

GRAND HAVEN BOARD OF LIGHT AND POWER  
MINUTES  
DECEMBER 18, 2025

A regular meeting of the Grand Haven Board of Light and Power was held on Thursday, December 18, 2025, at 6:00 PM at 1700 Eaton Drive in Grand Haven, Michigan and electronically via live Zoom Webinar.

The meeting was called to order at 6:00 PM by Chairperson Westbrook.

**Present:** Directors Knoth, Polyak, Welling, and Westbrook.

**Absent:** Director Crum.

**Others Present:** General Manager Rob Shelley, Secretary to the Board Danielle Martin, Finance Manager Lynn Diffell, Operations and Power Supply Manager Erik Booth, Distribution and Engineering Manager Austin Gagnon, and Information Technology Specialist Dan Deller.

**25-16A** Director Welling, supported by Director Polyak, moved to excuse Director Crum from the meeting for personal reasons.

**Roll Call Vote:**

In favor: Directors Knoth, Polyak, Welling and Westbrook; Opposed: None.

Motion carried.

**25-16B** Director Welling, supported by Director Knoth, moved to approve the meeting agenda.

**Roll Call Vote:**

In favor: Directors Knoth, Polyak, Welling and Westbrook; Opposed: None.

Motion carried.

**Pledge of Allegiance**

**Public Comment Period:** None.

**25-16C** Director Welling, supported by Director Knoth, moved to approve the consent agenda. The consent agenda includes:

- Approve the November 20, 2025 meeting minutes
- Receive and File the November Financial Statements and Power Supply and Retail Sales Dashboards
- Receive and File the November Key Performance Indicator (KPI) Dashboard
- Receive and File the MPPA Energy Services Project Resource Position Report dated 11/26/2025
- Approve payment of bills in the amount of \$2,223,265.46 from the Operation & Maintenance Fund

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- Approve payment of bills in the amount of \$1,081,368.16 from the Renewal & Replacement Fund

**Roll Call Vote:**

In favor: Directors Knoth, Polyak, Welling and Westbrook; Opposed: None.  
Motion carried.

**25-16D** Director Welling, supported by Director Knoth, moved to approve the Purchase Orders. The Purchase Orders include:

- Purchase Order #23586 to the City of Grand Haven in the amount of \$51,672 for the HDR CCRMU Facility Evaluation
- Purchase Order #23589 to Altec in the amount of \$345,129 for a DM47E Digger Derrick

The CCRMU Facility Evaluation is required under current regulations that were put in place by a previous Administration. The evaluation will identify any “management units” that may exist besides the known impoundments on Harbor Island. This will be the first phase of several that will need to be done if the requirements remain in effect.

**Roll Call Vote:**

In favor: Directors Knoth, Polyak, Welling and Westbrook; Opposed: None.  
Motion carried.

**25-16E** Director Welling, supported by Director Polyak, moved to approve the Power Purchase Commitment Authorization.

When plans for a local gas generating station were dropped, the BLP became short on capacity. The only capacity available to purchase at the time was sold in a larger block than was needed. This authorization will allow the BLP to sell the excess capacity at a profit. Capacity prices are expected to continue increasing in the coming years.

**Roll Call Vote:**

In favor: Directors Knoth, Polyak, Welling and Westbrook; Opposed: None.  
Motion carried.

**25-16F** The General Manager provided an update on the potential community solar project. He reported that he met with the Airport Board in November and subsequently held a follow-up meeting with the Airport Board Chair and the City Liaison. The parcel under consideration was purchased by the City using, in part, funding from an FAA grant. While the portion of the property closest to the road is designated as a runway protection zone, the wooded area farther back could be a suitable location for solar panels.

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The General Manager recommended that BLP pursue an easement from the City to utilize this area. This approach would benefit the Airport Board by eliminating future tree trimming costs, creating a win for all. The conceptual plan includes installing approximately 500 kW of solar panels on four acres of land; however, detailed engineering work will not be conducted until a site is secured.

**No formal action taken.**

**25-16G** The Board Chair read a poem submitted by the Johnson family thanking the BLP for power restoration work on Thanksgiving.

**No formal action taken.**

**Other Business**

- The Board Secretary reported that since October 1<sup>st</sup>, \$14,194 in assistance has been distributed to BLP customers in need. This money helped cover the electric bills of 52 households.
- The General Manager reported the frame on the service truck broke. This is a known fault with these vehicles, so staff is looking into if a warranty applies. A new truck that was previously ordered is expected to arrive in May. The Board may be asked to approve purchase orders for costs associated with repairing this truck or for renting one to cover our needs until May.

**Public Comment Period:** none.

**Adjournment**

At 6:43PM by motion of Director Welling, supported by Director Knoth, the December 18, 2025 Board meeting was unanimously adjourned.

Respectfully submitted,



Danielle Martin  
Secretary to the Board

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