

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
MONDAY, FEBRUARY 1, 2021  
(Electronic Remote Meeting)**

The Regular Meeting of the Grand Haven City Council was called to order at 7:31 p.m. by Mayor Bob Monetza. This meeting was held remotely due to the COVID-19 emergency.

**Present:** Council Members Mike Dora (Grand Haven), Ryan Cummins (Grand Haven), Dennis Scott (Grand Haven), Mike Fritz (Grand Haven), and Mayor Bob Monetza (Grand Haven).

**Absent:** None.

**Others Present:** City Manager Patrick McGinnis, City Clerk Linda L. Browand, Assistant to the City Manager Ashley Latsch, Facilities Manager Todd Brand, Water Treatment Plant Manager Eric Law, Finance Director/Treasurer Amy Bessinger, Public Works Director Derek Gajdos, and Streets & Utilities Manager Matt Wade.

**MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE**

A moment of silence was led by Mayor Monetza and followed by the Pledge of Allegiance.

**PRESENTATIONS**

Fee Schedule

Finance Director/Treasurer Bessinger presented the proposed fee schedule to be included in the 2021-22 City budget.

The addition of new fees regarding the use of public spaces was discussed. Fees could be waived until after the COVID crisis effects improved for the businesses. A more complete discussion would be held at a future council meeting.

Recognition of Jessica Kossuth's Graduation

Administrative Assistant/Utility Billing Clerk Jessica Kossuth was presented a resolution of congratulations recognizing her accomplishments in concluding her undergraduate degree in Business Administration. (Attachment A)

## **APPROVAL OF CONSENT AND REGULAR AGENDAS**

**21-020** Moved by Council Member **Fritz**, seconded by Council Member **Scott**, to approve the consent and regular agendas, as presented. This motion carried unanimously.

## **CALL TO AUDIENCE**

Mayor Monetza made a call to the audience, allowing audience members to address Council on any issue.

Facebook comment:

- Ms. Karie Sortman, 305 Sherman, expressed concern about the traffic in her neighborhood that any construction and building at the diesel plant site would cause.

Mr. Denny Dryer, 220 ½ Washington, called in regarding the vacation of the Hopkins Street right-of-way. He requested Council not to approve this vacation as there was a possible development for the interior property which would need access.

## **CONSENT AGENDA**

**21-021** Moved by Council Member **Dora**, seconded by Council Member **Scott**, to approve Council electronic remote meeting minutes of the Special Work Session and Regular Meeting of January 19, 2021. This motion carried unanimously.

**21-022** Moved by Council Member **Dora**, seconded by Council Member **Scott**, to approve the bills memo in the amount of \$1,949,062.39. This motion carried unanimously. (Attachment B)

**21-023** Moved by Council Member **Dora**, seconded by Council Member **Scott**, to approve the proposal of \$24,932.00 from Quality Maintenance Contractors, Muskegon, Michigan, for process pipe and equipment painting at the Northwest Ottawa Treatment Plant Low Service Pumping Station and authorize the Mayor and City Clerk to execute the necessary documents. This motion carried unanimously.

## **PUBLIC HEARING**

The Mayor opened the public hearing at 8:04 p.m. concerning the adoption of a Brownfield Plan Amendment for The Tribune Building project, located at 101 N 3<sup>rd</sup> Street, for a period of 13 years.

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Assistant to the City Manager Latsch reviewed the information in the agenda packet and Mr. John Byle, developer, gave a summary of the request.

The Mayor closed the public hearing at 8:18 p.m.

Moved by Council Member Fritz, seconded by Council Member Cummins, to approve the adoption of a Brownfield Plan Amendment for The Tribune Building project, located at 101 N. 3<sup>rd</sup> Street, for a period of 13 years and authorize the Mayor and City Clerk to execute the necessary documents. This motion was postponed after council discussion.

Council Member Cummins fully understood that this was a brownfield site and a great project, but he was not willing to support the plan. However, he would be willing to approve a possible reduction in tap fees.

