

**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
REGULAR CITY COUNCIL MEETING
MONDAY, MARCH 20, 2023**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Catherine M. McNally in the Council Chambers of City Hall, 519 Washington Ave.

Present: Council Members Mike Fritz, Karen Lowe, Kevin McLaughlin, Mayor Pro-tem Cummins and Mayor Catherine McNally.

Absent: None.

Others Present: City Manager Ashley Latsch, City Clerk Maria Boersma, Public Works Director Derek Gajdos, Facilities Manager Todd Brand, Streets and Utilities Manager Matt Wade, Special Events and Project Manager Dana Kollewehr, and Sergeant Andy Cannon.

INVOCATION/PLEDGE OF ALLEGIANCE

Pastor Nathan Strom, Grand Haven Church of God.

APPOINTMENTS TO BOARDS & COMMISSIONS

APPROVAL OF CONSENT AND REGULAR AGENDAS

Council Member **McLaughlin** moved, seconded by Council Member **Fritz** to approve the agendas, as presented.

23-65 Mayor Pro-tem **Cummins** moved, seconded by Council Member **Fritz** to remove Consent Agenda Item F and to add the continuation of the Work Session after the First Call to the Audience.

Roll Call Vote:

This motion carried unanimously.

23-66 Council Member **McLaughlin** moved, seconded by Council Member **Fritz** to approve the agendas, as amended.

Roll Call Vote:

This motion carried unanimously.

FIRST CALL TO AUDIENCE

Jim Hagen, 400 Lake: Commented on the Diesel Plant

Petina Kauffman, Spring Lake: Commented on changing Franklin to a two-way street.

Jenny White, Velo Kids: Shared information on non-profit and spoke on behalf of their proposed event which is Item I of the Consent Agenda.

PRESENTATIONS

Detective Dana Beekamn – Recognition of Years of Service to the City of Grand Haven.

CONTINUATION OF WORK SESSION

Lara Zawaideh from HDR continued her presentation on Harbor Island.

PRESENTATIONS

Operations and Power Supply Manager Erik Booth presented on the Board of Light and Power's Sustainability Update.

CONSENT AGENDA

23-67 Approve council special work session meeting minutes of February 20 and March 6 and regular council meeting minutes of February 20 and March 6, 2023.

23-68 Approve the bills memo in the amount of \$1,947,708.78.

Attachment A

23-69 Approve the emergency purchase from The King Company, Holland MI, for repairs to the Harbor Island Boat Launch in the amount of \$49,800.

23-70 Approve the low bid and approve the contractor's service agreement from Mattson Landscaping Inc., Grand Haven, MI, for Tree Planting 2023 in the amount of \$29,980 and authorize the mayor and clerk to execute the necessary agreements.

23-71 Approve the low bid from Core & Main, Kentwood, MI, for City water system materials in the not to exceed amount of \$26,995.19.

23-72 Approve a special event request to hold the East End Beer & Mac 'N Cheese Festival in Bolt Park on Saturday, May 13, 2023, from 11:00 a.m. until 4:00 p.m., to allow consumption of alcohol during the event, and to apply a \$500 discount to the park rental fee as outlined in the City of Grand Haven's special event policy.

23-73 Approve a special event request to hold the Summer Reading Kick-Off Party in Central Park and on 4th Street between Columbus and Fulton on Saturday, June 3, 2023, from 10:00 a.m. until 2:00 p.m., and to apply a \$500 discount to the park rental fee as outlined in the City of Grand Haven's special event policy.

23-74 Approve a special event request to hold the Velo Kids Bike Camp on Harbor Island on Monday, June 5 through Wednesday, June 7, 2023, from 9:00 a.m. until Noon, and Community Rides May 24 and 31, from 6:00 p.m. to 7:00 p.m. and apply up to a \$250 discount to the park rental fee as outlined in the City of Grand Haven's special event policy.

23-75 Approve a special event request to hold the Walk the Beat/Rick VanWeelden Free Concert in East Grand River Park on Saturday, June 17, 2023, from 2:00 p.m. until 5:00 p.m., and apply up to a \$500 discount to the park rental fee as outlined in the City of Grand Haven's special event policy.

23-76 Consideration by City Council of a resolution to award the South Pier Entrance Light Concrete Restoration project to Smith's Waterproofing of Imlay City, MI in the not to exceed amount of \$212,465 with all matching funds to be reimbursed by the Grand Haven Lighthouse Conservancy and authorize the Mayor and Clerk to execute the necessary agreements.

Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to approve the Consent Agenda as amended.

Roll Call Vote:

This motion carried unanimously.

NEW BUSINESS

23-77 Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to approve a resolution for a 2023 Michigan Department of Natural Resources Land and Water Conservation Fund grant in the amount of \$293,950, with a local match of \$293,950, for improvements to the dugouts, fencing, bleachers and parking lot at Sluka Field and authorize the Mayor and Clerk to execute the necessary agreements.

Attachment B

Roll Call Vote:

This motion carried unanimously.

23-78 Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to approve Change Order 002 for Task Order 004 with HDR of Michigan in the not to exceed amount of \$39,451 for continued general coordination, advisory updates and Community Action Group coordination and approve a budget amendment transferring \$39,451 from the American Rescue Plan Act funds to the Harbor Island Brownfield Fund and authorize the Mayor and Clerk to execute the necessary agreements.

Roll Call Vote:

This motion carried unanimously.

UNFINISHED BUSINESS

23-79 Council Member **McLaughlin** moved, seconded by Council Member **Fritz** to approve an introductory resolution to amend Chapter 20 Section 20-2 of the City of Grand Haven Code of Ordinances by amending residency requirements for Human Relations Commission Members.

Attachment C

Roll Call Vote:

This motion carried unanimously.

REPORT BY CITY COUNCIL

Council Member Fritz thanked the Department of Public Works for their snowplowing efforts.

Council Member Lowe commented on a virtual meeting she attended that was hosted by the Council of Foreign Relations. Council Member Lowe also discussed the role of elected officials during the budget process.

Council Member McLaughlin thanked city staff for putting on the implicit bias training. Council Member McLaughlin attended and thought it was an excellent training.

Mayor McNally updated council on the last meeting held with the State Park. Mayor McNally also discussed the St. Patrick's Day event held by the American Legion and complemented the student performers from Grand Haven High School who provided music. Mayor McNally encouraged everyone to support the East Grand River Park basketball court fundraiser and to purchase their bricks.

CITY MANAGER REPORT

City Manager Latsch updated council on some recent grants that were awarded to the city. City Manager Latsch also gave a brief update on the Diesel Plant. City Manager Latsch discussed with council possible dates for a joint BLP meeting.

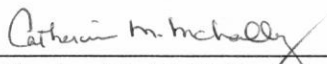
CALL TO AUDIENCE SECOND OPPORTUNITY

David Mann, Sustainability and Energy Commission Member: Shared information on an Earth Day event that will be happening April 29th at Central Park Place.

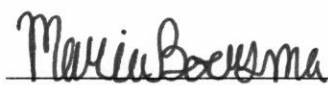
Jim Hagen, 400 Lake: Commented on generating power at the old Simms Plant site.

ADJOURNMENT

After hearing no further business, Mayor McNally adjourned the meeting at 8:53 p.m.



Catherine M. McNally, Mayor



Maria Boersma, City Clerk

Regular City Council Meeting Minutes
Monday, March 20, 2023
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Attachment A

To: Ashley Latsch, City Manager
From: Emily Greene, Finance Director
CM Date: 03.20.23
RE: Bills From Payables Warrant

