

**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
REGULAR CITY COUNCIL MEETING
MONDAY, FEBRUARY 19, 2024**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Bob Monetza in the Council Chambers of City Hall, 519 Washington Ave.

Present: Council Members Mike Fritz, Karen Lowe, Kevin McLaughlin, Mayor Pro-tem Ryan Cummins, and Mayor Bob Monetza.

Absent: None.

Others Present: City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Tim Price, Finance Director Emily Greene.

INVOCATION/PLEDGE OF ALLEGIANCE

Reverend Art Van Wolde, First CRC of Grand Haven

APPOINTMENTS TO BOARDS & COMMISSIONS

24-031 Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to appoint the following:

Melita Ewbank, to the MSDDA, term ending June 30, 2027

Mark Verstraete, to the Audit Review Committee, term ending June 30, 2026

Larry Schutt, to the EDC/BRA, term ending March 31, 2029

Brad Boyink, to the Musical Fountain Committee as an Ex-Officio member, term ending June 30, 2028

Dan Borchers, to the Planning Commission, term ending June 30, 2025

Roll Call Vote:

This motion carried unanimously.

APPROVAL OF CONSENT AND REGULAR AGENDAS

24-032 Council Member **McLaughlin** moved, seconded by Council Member **Lowe** to move Item C of the Consent Agenda to New Business C, and approve the agendas as amended.

Roll Call Vote:

This motion carried unanimously.

FIRST CALL TO AUDIENCE

Barb Rowe, 215 S 4th St: Commented on closure of the first block of Washington for three years at a time.

Mike Weavers, 637 Lake: Commented on the proposed FY 24/25 fee schedule and rental fees.

Doug Vance, Grand Haven Township: Commented on the closure of the first block of Washington.

Jim Hagen, 400 Lake: Commented on the closure of the first block of Washington for three years at a time.

Joyce Workman, Chairperson of the MSDDA: Commented on the closure of the first block of Washington.

CONSENT AGENDA

24-033 Approve Council Regular Meeting minutes of February 5, 2024.

24-034 Approve the bills memo in the amount of \$1,716,937.88. **Attachment A**

24-035 Approve the 2024-2025 City Council Strategic Objectives. **Attachment B**

Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve the Consent Agenda as amended.

Roll Call Vote:

This motion carried unanimously.

NEW BUSINESS.

24-036 Council Member **McLaughlin** moved, seconded by Council Member **Lowe** to approve a resolution to close the First Block of Washington from Harbor to First Street for use as a Social District common area and enhancement from 2024 to 2026, with an annual evaluation, provided the fire lanes are recognized and adjustments are made for special events as directed by the Department of Public Safety.

Roll Call Vote:

This motion carried unanimously.

Mayor Pro-tem **Cummins** moved, seconded by Council Member **Lowe**, to approve a resolution to place a question on the August 6, 2024, Primary Election ballot for senior services, as requested by Four Points Center for Successful Aging.

24-037 Mayor Pro-tem **Cummins** moved, seconded by Council Member **Lowe**, to amend the ballot wording based on changes suggested by Attorney Bultje, and to correct the rollback amount.

Roll Call Vote:

This motion carried unanimously.

24-038 Mayor Pro-tem Cummins moved, seconded by Council Member Lowe, to approve a resolution to place a question on the August 6, 2024, Primary Election ballot for senior services, as requested by Four Points Center for Successful Aging as amended.

Roll Call Vote:

This motion carried unanimously.

24-039 Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to approve a license agreement between the City of Grand Haven and the Surf Shop Grand Haven for use of the kiosk located at the Grand Haven City Beach with a term ending September 30, 2027 and to remove the word lease from the contract.

Roll Call Vote:

This motion carried unanimously.

REPORT BY CITY COUNCIL

Mayor Monetza announced an open position on the Northwest Ottawa County Recreation Authority Board.

CITY MANAGER REPORT

City Manager Latsch announced the retirement of Mary Angel. Mary Angel's retirement party will be held on Thursday, February 22, from 3:00 p.m. – 5:00 p.m.

CALL TO AUDIENCE SECOND OPPORTUNITY

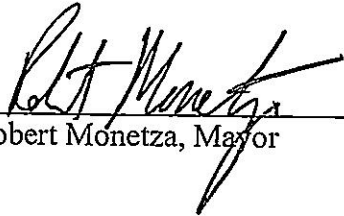
Jim Hagen, 400 Lake: Commented on the definition of compatible and incompatible offices.

Doug Vance, Grand Haven Township: Commented on downtown parking.

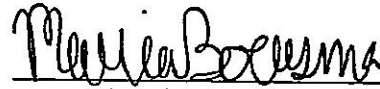
Mike Weavers, 637 Lake: Commented on the FY 24/25 proposed fee schedule, first block closure and snowmelt.

ADJOURNMENT

After hearing no further business, Mayor Monetza adjourned the meeting at 8:54 p.m.