Council Members Dora and Scott noted that when the plan was presented before, it was stated that a brownfield would not be sought.

Council Member Fritz stated that the site was a brownfield and was contaminated. The expenses noted in the amendment were eligible expenses. He was in favor of the request.

Mayor Monetza commented that he had expressed his reservations at the last Brownfield Redevelopment Authority meeting. He agreed that they were eligible expenses, but the process in which this request was done was not done with the right sense as far as brownfield approvals.

After more discussion, Council noted they could postpone the decision until a better request could be drafted.

**21-024** Moved by Council Member **Cummins**, seconded by Council Member **Dora**, to postpone approval of a Brownfield Plan Amendment for The Tribune Building project, located at 101 N. 3<sup>rd</sup> Street until a new request could be drafted. This motion carried unanimously.

**NEW BUSINESS**

**21-025** Moved by Council Member **Scott**, seconded by Council Member **Dora**, to approve resolution of intent to vacate a portion of Hopkins Street right-of-way between 1346 and 1400 Woodlawn Avenue. This motion failed unanimously.

Public Works Director Gajdos reported that there was a force main in the right-of-way. Also, if approved, an ingress/egress option for the interior piece of property would be eliminated.

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**21-026** Moved by Council Member **Scott**, seconded by Council Member **Dora**, to purchase a Caterpillar Backhoe in the not-to-exceed price of \$135,732.89 from Michigan Cat, Grand Rapids, Michigan, and authorize the Mayor and City Clerk to execute the necessary documents. This motion carried unanimously.

Streets & Utilities Manager Wade reported that the current backhoe's transmission went out but replacement was not in the capital plan until next fiscal year.

Public Works Director Gajdos noted that the replacement was originally scheduled for this year's capital plan but had been moved to next year due to the purchase of the street sweeper. He added that Streets & Utilities Manager Wade did a great job of micromanaging the Motorpool fleet.

Council Member Scott suggested that larger pieces of equipment have their own funds similarly to what was done with fire equipment.

### **REPORTS BY CITY COUNCIL**

Council Member Dora attended many boards and commissions meetings and thanked all of the members who served. He also thanked everyone who gave input on the Beyond the Pier. He stated that February was "Black History Month" and people needed to honor black Americans throughout our history.

Council Member Cummins agreed that the boards and commissions members needed thanks for all of their work. He noted that the BLP would be having more forums in the future. He asked people to continue to support local businesses and added that restaurants were able to open with 25% capacity.

Council Member Fritz echoed the previous comments. He also reminded everyone to get vaccinated and continue to wear masks, wash hands, and keep social distancing. He thanked the City Manager's Office for compiling all of the comments regarding the Beyond the Pier and also thanked the public for participating.

Council Member Scott thanked the Public Works Department for keeping the City's facilities running inside and out. He urged people to support local restaurants.

Mayor Monetza stated that the boards and commissions members took their roles seriously and Council was grateful hearing from them. He also urged support for local restaurants and businesses.

## REPORT BY CITY MANAGER

### Railroad Quiet Zone

Public Works Director Gajdos reviewed his report included in the agenda packet. Applying for and establishing Quiet Zones was a significant and long process with some very possible significant costs. There was also the possibility of the City having to close some of the current crossings. Also, instead of the train's horn blowing, each crossing would have gates and audible signals, which would be more intrusive than the actual train.

City Manager McGinnis reported other municipalities that went through the process typically hired a consultant and then had considerable mitigation. A fair estimate for the process would be around \$1 million.

### Marina Ice Mitigation Practices

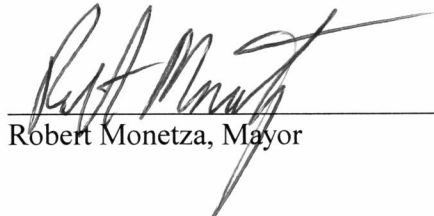

Facilities Manager Brand reported that the current practice for the City Marina ice mitigation was the use of aerators. A cost analysis of the current system and other possible options would be presented at the next council meeting.

