

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
TUESDAY, JANUARY 17, 2023**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Catherine M. McNally in the Council Chambers of City Hall, 519 Washington Ave.

**Present:** Council Members Mike Fritz, Karen Lowe, Kevin McLaughlin, Mayor Pro-Tem Cummins and Mayor Catherine McNally.

**Absent:** None.

**Others Present:** City Manager Ashley Latsch, City Clerk Maria Boersma, City Attorney Ron Bultje, Director of Public Works, City Planner Brian Urquhart, Main Street Downtown Development Director Jeremy Swiftney, and Sergeant Todd DeVries.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Mayor McNally read prayers by Dr. Martin Luther King Jr. in honor of MLK Day.

**APPOINTMENTS TO BOARDS & COMMISSIONS**

**23-06** Council Member Fritz, seconded by Council Member Lowe moved to appoint the following:

Dawn Wolfe to the Community Center Board with a term expiration date of June 30, 2026,

Kelly Larson to the Main Street Downtown Development Authority with a term expiration date of June 30, 2023,

Amy Kozanecki to the Planning Commission with a term expiration date of June 30, 2025.

Roll Call Vote:

**This motion carried unanimously.**

**APPROVAL OF CONSENT AND REGULAR AGENDAS**

Mayor Pro-tem **Cummins** moved, seconded by Council Member **McLaughlin** to approve the agendas as presented.

**23-07** Council Member **Lowe** moved, seconded by Mayor Pro-tem **Cummins** to move Consent Agenda Item D to New Business F, and to add Consent Agenda item I "Consideration of a resolution to direct city staff and the Human Relations Commission to draft a statement reaffirming our city's stance regarding Diversity, Equity, and Inclusion along with any other recommended actions".

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Roll Call Vote:

**This motion carried unanimously.**

**23-08** Mayor Pro-tem Cummins moved, seconded by Council Member McLaughlin to approve the agendas as amended.

Roll Call Vote:

**This motion carried unanimously.**

**FIRST CALL TO AUDIENCE**

**Gerald Witherall, Board of Light and Power Member:** Commented on the Human Relations Commission Findings and Recommendations.

**Sarah Howard, Attorney Representing Andrea Hendrick:** Commented on the Human Relations Commission Findings and Recommendations.

**Steve Miller, 1540 Pennoyer:** Commented on Downtown outdoor dining, the street closure of the first block of Washington, and Downtown parking.

**Todd Crumb, Board of Light and Power Member:** Commented on the Human Relations Commission Findings and Recommendations and the Diesel Plant.

**Bob Montez, 945 Washington:** Commented on the DEI addition to the agenda and commented on Downtown outdoor dining and the street closure of the first block of Washington.

**Jim Hagen, 400 Lake:** Commented on the Diesel Plant extension.

**Mike Westbrook, Board of Light and Power Chair:** Commented on the Human Relations Commission Findings and Recommendations and steps the Board of Light and Power are taking in response.

**Elizabeth Skaggs, Attorney appointed by MPIA to represent the Board of Light and Power:** Commented on the Human Relations Commission Findings and Recommendations.

**John O'Connor, Long Road Distillery:** Commented on Downtown outdoor dining and the street closure of the first block of Washington.

**John Morgan, 119/206 Washington:** Commented on Downtown outdoor dining and the street closure of the first block of Washington.

**Doug Vance, 100 Washington:** Commented on Downtown outdoor dining and the street closure of the first block of Washington.

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**Kelly Larson, 114 Washington:** Commented on Downtown outdoor dining and the street closure of the first block of Washington.

**Jason Rogers, Grand Haven Jeep Fest:** Introduced himself and is available for questions.

**Mary Janusz, Calico Cat:** Commented on Downtown outdoor dining and the street closure of the first block of Washington.

**Cecil Bradshaw, 31 Sherman:** Commented on the Diesel Plant extension.

**CONSENT AGENDA**

**23-09** Approval of Council Special Work Session Minutes of December 19, 2022, and Regular Meeting Minutes of December 19, 2022, and January 3, 2023.