Robert Monetza, Mayor



Maria Boersma, City Clerk

Attachment A

To: Ashley Latsch, City Manager
From: Emily Greene, Finance Director
CM Date:
RE: Bills From Payables Warrant

02.19.24

NEW FUND NUMBER	FUND NAME	WARRANT 02.07.24	ACH WARRANT 02.07.24	WARRANT 02.14.24	ACH WARRANT 02.14.24	CREDIT CARD WARRANT 02.13.24	TOTALS
101	General Fund	\$47,041.89	\$0.00	\$42,229.74	\$29,079.44	\$11,273.16	\$129,624.23
151	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
202	Major Street Fund	\$24.28	\$0.00	\$37,306.11	\$29,386.32	\$0.00	\$66,716.71
203	Local Street Fund	\$24.28	\$0.00	\$16,829.66	\$1,113.82	\$0.00	\$17,967.76
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
242	Brld LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
243	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00	\$729.75	\$0.00	\$729.75
243	BRA Peerless Flats EGLE Loan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
244	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
245	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
246	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
248	Main St. Dist. Dev	\$40.42	\$0.00	\$875.61	\$0.00	\$1,677.83	\$2,593.86
272	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
273	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
274	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276	LightHouse Maintenance Fund	\$3,543.17	\$0.00	\$0.00	\$0.00	\$0.00	\$3,543.17
278	Community Land Trust	\$0.00	\$0.00	\$0.00	\$0.00	\$276.00	\$276.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
372	UTGO Inf Debt Fund	\$0.00	\$0.00	\$723,531.50	\$0.00	\$0.00	\$723,531.50
373	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
374	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
384	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
394	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$9,823.62	\$0.00	\$0.00	\$3,459.95	\$189.90	\$13,473.47
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410	Harbor Island	\$0.00	\$39,193.00	\$0.00	\$0.00	\$0.00	\$39,193.00
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$0.00	\$1,791.28	\$1,791.28
509	Sewer Authority Operations	\$4,522.22	\$0.00	\$176,043.95	\$4,667.00	\$2,318.00	\$187,551.17
509	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Operating	\$5,609.85	\$0.00	\$7,260.51	\$1,574.29	\$0.00	\$14,444.65
510	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
535	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
572	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
581	Airpark Fund	\$48.77	\$0.00	\$1,044.50	\$0.00	\$0.00	\$1,093.27
590	City Sewer Fund	\$382.15	\$0.00	\$20,674.65	\$6,221.78	\$79.50	\$27,358.08
591	City Water Fund	\$5,814.58	\$0.00	\$121,745.31	\$19,798.53	\$79.50	\$147,437.92
594	City Marina Fund	\$215.23	\$0.00	\$522.25	\$0.00	\$0.00	\$737.48
597	City Boat Launch Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
661	Motorpool Fund	\$26,835.65	\$0.00	\$1,783.16	\$29,023.04	\$209.74	\$57,851.60
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
678	OPEB/Retiree Benefits Fund	\$0.00	\$0.00	\$125,852.66	\$0.00	\$0.00	\$125,852.66
679	Health Benefit Fund	\$0.00	\$0.00	\$6,356.46	\$0.00	\$0.00	\$6,356.46
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$0.00	\$0.00	\$138,698.57	\$10,117.29	\$0.00	\$148,815.86
704	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$103,926.12	\$39,193.00	\$1,420,752.64	\$135,171.21	\$17,894.91	\$1,716,937.88

\$1,716,937.88 Total Approved Bills

\$281,022.98 Minus eligible bills for release without prior approval: including Utility,
\$1,435,914.90 Retirement, Insurance, Health Benefit, and Tax Collection Funds

Attachment B



Excellence in Government

- ☐ Diversify revenue sources
 - evaluate fees; ensuring they cover administrative costs
 - consider sale of excess city property
 - evaluate and implement paid parking along the waterfront
- ☐ Develop an overarching IT Strategy (3-5 years) for City operations
- ☐ Make overpayments towards the MERS pension liability; balancing overpayments with operating needs
- ☐ Review and expand upon infrastructure inventory and project prioritization
- ☐ Maintain service level; reviewing personnel needs, training and equipment as the budget permits
- ☐ Establish regular joint meetings with the Board of Light and Power



Environmental Stewardship

- ☐ Continue to support, and fund, land-use planning, community outreach and resolution for remediation alternatives on Harbor Island
- ☐ Support funding of Forest Management Plan, including prioritization treating tree diseases that threaten our urban forest
- ☐ Complete collaborative Community Energy Plan and implement recommendations



Community Livability

- ☐ Continue to promote transportation options, by supporting regionalization of public transit
- ☐ Enhance the vibrancy of the Beechtree Corridor
- ☐ Strengthen the Historic District Ordinance
- ☐ Establish a long term agreement with the DDA on the closing of the first block of Washington; while working with stakeholders to improve the attractiveness of the downtown and the social district



Economic Development & Affordability

- ☐ Identify a development partner for Chinook Pier and begin redevelopment
- ☐ Adopt Economic Incentive Policy
- ☐ Review policies, ordinances and zoning to identify ways to incentivize development of existing vacant lots and redevelopment of obsolete or deficient structures, further incentivizing attainable housing developments.
- ☐ Improve outreach to commercial and industrial partners, navigating concerns surrounding employment, city services, and any other perceived obstacles



Recreation, Culture & Learning

- ☐ Gather outside funding support for boardwalk needs
- ☐ Fund Linear Park Improvements
- ☐ Maintain parks at current standard



Health & Safety for All

- ☐ Plan and provide for a stable, high-quality, sustainable water supply that meets or exceeds public health standards and supports a healthy and safe community
- ☐ Continue to provide training, equipment and technology to support a high-caliber, cross-trained (police, fire, EMS) Department of Public Safety force
- ☐ Continue to creatively educate the public, and actively promote and market emergency preparation plans, response plans and recovery plans for potential hazards (floods, loss of power, etc.) across departments and throughout the community



Engaged, Informed & Connected Community

- ☐ Leverage council meetings, website, and social media to promote volunteerism for open volunteer positions
- ☐ Direct each board/commission to review and update their on-boarding materials/process for new commission members and solicit input to address known barriers to volunteerism
- ☐ Improve public communication in regard to board or commission vacancies, as well as offering response to those who have applied