## GENERAL BUSINESS/CALL TO AUDIENCE

Mayor Monetza made a call to the audience, allowing audience members to address Council on any issue.

## ADJOURNMENT

After hearing no further business, Mayor Monetza adjourned the meeting at 10:08 p.m.

  
Robert Monetza, Mayor  
Linda L. Browand, City Clerk

Attachment A

CITY OF GRAND HAVEN  
RESOLUTION OF CONGRATULATIONS  
JESSICA KOSSUTH

- WHEREAS in August of 2014, the City made a fulltime employment offer to then second year seasonal employee Jessica Kossuth to fulfill an opening in the Finance Department; and
- WHEREAS in the fall of 2014, Jessica began her collegiate career at Muskegon Community College. Additionally, a formal request to utilize the support of the City's higher education benefit was received and approved; and,
- WHEREAS in August, 2015 Jessica was formally accepted as an undergraduate student into Western Michigan University and began formal studies in September 2015; and,
- WHEREAS observations of her dedication to her studies and her service to the great people of the City of Grand Haven were witnessed with each passing semester as she took time to study after hours and even during her lunch breaks; and,
- WHEREAS on December 19, 2020, over 6 years later, Jessica completed her undergraduate studies from Western Michigan University and graduated with honors virtually in true COVID-19 pandemic style; and,
- WHEREAS a small, unannounced semi-private parade by family members and city staff was held to honor her accomplishment, prior to the official University ceremony; and
- WHEREAS in addition to her duties at the City, Jessica put forth extraordinary efforts to complete the required studies achieving a 3.92 grade point average and graduated with a Bachelor's Degree in Business Administration Suma Cum Laude; and
- NOW, THEREFORE BE IT RESOLVED, that the City of Grand Haven formally recognizes Jessica Kossuth's efforts and accomplishments in concluding her undergraduate degree in Business Administration from the esteemed Western Michigan University and does further resolve that her future lunch breaks be committed to nutrition and rest and not spent at her desk studying for school.

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Attachment B

To: Patrick McGinnis, City Manager  
From: Amy Bessinger, Finance Director  
CM Date: 02.01.2021  
RE: Bills From Payables Warrant

