

**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
REGULAR CITY COUNCIL MEETING
MONDAY, FEBRUARY 05, 2024**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Bob Monetza in the Council Chambers of City Hall, 519 Washington Ave.

Present: Council Members Mike Fritz, Karen Lowe, Kevin McLaughlin, Mayor Pro-tem Ryan Cummins, and Mayor Bob Monetza.

Absent: None.

Others Present: City Manager Ashley Latsch, City Clerk Maria Boersma, Assistant City Manager Tim Price, City Planner Brian Urquhart, Public Works Director Derek Gajdos, Streets & Utilities Manager Matt Wade, and Special Events/Projects Manager Dana Kollwehr.

INVOCATION/PLEDGE OF ALLEGIANCE

Pastor Mike Gafa, Covenant Life Church

APPOINTMENTS TO BOARDS & COMMISSIONS

APPROVAL OF CONSENT AND REGULAR AGENDAS

Mayor Pro-tem **Cummins** moved, seconded by Council Member **Fritz** to approve the agendas as presented.

24-016 Mayor Pro-tem **Cummins** moved, seconded by Council Member **Fritz** to move Item A of the Consent Agenda to New Business A, and to remove the current New Business A from the agenda.

Roll Call Vote:

This motion carried unanimously.

24-017 Mayor Pro-tem **Cummins** moved, seconded by Council Member **Fritz** to approve the agendas as amended.

Roll Call Vote:

This motion carried unanimously.

FIRST CALL TO AUDIENCE

Emmett Brown, Human Relation Commission Member: Read the Proclamation drafted by the Human Relations Commission recognizing Black History Month throughout the City of Grand Haven.

Mack Davis, 209 S Third St: Commented on the work of John McDonald and announced an exhibit of his works at St. John's Episcopal Church running February 19 – March 1 2024.

Jim Hagen, 400 Lake: Commented on the West Michigan Sustainability meeting and his communications with the group.

Sydney Kroll, HRC Student Member: Presented an update on the work the Human Relations Commission has done for Black History Month.

Sarah Matwiejczyk: Introduced herself as a candidate for Ottawa County Prosecutor.

Josh Brugger: Introduced himself as a candidate for Ottawa County Commissioner District 10.

CONSENT AGENDA

24-018 Approve the bills memo in the amount of \$1,038,010.32. **Attachment A**

24-019 Approve a proclamation drafted by the Human Relations Commission recognizing Black History Month throughout the City of Grand Haven. **Attachment B**

24-020 Approve the purchase of one Public Safety Police Pursuit Durango, in the not to exceed price of \$42,545, from LaFontaine CDJR-Lansing, MI.

24-021 Approve the 2024 seasonal slip rentals for the municipal marina and authorize the Mayor and City Clerk to execute the necessary documents.

24-022 Accept the low bid and award a contract to Ryerson Brothers Excavating of Muskegon, Michigan for the Mulligan's Hollow Pickleball Court ADA Access Route, in the not to exceed amount of \$50,650, and authorize the Mayor and City Clerk to execute the necessary documents.

24-023 Approve the renewal of the professional services agreement between the City and Shyle Lyons to provide social media engagement and authorize the Mayor and City Clerk to execute the necessary documents.

24-024 Approve the charter boat slip contract and authorize the Mayor and City Clerk to execute the necessary documents.

24-025 Accept the Service Agreement with Grand Valley State University for the development of computer software to detect invasive tree species, in the not to exceed amount of \$6,000 and authorize the Mayor and City Clerk to execute the necessary documents.

24-026 Approve the submittal of a grant application to the Michigan Public Service Commission for the implementation of solar and storage at the Department of Public Works Facility at 1120 Jackson Ave.

Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to approve the Consent Agenda as amended.

Roll Call Vote:

This motion carried unanimously.

NEW BUSINESS

Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve the Regular Council Meeting Minutes of January 16 and Special Work Session Minutes of January 17, 2024.

24-027 Council Member **Lowe** moved, seconded by Council Member **Fritz** to amend the January 16 meeting minutes to correct an error on item 24-015 to reflect Council Member **McLaughlin**'s "No" vote.

Roll Call Vote:

This motion carried unanimously.