**23-10** Approve the bills memo in the amount of \$895,822.63.

**Attachment A**

**23-11** Receive and confirm a revised Hart Solar Power Purchase Commitment authorization by the Board of Light and Power, under its Energy Services Agreement with MPPA.

**23-12** Approve the Central Park Place sign bid in the amount of \$14,844 with Postema Signs & Graphics, Grand Haven, MI and authorize the Mayor and City Clerk to execute the necessary agreements.

**23-13** Approve a special event request to hold Grand Haven Free Friday Nights concert series at the Lynn Sherwood Waterfront Stadium from 6:00 p.m. until 8:30 p.m. on July 7, 14, 21, and August 11, 18, 25, 2023, allow the use of the “green room” space in the Depot, reserve parking spaces in the marina parking lot and apply a \$500 discount to rental fees as outlined in the City of Grand Haven’s special event policy.

**23-14** Approve a special event request to hold Music on the Grand at the Lynne Sherwood Waterfront Stadium on Wednesdays from 6:30 p.m. until 9:00 p.m., beginning June 7 through August 30 (except during Coast Guard Festival), reserve 5 parking spaces in the marina parking lot and apply a \$500 discount to the rental fees as outlined in the City of Grand Haven’s special event policy.

**23-15** Approve a special event request to hold World Book Day on Sunday, April 30, 2023, in Central Park from 12:00 p.m. until 5:00 p.m.

**23-16** Approve an application from Lucy’s Deli for a Social District Permit, contiguous to the commons area designated by the council and pursuant to MCL 436.1551 for consideration and approval by the Michigan Liquor Control Commission.

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**23-17** Consideration of a resolution to direct city staff and the Human Relations Commission to draft a statement reaffirming our city's stance regarding Diversity, Equity, and Inclusion along with any other recommended actions

Mayor Pro-tem **Cummins** moved, seconded by Council Member **Lowe** to approve the Consent Agenda as amended.

Roll Call Vote:

**This motion carried.**

#### **NEW BUSINESS**

Council Member **Fritz** moved, seconded by Council Member **Lowe** to approve 60-day extension to the Due Diligence Period (Sec. 4d) of the Purchase and Redevelopment Agreement with CLRED for the Diesel Plant property and increase the earnest deposit from the buyer by \$10,000.

**23-18** Mayor Pro-tem Cummins moved, seconded by Council Member McLaughlin to amend the motion to add contingent upon the original \$20,000 in earnest money, plus the additional \$10,000 in earnest money, totaling \$30,000, to become non-refundable.

Roll Call Vote:

**Ayes: Cummins, McLaughlin, McNally**

**Nays: Fritz, Lowe**

**This motion carried.**

**23-19** Council Member Fritz moved, seconded by Council Member Lowe to approve a 60-day extension to the Due Diligence Period (Sec. 4d) of the Purchase and Redevelopment Agreement with CLRED for the Diesel Plant property contingent upon the original \$20,000 in earnest money, plus the additional \$10,000 in earnest money, totaling \$30,000, to become non-refundable.

Roll Call vote:

**This motion carried unanimously.**

**23-20** Council Member Fritz moved, seconded by Council Member Lowe to approve a resolution to adopt the report and recommendations made by the Human Relations Commission in regards to a complaint of alleged discrimination.

Roll Call Vote:

**This motion carried unanimously.**

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**23-21** Council Member McLaughlin moved, seconded by Council Member Fritz to approve the Grand Haven Jeep Fest on Saturday, May 20, 2023 from 7:00 a.m. until 4:00 p.m., in downtown Grand Haven and allow food trucks and amplified sound from 10:00 a.m. until 3:00 p.m.