| FUND NUMBER | FUND NAME | WARRANT 03.08.23 | WARRANT 03.15.23 | ACH WARRANT 03.15.23 | CREDIT CARD WARRANT 03.14.23 | VOIDS | TOTALS |
|----------------|----------------------------------|---------------------|---------------------|----------------------------|------------------------------------|----------|----------------|
| 101 | General Fund | \$60,553.87 | \$22,262.38 | \$14,431.61 | \$8,822.16 | \$142.80 | \$105,927.22 |
| 202 | Major Street Fund | \$25,171.37 | \$593.19 | \$2,147.63 | \$857.34 | \$0.00 | \$28,769.53 |
| 203 | Local Street Fund | \$2,466.72 | \$414.95 | \$2,166.01 | \$774.49 | \$0.00 | \$5,822.17 |
| 225 | Land Acquisition Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 236 | Main St. Dist. Dev. | \$0.00 | \$853.14 | \$0.00 | \$693.93 | \$0.00 | \$1,547.07 |
| 251 | Econ. Dev. Corp. Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 252 | Brownfield Redevelopment Fund | \$279.17 | \$9,936.98 | \$0.00 | \$0.00 | \$0.00 | \$10,216.15 |
| 252 | BRA Peerless Flats EGLE Loan | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 253 | Brfd LSRF TIF | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 254 | Downtown TIF | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 255 | GLTIF Spec Rev Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 256 | UTGO Inf Spec Rev Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 257 | LTGO Bond Rev Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 258 | 2015 UTGO Bond Rev | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 275 | Housing Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 276 | LightHouse Maintenance Fund | \$0.00 | \$0.00 | \$2,419.00 | \$0.00 | \$0.00 | \$2,419.00 |
| 278 | Community Land Trust | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 310 | Assessment Bond Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 351 | Operating Debt Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 352 | Brownfield TIF Debt | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 353 | Downtown TIF Debt | \$0.00 | \$0.00 | \$283,350.00 | \$0.00 | \$0.00 | \$283,350.00 |
| 355 | GLTIF Debt Serv Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 356 | UTGO Inf Debt Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 357 | LTGO Debt | \$0.00 | \$0.00 | \$376,000.00 | \$0.00 | \$0.00 | \$376,000.00 |
| 358 | 2015 UTGO Bond Debt Fund | \$0.00 | \$0.00 | \$380,700.00 | \$0.00 | \$0.00 | \$380,700.00 |
| 360 | 2020 LTGO Bond - Warber Drain | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 369 | Building Auth Debt Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 401 | Public Improvements Fund | \$51.75 | \$0.00 | \$49.99 | \$0.00 | \$0.00 | \$101.74 |
| 402 | Fire Truck Replacement Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 403 | Brownfield TIF Const | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 404 | Downtown TIF Const. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 455 | G/L TIF Construction Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 456 | UTGO Inf Construction Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 457 | LTGO Bond Construction Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 458 | 2015 UTGO Bond Inf Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 469 | Building Auth. Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 508 | North Ottawa Rec Authority | \$0.00 | \$0.00 | \$0.00 | \$1,492.73 | \$0.00 | \$1,492.73 |
| 581 | Airpark Fund | \$1,170.28 | \$14,751.06 | \$0.00 | \$0.00 | \$0.00 | \$15,921.34 |
| 582 | Chinook Pier Rental Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 590 | City Sewer Fund | \$2,323.58 | \$1,026.10 | \$8,650.44 | \$0.00 | \$0.00 | \$12,000.12 |
| 591 | City Water Fund | \$6,580.22 | \$497.19 | \$961.16 | \$224.96 | \$0.00 | \$8,263.53 |
| 594 | City Marina Fund | \$3,399.92 | \$438.75 | \$135.58 | \$0.00 | \$0.00 | \$3,974.25 |
| 597 | City Boat Launch Fund | \$0.00 | \$160.00 | \$0.00 | \$0.00 | \$0.00 | \$160.00 |
| 661 | Motorpool Fund | \$6,400.44 | \$425.55 | \$18,119.60 | \$795.40 | \$0.00 | \$25,740.99 |
| 677 | Self Insurance Fund | \$0.00 | \$47,109.50 | \$0.00 | \$0.00 | \$0.00 | \$47,109.50 |
| 678 | OPEB/Retiree Benefits Fund | \$0.00 | \$37,653.60 | \$0.00 | \$0.00 | \$0.00 | \$37,653.60 |
| 679 | Health Benefit Fund | \$0.00 | \$4,117.78 | \$132.75 | \$0.00 | \$0.00 | \$4,250.53 |
| 701 | Trust & Agency Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 703 | Tax Collection Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 711 | Cemetery Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 750 | Payroll Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 800 | Sewer Authority Operations | \$1,196.08 | \$29,456.50 | \$78.68 | \$241.31 | \$0.00 | \$30,972.57 |
| 800 | Sewer Authority SL Force Mn | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 800 | Sewer Authority Plant Mod | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 800 | GH/SL SA-2013 Debt | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 800 | GH/SL SA-SLPS/Force Main Debt | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 800 | GH/SL SA-Local Lift Station Debt | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 800 | GH/SL SA-2018 Plant Debt | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 810 | NOWS Operating | \$561,191.95 | \$3,404.79 | \$720.00 | \$0.00 | \$0.00 | \$565,316.74 |
| 810 | NOWS Plant Debt | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 810 | NOWS Replacement | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | | \$670,785.35 | \$173,101.46 | \$1,090,062.45 | \$13,902.32 | \$142.80 | \$1,947,708.78 |

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:

\$1,947,708.78 Total Approved Bills
 \$89,013.63 Minus eligible bills for release without prior approval: including Utility,
 \$1,858,695.15 Retirement, Insurance, Health Benefit, and Tax Collection Funds

Attachment B

**RESOLUTION OF AUTHORIZATION – CITY OF GRAND HAVEN
RESOLUTION NO. 23-77**

A resolution authorizing the application of a 2023 Michigan Department of Natural Resources Land and Water Conservation Fund grant in the amount of \$293,950, with a local match of \$293,950, for improvements to the dugouts, fencing, bleachers and parking lot at Sluka Field and authorize the Mayor and City Clerk to sign the necessary documents.