24-028 Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve the Regular Council Meeting Minutes of January 16 and Special Work Session Minutes of January 17, 2024 as amended.

Roll Call Vote:

This motion carried unanimously.

24-029 Council Member **McLaughlin** moved, seconded by Council Member **Fritz** to award the Surf Shop Grand Haven's proposal to lease the City Beach Kiosk and authorize staff to negotiate lease terms.

Roll Call Vote:

This motion carried unanimously.

UNFINISHED BUSINESS

24-030 Council Member **Fritz** moved, seconded by Council Member **McLaughlin** to approve a lease agreement between the City and Capstone Real Estate, LLC with a term beginning on February 6, 2024, and authorize the Mayor and City Clerk to execute the necessary documents.

Roll Call Vote:

This motion carried unanimously.

REPORT BY CITY COUNCIL

Council Member Fritz stated Winterfest was a wonderful event and Ice Cream for Breakfast at Sweet Temptations was a blast this past Saturday.

Mayor Pro-tem Cummins thanked Emmet Brown for reading the Human Relations Commission Proclamation for Black History Month, and thanked City Staff for their work on grant applications.

Council Member Lowe thanked the Human Relations Commission for their work on the Black History Month Proclamation. Council Member Lowe stated City Manager Latch will begin Coffee with the City Manager and it is a great way to encourage dialogue within the community.

Mayor Monetza stated Winterfest was a well-received event, thanked the Human Relations Commission for their work on the Black History Month Proclamation, attended the American Legion Four Chaplains service, attended the Community Center Board meeting and the Airport Board meeting and thanked volunteers on all boards. Mayor Monetza shared he presented the State of the City to the Rotary Club.

CITY MANAGER REPORT

City Manager Latsch gave an update on the status of the Strategic Priorities discussed by Council at their work session on January 17. Coffee with the City Manager will begin bi-monthly starting in February.

CITY CLERK REPORT

City Clerk Boersma shared that absentee ballots are available in the Clerk's office and Early Voting would begin February 17, 2024 and go through February 25, 2024.

CALL TO AUDIENCE SECOND OPPORTUNITY

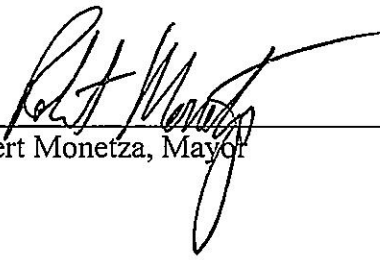
Jim Hagen, 400 Lake: Commented on the Social District and Closure of the First Block Presentation.

Laura Gerrard, Owner of Surf Shop: Thanked City Council for awarding the Beach Kiosk bid to Surf Shop Grand Haven.

Jim Avery, Owner of Pump House and Toasted Pickle: Shared his support for the social district and first block closure.

ADJOURNMENT

After hearing no further business, Mayor Monetza adjourned the meeting at 8:49 p.m.



Robert Monetza, Mayor



Maria Boersma, City Clerk

Attachment A

To: Ashley Latsch, City Manager
From: Emily Greene, Finance Director
CM Date:
RE: Bills From Payables Warrant