| FUND<br>NUMBER | FUND<br>NAME                     | ACH<br>1.27.2021<br>WARRANT | 1.27.2021<br>WARRANT | CREDIT CARD<br>WARRANT | TAX<br>1.25.2021<br>WARRANT | 01.20.2021<br>WARRANT | VOIDS  | TOTALS         |
|----------------|----------------------------------|-----------------------------|----------------------|------------------------|-----------------------------|-----------------------|--------|----------------|
| 101            | General Fund                     | \$148.66                    | \$16,443.58          | \$0.00                 | \$0.00                      | \$37,029.52           | \$0.00 | \$53,621.76    |
| 202            | Major Street Fund                | \$18,524.25                 | \$20,795.60          | \$0.00                 | \$0.00                      | \$1,712.48            | \$0.00 | \$41,032.33    |
| 203            | Local Street Fund                | \$2,086.10                  | \$3,287.72           | \$0.00                 | \$0.00                      | \$314.00              | \$0.00 | \$5,687.82     |
| 225            | Land Acquisition Fund            | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 236            | Main St Dist Dev                 | \$0.00                      | \$6,690.50           | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$6,690.50     |
| 251            | Econ. Dev. Corp. Fund            | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 252            | Brownfield Redevelopment Fund    | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 253            | Brfd LSRFF TIF                   | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 254            | Downtown TIF                     | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 255            | GLTIF Spec Rev Fund              | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 256            | UTGO Inf Spec Rev Fund           | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 257            | LTGO Bond Rev Fund               | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 258            | 2015 UTGO Bond Rev               | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 275            | Housing Fund                     | \$0.00                      | \$6,766.89           | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$6,766.89     |
| 276            | LightHouse Maintenance Fund      | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 310            | Assessment Bond Fund             | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 351            | Operating Debt Fund              | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 352            | Brownfield TIF Debt              | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 353            | Downtown TIF Debt                | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 355            | GLTIF Debt Serv Fund             | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 356            | UTGO Inf Debt Fund               | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 357            | LTGO Debt                        | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 358            | 2015 UTGO Bond Debt Fund         | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 369            | Building Auth Debt Fund          | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 401            | Public Improvements Fund         | \$22,525.00                 | \$43,033.67          | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$65,558.67    |
| 402            | Fire Truck Replacement Fund      | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 403            | Brownfield TIF Const             | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 404            | Downtown TIF Const               | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 455            | GLTIF Construction Fund          | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 456            | UTGO Inf Construction Fund       | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 457            | LTGO Bond Construction Fund      | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 458            | 2015 UTGO Bond Inf Fund          | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 469            | Building Auth. Fund              | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 508            | North Ottawa Rec Authority       | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 581            | Airpark Fund                     | \$0.00                      | \$346.72             | \$0.00                 | \$0.00                      | \$881.35              | \$0.00 | \$1,228.07     |
| 582            | Chinook Pier Rental Fund         | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 590            | City Sewer Fund                  | \$7,587.83                  | \$556.12             | \$0.00                 | \$0.00                      | \$1,938.90            | \$0.00 | \$10,092.85    |
| 591            | City Water Fund                  | \$7,614.08                  | \$31,583.56          | \$0.00                 | \$0.00                      | \$1,217.28            | \$0.00 | \$40,414.92    |
| 594            | City Marina Fund                 | \$0.00                      | \$49.65              | \$0.00                 | \$0.00                      | \$627.46              | \$0.00 | \$677.11       |
| 661            | Motorpool Fund                   | \$0.00                      | \$2,449.04           | \$0.00                 | \$0.00                      | \$15,912.35           | \$0.00 | \$18,361.39    |
| 677            | Self Insurance Fund              | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$35.30               | \$0.00 | \$35.30        |
| 679            | Health Benefit Fund              | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 701            | Trust & Agency Fund              | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 703            | Tax Collection Fund              | \$0.00                      | \$207.89             | \$0.00                 | \$76,009.46                 | \$0.00                | \$0.00 | \$76,217.35    |
| 711            | Cemetery Fund                    | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$1,500,260.00        | \$0.00 | \$1,500,260.00 |
| 678            | Retirement Health Fund           | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 750            | Payroll Fund                     | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 800            | Sewer Authority Operations       | \$359.30                    | \$50,859.51          | \$0.00                 | \$0.00                      | \$10,778.80           | \$0.00 | \$61,995.41    |
| 800            | Sewer Authority SL Force Mn      | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 800            | Sewer Authority Plant Mod        | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 800            | GH/SL SA-2013 Debt               | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 800            | GH/SL SA-SLPS/Force Main Debt    | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 800            | GH/SL SA-Local Lift Station Debt | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 800            | GH/SL SA-2018 Plant Debt         | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 810            | NOWS Operating                   | \$5,028.00                  | \$55,060.15          | \$0.00                 | \$0.00                      | \$333.87              | \$0.00 | \$60,422.02    |
| 810            | NOWS Plant Debt                  | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
| 810            | NOWS Replacement                 | \$0.00                      | \$0.00               | \$0.00                 | \$0.00                      | \$0.00                | \$0.00 | \$0.00         |
|                |                                  | \$63,883.22                 | \$238,130.80         | \$0.00                 | \$76,009.46                 | \$1,571,039.11        | \$0.00 | \$1,949,062.39 |

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:

\$1,949,062.39 Total Approved Bills  
 \$76,252.65 Minus eligible bills for release without prior approval: including Utility,  
 \$1,872,809.74 Retirement, Insurance, Health Benefit, and Tax Collection Funds

