

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
TUESDAY, JANUARY 03, 2023**

The Regular Meeting of the Grand Haven City Council was called to order at 6:30 p.m. by Mayor Catherine M. McNally in the Council Chambers of City Hall, 519 Washington Ave.

**Present:** Council Members Mike Fritz, Karen Lowe, Kevin McLaughlin, Mayor Pro-Tem Cummins and Mayor Catherine McNally.

**Absent:** None.

**Others Present:** City Manager Ashley Latsch, City Clerk Maria Boersma, Community Affairs Manager Char Seise, and Sergeant Andy Cannon.

**INVOCATION/PLEDGE OF ALLEGIANCE**

**APPOINTMENTS TO BOARDS & COMMISSIONS**

**APPROVAL OF CONSENT AND REGULAR AGENDAS**

Council Member **McLaughlin** moved, seconded by Council Member **Lowe** to approve the agendas as presented.

**23-01** Council Member **McLaughlin** moved, seconded by Council Member **Lowe** to move Consent Agenda Item C to New Business A, to move the Second Call to the Audience before the Strategic Planning Session, and to move the Human Relations Commission Findings and Recommendations to a future meeting date.

Roll Call Vote:

**This motion carried unanimously.**

**23-02** Council Member **McLaughlin** moved, seconded by Council Member **Lowe** to approve the agendas as amended.

Roll Call Vote:

**This motion carried unanimously.**

**FIRST CALL TO AUDIENCE**

**Todd Crum, Board of Light and Power Member:** Commented on the Human Relations Commission Findings and Recommendations.

**Jim Hagen, 400 Lake:** Commented on suggestions for the Strategic Plan.

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**Steve Miller, 1540 Pennoyer:** Commented on Downtown outdoor dining, the street closure of the first block of Washington, and Downtown parking.

**Oliver Shampine, 540 D Ave:** Commented on the Human Relations Commission Findings and Recommendations.

**Liam Rappleye, 174<sup>th</sup> Ave:** Commented on Board of Light and Power Board operations.

**Mike Westbrook, Board of Light and Power Chair:** Commented on the Human Relations Commission Findings and Recommendations.

**Elizabeth Skaggs, Attorney appointed by MPIA to represent the Board of Light and Power:** Introduced herself and welcomed questions and concerns in regards the Board of Light and Power's Position Statement in response to the Human Relations Commission investigation.

**CONSENT AGENDA**

**23-03** Approve the bills memo in the amount of \$1,229,762.78.

**Attachment A**

**23-04** Approve a one-year seasonal slip rental agreement with Gene and Caroline Merz (Slip 28) with a term from May 10, 2023, to October 11, 2023, and authorize the Mayor and City Clerk to execute the necessary documents.

Council Member **McLaughlin** moved, seconded by Council Member **Lowe** to approve the Consent Agenda amended.

Roll Call Vote:

**This motion carried.**

**NEW BUSINESS**

**23-05** Council Member **McLaughlin** moved, seconded by Mayor Pro-tem **Cummins** to approve a one-year license agreement to operate a charter fishing business from the Grand Haven Municipal Marina with Hunter Phelps and Jason Phelps, with a term from April 1, 2023, to October 31, 2023, and authorize the Mayor and City Clerk to execute the necessary documents.

Roll Call Vote:

**This motion carried unanimously.**

**CALL TO AUDIENCE SECOND OPPORTUNITY**

**STRATEGIC PLANNING SESSION**

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Kent County Administrator Al Vanderberg, with the assistance of Kent County Management Analyst Jessie Harris, facilitated the Strategic Planning Session for City Council. A completed draft of the goals discussed will be presented at a future City Council Meeting.

**REPORT BY CITY COUNCIL**

Council Member Fritz thanked City Staff for their work over the holidays.

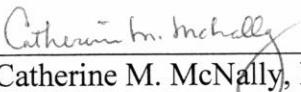
Mayor McNally thanked City Staff for their work during the Ball Drop Event and the Blizzard over the holidays. Mayor McNally also thanked the Board of Light and Power staff for keeping the power going during the storm.

**CITY MANAGER REPORT**

City Manager Latsch thanked City Staff for working through the storm and holidays.

**ADJOURNMENT**

After hearing no further business, Mayor McNally adjourned the meeting at 10:30 p.m.

  
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Catherine M. McNally, Mayor

  
\_\_\_\_\_  
Maria Boersma, City Clerk

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**Attachment A**

To: Ashley Latsch, City Manager  
 From: Emily Greene, Finance Director  
 CM Date: 01.03.23  
 RE: Bills From Payables Warrant

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FUND NUMBER	FUND NAME	WARRANT 12.21.22	WARRANT 12.28.22	ACH WARRANT 12.28.22	TOTALS
101	General Fund	\$36,902.01	\$9,751.15	\$9,019.76	\$55,672.92
202	Major Street Fund	\$84,031.72	\$1,126.71	\$10,485.77	\$95,644.20
203	Local Street Fund	\$19,158.50	\$40.54	\$432.41	\$19,631.45
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00
236	Main St Dist Dev	\$1,991.10	\$0.00	\$0.00	\$1,991.10
251	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00
252	Brownfield Redevelopment Fund	\$0.00	\$275.00	\$0.00	\$275.00
252	BRA Peerless Flats EGLE Loan	\$0.00	\$0.00	\$0.00	\$0.00
253	Brid LSRRF TIF	\$0.00	\$0.00	\$0.00	\$0.00
254	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00
255	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
256	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
257	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
258	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00
275	Housing Fund	\$0.00	\$0.00	\$0.00	\$0.00
276	Lighthouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$0.00
278	Community Land Trust	\$6,000.00	\$0.00	\$0.00	\$6,000.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00
353	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00
356	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
357	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00
358	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
360	2020 LTGO Bond - Warber Drain	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$350.76	\$17,761.32	\$290.31	\$18,402.39
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00
455	GLTIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00
508	North Ottawa Rec Authority	\$0.00	\$0.00	\$135.32	\$135.32
581	Airpark Fund	\$48.65	\$435.74	\$0.00	\$484.39
582	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00
590	City Sewer Fund	\$81,827.76	\$54.13	\$2,077.69	\$83,959.58
591	City Water Fund	\$506,552.78	\$1,442.50	\$8,710.45	\$516,705.73
594	City Marina Fund	\$225.97	\$362.23	\$0.00	\$588.20
597	City Boat Launch Fund	\$0.00	\$0.00	\$0.00	\$0.00
661	Motorpool Fund	\$4,563.83	\$758.18	\$43.98	\$5,365.99
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00
678	OPEB/Retiree Benefits Fund	\$430.31	\$41,748.35	\$0.00	\$42,178.66
679	Health Benefit Fund	\$7,974.42	\$748.80	\$135.00	\$8,858.22
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$195,626.56	\$1,177.42	\$13,185.30	\$209,989.28
711	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00
750	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Operations	\$140,018.52	\$1,645.29	\$451.32	\$142,115.13
800	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Operating	\$10,400.60	\$6,582.66	\$4,781.96	\$21,765.22
810	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00
		<b>\$1,096,103.49</b>	<b>\$83,910.02</b>	<b>\$49,749.27</b>	<b>\$1,229,762.78</b>

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:

**\$1,229,762.78 Total Approved Bills**

**\$261,026.16 Minus eligible bills for release without prior approval: including Utility,**

**\$968,736.62 Retirement, Insurance, Health Benefit, and Tax Collection Funds**