Scott**, seconded by Council Member **Fritz**, to direct the City Manager, Attorney, and City Clerk to develop language for proposals to be placed on the November 2, 2021, ballot, as discussed. This motion carried unanimously.

UNFINISHED BUSINESS

21-099 Moved by Council Member **Fritz**, seconded by Council Member **Dora**, to cancel the 2021 4th of July fireworks show due to public health risk presented by COVID-19. This motion carried unanimously.

Council said that it was a shame the event could not be held, but it all came down to public health.

REPORTS BY CITY COUNCIL

Council Member Dora attended several meetings: Duncan Park Commission, MSDDA, Human Relations Commission, Board of Light and Power, and Airport Board. He thanked all of the volunteers that served on the City's boards and commissions. He announced that April was "National Child Abuse Prevention Month" and urged people to take steps to support this issue.

Council Member Fritz thanked not only the volunteers on the City's boards and commissions, but also those that volunteered with other organizations in the area. He noted that COVID numbers had been going up in the past couple of weeks and Michigan had the highest numbers in the U.S. This pandemic needs to get under control. People needed to continue to wear masks, social distance, and wash their hands, even if they were vaccinated.

Council Member Scott agreed that this was a great town with so many people willing to volunteer.

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Council Member Cummins stated he felt very blessed and lucky to live in this community. He was pleased to improve mobility issues with the approval of the pedicab business and electric scooters. He noted that Council had been reading correspondence regarding Beyond the Pier and that they were all listening to comments. He also attended a number of meetings and looked forward to the budget work session to be held on the 19th.

Mayor Monetza agreed with the comments made by the other Council members.

REPORT BY CITY MANAGER

Board of Light and Power Correspondence

It was noted that Council had been receiving letters from an auto-generated website. The City intended to list these letters in the next agenda packet under Correspondence.

GENERAL BUSINESS/CALL TO AUDIENCE

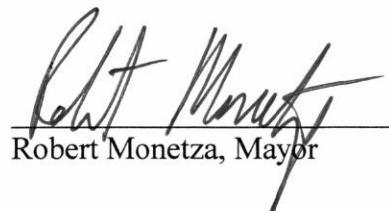
Mayor Monetza made a call to the audience, allowing audience members to address Council on any issue.

City Manager McGinnis responded to a question posted on Facebook regarding mooring on the seawall this summer. He stated mooring would be allowed he was unsure if overnight mooring would be allowed.

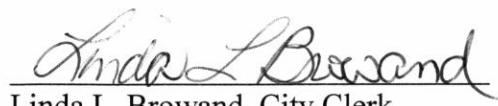
Council Member Dora requested that the mooring issue be a work session agenda item on April 26.

ADJOURNMENT

After hearing no further business, Mayor Monetza adjourned the meeting at 10:18 p.m.



Robert Monetza, Mayor



Linda L. Browand, City Clerk

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Attachment A

To: Patrick McGinnis, City Manager
 From: Amy Bessinger, Finance Director
 CM Date: 4.12.2021
 RE: Bills From Payables Warrant

FUND NUMBER	FUND NAME	ACH WARRANT	4.7.2021 WARRANT	3.31.2021 WARRANT	CREDIT CARD 4.6.2021 WARRANT	3.24.2021 WARRANT	3.17.2021 WARRANT	VOIDS	TOTALS
101	General Fund	\$5,492.25	\$43,236.86	\$13,129.18	\$4,930.35	\$14,289.56	\$15,129.32	\$0.00	\$96,207.52
202	Major Street Fund	\$4,887.43	\$10,559.46	\$498.69	\$0.00	\$156.33	\$27,335.14	\$0.00	\$43,437.05
203	Local Street Fund	\$2,408.47	\$10,650.66	\$498.68	\$0.00	\$156.33	\$411.75	\$0.00	\$14,125.89
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
236	Main St Dist Dev	\$0.00	\$0.00	\$15.18	\$215.99	\$0.00	\$1,121.07	\$0.00	\$1,352.24
251	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
252	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
253	Brid LSRRF TIF	\$0.00	\$0.00	\$1,880.60	\$0.00	\$0.00	\$0.00	\$0.00	\$1,880.60
254	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
255	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
256	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
257	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
258	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
275	Housing Fund	\$0.00	\$0.00	\$0.00	\$15.89	\$1,789.13	\$1,225.26	\$0.00	\$3,030.28
276	LightHouse Maintenance Fund	\$6,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,100.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
353	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35,000.00
356	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
357	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
358	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
360	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$8,942.75	\$3,357.05	\$0.00	\$250.10	\$100.00	\$32,960.99	\$0.00	\$45,610.89
402	Fire Truck Replacement Fund	\$0.00	\$140,258.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140,258.81
43	Brownfield TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
44	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
455	GLTIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$2,037.27	\$0.00	\$0.00	\$0.00	\$2,037.27
581	Airpark Fund	\$0.00	\$742.04	\$106.26	\$0.00	\$420.93	\$40.40	\$0.00	\$1,309.63
582	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,601.00	\$0.00	\$10,601.00
590	City Sewer Fund	\$4,000.85	\$10,080.30	\$171.64	\$0.00	\$75,090.10	\$2,144.27	\$0.00	\$91,487.16
591	City Water Fund	\$3,149.52	\$3,217.21	\$3,272.18	\$530.47	\$5,961.70	\$21,237.53	\$0.00	\$37,368.61
594	City Marina Fund	\$110.49	\$1,404.27	\$406.00	\$15.00	\$75.86	\$153.87	\$0.00	\$2,165.49
661	Motorpool Fund	\$14,517.73	\$808.32	\$8,702.34	\$965.85	\$554.66	\$3,492.89	\$0.00	\$27,041.79
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$42,728.00	\$0.00	\$0.00	\$42,728.00
679	Health Benefit Fund	\$112.50	\$0.00	\$176.80	\$0.00	\$0.00	\$232.43	\$0.00	\$521.73
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$64,698.43	\$38,883.58	\$0.00	\$103,582.01
711	Cemetery Fund	\$0.00	\$433.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$433.50
678	Retirement Health Fund	\$0.00	\$41,440.22	\$0.00	\$0.00	\$0.00	\$266.70	\$0.00	\$41,706.92
750	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Operations	\$4,606.51	\$25,805.14	\$7,411.81	\$0.00	\$4,540.93	\$3,511.43	\$0.00	\$45,875.82
800	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Operating	\$3,916.15	\$21,569.86	\$4,237.34	\$212.19	\$219.61	\$22,585.68	\$0.00	\$52,740.83
810	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$93,244.65	\$313,363.70	\$38,506.70	\$9,173.11	\$210,781.57	\$181,333.31	\$0.00	\$844,365.77

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:

\$844,365.77	Total Approved Bills
\$188,538.66	Minus eligible bills for release without prior approval: including Utility, Retirement, Insurance, Health Benefit, and Tax Collection Funds
\$655,827.11	