Roll Call Vote:

**Ayes: McLaughlin, Lowe, Cummins**

**Nays: Fritz, McNally**

**This motion carried.**

Council Member McLaughlin moved, seconded by Mayor Pro-tem Cummins to approve a resolution of the Closure of Washington Avenue, from Harbor Drive to 1<sup>st</sup> Street, for outdoor dining and Social District enhancement, provided fire lanes are recognized and adjustments are made for special events as directed by the Department of Public Safety and permit parking lane closures only for outdoor dining on side streets in Centertown and other locations as approved by the Directors of Public Works, Public Safety and the City Manager.

Council Member **Fritz** moved, seconded by Mayor **McNally** to postpone discussion of the motion until the March 20, 2023 meeting.

Roll Call Vote:

**Ayes: Fritz, McNally**

**Nays: Lowe, McLaughlin, Cummins**

**This motion failed.**

**23-22** Council Member McLaughlin moved, seconded by Mayor Pro-tem Cummins to approve a resolution of the Closure of Washington Avenue, from Harbor Drive to 1<sup>st</sup> Street, for outdoor dining and Social District enhancement, provided fire lanes are recognized and adjustments are made for special events as directed by the Department of Public Safety and permit parking lane closures only for outdoor dining on side streets in Centertown and other locations as approved by the Directors of Public Works, Public Safety and the City Manager.

Roll Call Vote:

**Ayes: McLaughlin, Lowe, Cummins**

**Nays: Fritz, McNally**

**This motion carried.**

Council Member **McLaughlin** moved, seconded by Mayor Pro-tem **Cummins** to approve a resolution to amend the fee for use of a public space for outdoor dining to \$1 per square foot, per month, for the 2023 season and to amend the barricade placement fee to \$45 per additional barricade.

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**23-23** Mayor pro-tem **Cummins** moved, seconded by Council Member **Lowe** to amend the fee for use of public space for outdoor dining from \$1 per square foot to \$1.25 per square foot.

Roll Call Vote:

**This motion carried unanimously.**

**23-24** Council Member McLaughlin moved, seconded by Mayor Pro-tem Cummins to approve a resolution to amend the fee for use of a public space for outdoor dining to \$1.25 per square foot, per month, for the 2023 season and to amend the barricade placement fee to \$45 per additional barricade.

Roll Call Vote:

**This motion carried unanimously.**

Council Member **Fritz** moved, seconded by Council Member **Lowe**, to approve the Professional Services Agreement with Abonmarche to prepare a Drinking Water Asset Management Plan and assist with undertaking the City's Distribution System Material Investigation in the not to exceed amount of \$308,915 and authorize the Director of Public Works to execute the necessary documents.

**23-25** Council Member **Fritz** moved, seconded by Mayor Pro-tem **Cummins** to postpone the motion until the February 6, 2023 City Council Meeting.

Roll Call Vote:

**This motion carried unanimously.**

**CALL TO AUDIENCE SECOND OPPORTUNITY**

**Laura Girard, Surf Shop:** Commented on Downtown outdoor dining and the street closure of the first block of Washington and Jeep Fest.

**Jim Hagen, 400 Lake:** Commented on Downtown outdoor dining and the street closure of the first block of Washington.

**Doug Vance, 100 Washington:** Commented on Downtown outdoor dining, the street closure of the first block of Washington, and downtown parking.

**Mike Westbrook, Board of Light and Power Chair:** Invited everyone to attend the BLP's implicit bias training on February 16, 2023.

**Steve Miller, 1540 Penoyer:** Commented on affordable housing and the downtown.

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**John O'Connor, Long Road Distillery:** Commented on Downtown outdoor dining, the street closure of the first block of Washington, downtown parking, and the DEI proposal.

**Sarah Howard, Attorney Representing Andrea Hendrick:** Commented on the Human Relations Commission Findings and Recommendations.

**REPORT BY CITY COUNCIL**

Mayor Pro-tem Cummins thanked BioSolutions for the tour of their facility.

Council Member McLaughlin thanked everyone who participated in volunteering for Kids Food Basket on MLK Day.

Council Member Fritz thanked Rev. Cramer of St. John's Episcopal Church for his MLK Day Tribute.

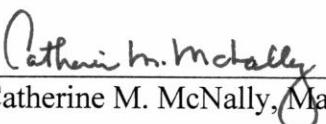
Mayor McNally advertised openings on the Loutit District Library Board and the Compensation Commission.

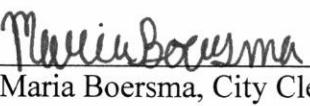
**CITY MANAGER REPORT**

City Manager Latsch thanked Dave Palmer, Bill Chrysler, Bill Gilbert for organizing the free Friday night concerts.

**ADJOURNMENT**

After hearing no further business, Mayor McNally adjourned the meeting at 11:09 p.m.

  
\_\_\_\_\_  
Catherine M. McNally, Mayor

  
\_\_\_\_\_  
Maria Boersma, City Clerk

**Attachment A**

To: Ashley Latsch, City Manager  
 From: Emily Greene, Finance Director  
 CM Date: 01.17.23  
 RE: Bills From Payables Warrant

FUND NUMBER	FUND NAME	WARRANT 01.04.23	WARRANT 01.11.23	ACH WARRANT 01.11.23	CREDIT CARD WARRANT 01.10.23	TOTALS
101	General Fund	\$39,690.32	\$32,763.47	\$15,352.72	\$9,301.35	\$97,107.86
202	Major Street Fund	\$17,282.66	\$5,171.93	\$107.28	\$0.00	\$22,561.87
203	Local Street Fund	\$271.81	\$5,171.93	\$0.00	\$0.00	\$5,443.74
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
236	Main St Dist Dev	\$0.00	\$34,235.00	\$0.00	\$188.78	\$34,423.78
251	Econ. Dev. Corp. Fund	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00
252	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$74,976.01	\$360.73	\$75,336.74
252	<b>BRA Peerless Flats EGLE Loan</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
253	Brid LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
254	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
255	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
256	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
257	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
258	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
275	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276	LightHouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
278	Community Land Trust	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
353	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
356	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
357	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
358	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
360	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$0.00	\$4,093.86	\$0.00	\$0.00	\$4,093.86
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$0.00	\$334.86	\$334.86
581	Airpark Fund	\$1,073.76	\$117.00	\$0.00	\$0.00	\$1,190.76
582	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
590	City Sewer Fund	\$804.82	\$165.32	\$103.27	\$0.00	\$1,073.41
591	City Water Fund	\$5,634.98	\$39,785.42	\$486.51	\$295.72	\$46,202.63
594	City Marina Fund	\$472.49	\$1,019.66	\$0.00	\$0.00	\$1,492.15
597	City Boat Launch Fund	\$0.00	\$207.99	\$0.00	\$0.00	\$207.99
661	Motorpool Fund	\$49,293.37	\$19,390.68	\$28,560.85	\$1,797.11	\$99,042.01
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
678	OPEB/Retiree Benefits Fund	\$0.00	\$38,955.24	\$0.00	\$0.00	\$38,955.24
679	Health Benefit Fund	\$0.00	\$507.00	\$11,676.74	\$0.00	\$12,183.74
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$0.00	\$304,629.13	\$22,837.99	\$0.00	\$327,467.12
711	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
750	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Operations	\$16,048.97	\$24,069.47	\$5,524.94	\$619.18	\$46,262.56
800	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Operating	\$23,823.37	\$7,780.94	\$836.00	\$0.00	\$32,442.31
810	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		<b>\$204,396.55</b>	<b>\$518,064.04</b>	<b>\$160,464.31</b>	<b>\$12,897.73</b>	<b>\$895,822.63</b>

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:

**\$895,822.63 Total Approved Bills**

**\$378,606.10 Minus eligible bills for release without prior approval: including Utility,**

**\$517,216.53 Retirement, Insurance, Health Benefit, and Tax Collection Funds**