02.05.24

NEW FUND NUMBER	FUND NAME	WARRANT 01.17.24	WARRANT 01.24.24	WARRANT 01.31.24	ACH WARRANT 01.31.24	TOTALS
101	General Fund	\$41,028.42	\$17,566.57	\$51,668.91	\$20,025.24	\$130,289.14
151	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
202	Major Street Fund	\$13,006.31	\$630.98	\$2,090.79	\$442.24	\$16,170.32
203	Local Street Fund	\$685.87	\$631.00	\$1,602.65	\$2,395.23	\$5,315.75
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
242	Brld LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
243	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
243	BRA Poorless Flats EGLE Loan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
244	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
245	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
246	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
248	Main St. Dist. Dev	\$8,500.00	\$5,596.50	\$5,530.64	\$0.00	\$19,627.14
272	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
273	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
274	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276	LghlHouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
278	Community Land Trust	\$0.00	\$712.12	\$0.00	\$0.00	\$712.12
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
372	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
373	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
374	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
384	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
394	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$0.00	\$720.00	\$0.00	\$148.71	\$868.71
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410	Harbor Island	\$0.00	\$0.00	\$0.00	\$32,405.40	\$32,405.40
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	Sewer Authority Operations	\$7,941.50	\$2,797.81	\$4,747.94	\$5,492.34	\$20,979.59
509	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
509	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Operating	\$1,147.90	\$1,096.23	\$24,236.63	\$3,582.82	\$30,043.68
510	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
535	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
572	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
581	Airpark Fund	\$206.59	\$483.38	\$9,089.85	\$894.60	\$10,674.42
590	City Sewer Fund	\$2,171.47	\$119,857.79	\$2,398.88	\$5,647.62	\$130,075.76
591	City Water Fund	\$885.71	\$41,150.83	\$2,063.29	\$5,388.29	\$49,468.12
594	City Marina Fund	\$200.60	\$129.99	\$3,334.91	\$0.00	\$3,665.40
597	City Boat Launch Fund	\$0.00	\$0.00	\$0.00	\$6,987.12	\$6,987.12
661	Motorpool Fund	\$360,473.16	\$6,100.18	\$818.22	\$1,812.86	\$369,204.42
677	Self Insurance Fund	\$0.00	\$30.08	\$0.00	\$0.00	\$30.08
678	OPEB/Retiree Benefits Fund	\$0.00	\$0.00	\$152.48	\$0.00	\$152.48
679	Health Benefit Fund	\$0.00	\$0.00	\$1,719.63	\$139.50	\$1,859.13
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$195,462.79	\$0.00	\$0.00	\$14,018.77	\$209,481.56
704	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$631,890.22	\$197,503.44	\$109,454.82	\$99,361.84	\$1,038,010.32

\$1,038,010.32 Total Approved Bills
~~\$211,523.23~~ Minus eligible bills for release without prior approval: Including Utility,
 \$826,487.09 Retirement, Insurance, Health Benefit, and Tax Collection Funds

Attachment B

CITY OF GRAND HAVEN, MICHIGAN

PROCLAMATION

BLACK HISTORY/AFRICAN AMERICAN HERITAGE MONTH

WHEREAS, it was the late great Reverend Dr. Martin Luther King Jr. who had a dream of equality, and shared mutual acceptance for true freedom: "And when this happens, and when we allow freedom ring, when we let it ring from every village and every hamlet, from every state and every city, we will be able to speed up that day when all of God's children, Black men and white men, Jews and Gentiles, Protestants and Catholics, will be able to join hands and sing in the words of the old Negro spiritual: Free at last. Free at last. Thank God almighty, we are free at last." And so it is that we the City of Grand Haven, Michigan does proudly acknowledge and proclaim that the month of February will henceforth and forever be Black History/African American Heritage month. and

WHEREAS, Grand Haven vows to honor the many achievements and contributions made to our fair city by those citizens who are of African heritage in the areas of civic duty, economic growth and success along with contribution to grow and help diversify the overall culture of Grand Haven. and

WHEREAS, in the same manner that Reverend Dr. Martin Luther King Jr. proclaimed his great dream for this nation from our nation's capital, we the collective unified body of Grand Haven do proclaim our continued support to the work and goal of that dream from our own City Hall. and

WHEREAS, as our growing city continues to diversify in its cultural make up, it becomes imperative that the City of Grand Haven continues and improves its efforts to educate all members on the culture of our citizens of African descent. We commit to the cultural education and support for our citizens of African descent as we raise awareness and do the work necessary to rout out all prejudice and discriminatory practices no matter what form they may take. and

WHEREAS, now comes the time that the City Council of Grand Haven calls on its great citizenry to come together hand and hand as Dr. King envisioned, extending the hand of brotherhood and friendship, embracing with love and dignity the citizens in our city of African heritage. As we commit to the dream of all people, regardless of color or creed, truly being free at last. and

WHEREAS, in the celebrating of Black History/African American Heritage month we are committed to the support and provision of advocacy for all citizens of African descent, so that it may serve as an opportunity to strengthen the internal alliance of this city with all its citizens equally, as we foster mutual acceptance for all. and

NOW, THEREFORE BE IT RESOLVED, that the City of Grand Haven does hereby proclaim that, the month of February is now and henceforth be acknowledged as Black History/African American Heritage month in support of all of those of African heritage who call this City of Grand Haven home.