WHEREAS, the City of Grand Haven supports the submission of an application titled "Sluka Field Renovations" to the Michigan Department of Natural Resources Land and Water Conservation Fund for improvements to the dugouts, fencing, bleachers and parking lot at Sluka Field in Grand Haven; and,

WHEREAS, the City of Grand Haven is hereby making a financial commitment to the project in the amount of \$293,950 matching funds; and,

NOW THEREFORE, BE IT RESOLVED that the City of Grand Haven City Council hereby authorizes submission of a Michigan Department of Natural Resources Land and Water Conservation Fund Application for \$293,950, and further resolves to make available its financial obligation amount of \$293,950 (50%) of a total \$587,900 project total.

AYES: Fritz, Cummins, Lowe, McLaughlin, McNally

NAYES: None

ABSENT: None

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by City of Grand Haven City Council at their regular meeting held on March 20, 2023, at 7:30 p.m. in the City Hall Council Chambers, 519 Washington Ave., Grand Haven, MI 49417, with a quorum present.



Maria Boersma, City Clerk

Dated: 3-30-2023

Attachment C

CITY OF GRAND HAVEN OTTAWA COUNTY, MICHIGAN

ORDINANCE NO.

AN ORDINANCE TO AMEND THE CITY OF GRAND HAVEN CODE OF ORDINANCES BY AMENDING CHAPTER 20 SECTION 20-2 REGARDING CREATION AND COMPOSITION OF THE HUMAN RELATIONS COMMISSION.

The City of Grand Haven Ordains:

Section 1. Amendment. Section 20-2 of Chapter 20 of the City of Grand Haven Code of Ordinances is hereby amended in its entirety to read as follows:

Sec. 20-2. Creation and Composition

There is hereby created a Human Relations Commission for the City.

1. It shall consist of seven members who are broadly representative of the city, serving without compensation, to be appointed by the Mayor with the advice and approval of the City Council. All members shall be residents of the City at the time of their appointment, except that up to two (2) of the seven (7) members may be residents of adjoining Tri-Cities communities (City of Ferrysburg, Village of Spring Lake, Townships of Grand Haven, Robinson, and Spring Lake) if one of the following conditions applies: (a) the applicant owns and operates a business within the City of Grand Haven; or (b) the applicant has specific skills and experience that will be beneficial to the work of the commission that are not at the time of appointment represented on the commission. Each commission member shall be appointed for a three-year term, but no such member shall be appointed to more than two (2) full consecutive terms, after which terms a period of at least one year shall elapse before such person may be reappointed to the commission. An appointment made to fill the unexpired term of another appointee shall not be counted as a full term for the replacement appointee. If a member, who was a resident of the City of Grand Haven at the time of appointment, relocates to one of the aforementioned Tri-Cities communities during the member's term of service, that member, upon a majority vote of the Commission, may serve the current term to its conclusion.

2. In addition, the Mayor shall appoint two (2) student members who live within the boundaries of the Grand Haven Area Public Schools district and are, at the time of their appointment, at sophomore level or higher. These students shall be appointed for one-year terms but may serve successive terms until they graduate from their high school program if they are reappointed.

3. The Mayor may appoint one member of the City Council to sit on the Human Relations Commission as a liaison to the City Council. That City Council member shall not have a vote in the decisions of the commission. The Mayor may also appoint

additional officers for the city as non-voting, ex officio members of the Human Relations Commission.

4. Any member may be removed by the Mayor for failure to attend meetings or inattention to duties. In the event of the death, resignation, or removal of any member, the Mayor shall appoint a replacement to fill the unexpired term.

Section 2. Effective Date. This ordinance shall become effective 20 days after its adoption or upon its publication, whichever occurs later.

YEAS:

NAYS:

ABSTAIN:

ABSENT :

CERTIFICATION

I certify that this ordinance was adopted by the City Council of the City of Grand Haven at a regular meeting held on _____ and published in The Grand Haven Tribune, a newspaper of general circulation in the City, on, _____.

Maria Boersma, City Clerk

Introduced:

Adopted:

Published:

Effective: